



**Washington State Department of Health  
Guideline for EMS Evaluator (ESE) Workshops  
January 2017**

**Background**

[WAC 246-976-163](#) lists requirements for certified EMS providers to become certified an EMS evaluator, which includes successful completion of an approved ESE workshop. ESEs must be recommended for re-approval by the county medical program director (MPD) upon EMS credential recertification.

Although WAC 246-976-163 became effective in April of 2011, the Department of Health (department) did not implement a renewal date for ESE certifications until recently. Additionally, the WAC does not specify renewal criteria required for ESEs to renew their ESE certification.

The department has initial [EMS Evaluator Course Curriculum](#). However, an evaluation of ESE workshops provided across the state has revealed a wide variety in content being offered.

This guidance document is developed to provide a minimum standard for initial and renewal workshop criteria for an ESE.

**Recommendation**

A course application must be submitted to the department for initial and renewal ESE courses.

Initial ESE coursework must follow the EMS Evaluator Course Curriculum. A recommended minimum time frame is eight hours, for an appropriate student-to-instructor ratio as listed in the EMS Training Program and Instructor Manual. Skill performance should be competency based. Counties may add content to address MPD preferences and local nuances.

Renewal ESE coursework must include a review of the EMS Evaluator Course Curriculum. A recommended minimum time frame is two to four hours, for an appropriate student-to-instructor ratio as listed in the EMS Training Program and Instructor Manual. Skill performance should be competency based. Counties may add content to address MPD preferences and local nuances.