

Send in your Annual Immunization Status Report!



All public and private schools, preschools, and licensed child care centers must, by law, complete and file

an Immunization Status Report every year by November 1st.

If you have not already reported, please do so as soon as possible. Complete and send the report online here:
<https://fortress.wa.gov/doh/immenu/>.

Immunization Report Changes Coming in Fall 2012

We plan to replace the current immunization status reporting system (IMMENU). In the fall of 2012, schools will report using the new School Nurse Module, which is part of our state's Immunization Information System. Child cares will need to use the School Nurse Module the

following year, in 2013. We plan to ask a few schools to participate in a pilot project to test the new module in spring 2012. We'll send more detailed information and instructions as soon as possible. Please look for this information in future newsletters.

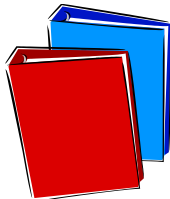
2012-13 Vaccines Required for School and Child Care/Preschool Attendance Chart



The Department of Health plans to release the updated charts by the end of January 2012. However, the chart is subject to change pending final decisions made by the State

Board of Health meeting scheduled in March. We will notify you of any changes that may occur.

New Format for the *Immunization Manual for Schools, Preschools, and Child Care Facilities*



We changed the manual format to make it easier to use. Based on many requests, we added page numbers. We will continue to ensure that links are

updated quickly so you have access to the most current information available. Please take a look at the updated manual
<http://www.doh.wa.gov/cfh/immunize/documents/schoolmanual09.pdf>.

HELPFUL RESOURCES

SCHOOL AND CHILD CARE LISTSERV

<http://listserv.wa.gov/cgi-bin/wa?A0=DOH-SCHOOL-CHILDCARE-IMMS-INFO>

ASK A NURSE ImmuneNurses@doh.wa.gov

DEPARTMENT OF HEALTH IMMUNIZATION AND CHILD PROFILE WEBSITE:

<http://www.doh.wa.gov/cfh/immunize/default.htm>

Clinical Information and School Requirements

Trang Kuss, RN, MN, MPH
360 236-3760
trang.kuss@doh.wa.gov

School Assessment and Reporting

Chris Halsell, MPH, Ph.D.
360 236-3527
chris.halsell@doh.wa.gov

School Reports, IMMENU and Listserv®

Chrystal Averette
360 236-3565
chrystal.averette@doh.wa.gov

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If you have a disability and need this document in another format, please call 1-800-525-0127 (TDD/TTY 1-800-833-6388).

Three Quick Tips from the Child Profile Immunization Registry

1. If you forget your Child Profile password...

- Click the "Forgot Password" link on the log in screen. Type your user name or your work email address, and click "send." If Child Profile has your current individual work email address, the system will switch you back to the regular login page, and a new temporary password will be sent to you by email. Look for an email from "CPIR Scheduler." If you don't see the email in your in-box, check your SPAM or junk mail folder.
- If you don't get your password within a couple of minutes, please call the Help Desk at 1-800-325-5599.
- If you don't know if Child Profile has your email address, click the "Forgot Password" link and type in your user name or email address. If we don't have a current email you will get a message in red on the screen.

Call the Help Desk at 1-800-325-5599. We'll give you a temporary password and add your email address to your account.

- When you get your temporary password, you may log in to Child Profile with your user name and temporary password. The system will prompt you to pick a new password. Once your password is accepted, please log out completely and log back in again with your new password.

Please Note: For security reasons we can only input your work email address at this time.

2. If a staff person leaves your school or program...

- Or no longer needs access to the registry, please notify Child Profile so we can inactivate their account. Send an e-mail with the staff member's name to cphelpdesk@kingcounty.gov or call the help desk at 1-800-325-

9955 with the name. Inactivating accounts when someone leaves helps us maintain a secure registry.

3. If you are looking for answers to questions about...

- Child Profile user accounts, or finding student records in Child Profile, call the Child Profile Help Desk at 1-800-325-5599.
- School immunization status reporting, call Chris Halsell at (360) 236-3527 or send him an email at chris.halsell@doh.wa.gov.
- School and child care immunization requirements, call Trang Kuss at (360) 236-3760 or send her an email at trang.kuss@doh.wa.gov.



