

**5930 Work Plan Template  
Consolidate Contract Deliverable**

LHJ Name: Benton-Franklin Health District  
Date: April 22, 2008

Due: April 15, 2008

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**Performance Measure #1-** Increase the uptake of new and under-used child and adolescent vaccines; specifically focusing improvement efforts and reporting on Varicella, Rota Virus, HPV and pediatric influenza.

**Reporting Measure**

**A:** Number of doses of vaccine ordered by each LHJ

**B:** Number of doses administered as recorded in CHILD Profile

| <b>PM#</b> | <b>Objectives/Strategies</b>   | <b>Action</b>  | <b>Status As of Dec. 31, 2009</b>  |
|------------|--|--|--|
| 1          | Visit every provider in the county that uses state supplied vaccine at least 1x this calendar year to provide education and training on CHILD Profile and recruit/improve their participation  | Hire 1.0 FTE PHN/RN  | Hired RN 10/2008; Visited 55 private providers out of 57; 2 of the 4 hospitals, 11 new CHILD Profile users |
| 1          | Begin sending and tracking immunization reminders using Child Profile reports at our office and encourage our providers to implement a reminder system.  | Implement reminder/recall activities, contact providers to assist them.  | BFHD implemented reminder recall 2/09; educating private providers - ongoing                               |
| 1          | Create and distribute a Vaccine For Children Program Provider Manual to include: orientation to vaccine for children program, vaccination standards, and other important information for the provider community. Establish relationships with providers and increase knowledge of immunizations especially for new immunization staff. | Attend and Provide trainings (one-on-one, and group trainings) as they are available for CHILD Profile & Immunizations | Manual Completed 4/09; distributed to 55 of 57 clinics; will not be distributed to hospitals               |
| 1          | Increase knowledge of new vaccines and their use to both vaccine providers and the community   | Teach and provide information to our staff and our providers, utilize media and blast fax to deliver key messages      | New immunization information in manual along with blast fax & mailings as needed                           |
| 1          | Provide Program Evaluation and Assessment Functions (reports, statistics, research, etc.) to facilitate increasing the uptake of new and under-used child & adolescent vaccines.   | Track program objectives and provide reports, statistics, research, etc.   | Logic models developed, reviewed 5930 data from DOH as available   |
| 1          | Hire one FTE Assessment Coordinator  | Hire 1.0 FTE Assessment Coordinator for Measure 1, 2 & 3   | Assessment Coordinator hired 10/2007; provided data interpretation assistance                              |

**Performance Measure #2-** Improve the timely, complete identification and standard, effective investigation of notifiable conditions per WAC 246-101.

**Reporting Measure**