Child Profile Password Changes Starting January 2012!



The security of health records is important to us all. That's why we made changes to the Child Profile Immunization Registry password requirements. We appreciate your patience during this

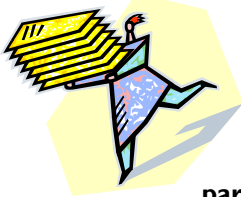
important transition. On January 1, 2012, we will make three changes:

1. Stronger passwords to enhance security. Passwords will be case-sensitive and may not be the same as your username or full name. They must contain at least:
 - Eight characters.
 - One number.
 - One uppercase letter.
 - One lowercase letter.

2. Password rules about reuse and length. Passwords may not be reused. When your current password expires, you will be required to pick a new one. For added security, after five unsuccessful log-in attempts, users will be locked out for a short period of time. However, the length of time until passwords expire will increase. Users will not need to change their password as often.
3. Uppercase passwords after January 1, 2012. Your current password as of January 1, 2012 is valid until its normal expiration date, except you must enter it in uppercase letters. For example, a current password of winter2 will change to WINTER2 as of January 1. When your password expires choose a new one that meets the new requirements.

If you have any questions, contact the [Child Profile Help Desk](#) at 1-800-325-5599.

Download Only: CIS and COE



Schools and child cares **must download – or encourage** parents to

download – the Certificate of Immunization Status (CIS).

Parents must complete a CIS for each of their children attending child care, preschool, or school in Washington State. **Schools and child cares**

should only accept the revised CIS dated January 2010.

Parents who want to exempt (excuse) their child from the requirements **must also download a Certificate of Exemption (COE)**, fill it out, and give it to the school. **Schools and child cares should only accept the revised COE dated May 2011.**

Health care providers and schools

with access to our state's Immunization Information System can print the CIS for parents already filled out (make sure the parent still reviews and signs). Only the official DOH CIS and COE are valid. Download the CIS and COE from DOH at

<http://www.doh.wa.gov/cfh/Immunize/forms/default.htm>

New Assessment Coordinator in the Office of Immunization and Child Profile

Ros Aarthun, Assessment Coordinator, retired in December, 2011. She will be greatly missed. Congratulations and good luck in your new adventures, Ros! Chris Halsell, who has been the office's Vaccine Management Consultant, replaced

Ros as the Assessment Coordinator. Contact Chris at 360-236-3527 or chris.halsell@doh.wa.gov. Please join us in welcoming Chris in his new position.

School and Child Care Quarterly Newsletter Changes



Starting in the spring of 2012, the quarterly School and Child Care newsletter will be integrated in the Office of Immunization and Child Profile quarterly newsletters. The quarterly [newsletter](#) editions are posted on the [Office of Immunization and Child Profile website](#).

New Public Service Ad Encourages Yearly Flu Vaccine

Check out the [Department of Health's new flu prevention video!](#) It reminds people to get a flu shot every year to help protect against serious illness. The video features local families and Secretary of Health Mary Selecky. They talk about why they get a flu shot every year and encourage others to do the same.

Help us share the video and encourage public health partners to:

- Post it to their agency (or personal) Facebook and Twitter accounts.
- Post it on their agency website.

- Use our latest [flu news release](#) to help draft news releases.
- Join the conversation about flu and other important health topics on the [department's Facebook page](#).

So far this season, flu activity is low. Now's the time to get vaccinated before flu begins to circulate. It takes about two weeks for the vaccine to be effective.

Yearly flu shots are recommended for everyone 6 months and older, and are especially important for certain high-risk groups like pregnant women, kids

under 5, people 50 and older, and those with certain medical conditions (like asthma, heart disease, diabetes, and neurologic conditions).

Kids under nine may need two doses for the best protection. Put a reminder or recall system in place to make sure kids who need a second dose come back in to get it.

Get the facts on flu and flu vaccine from the [department's Flu News website](#).

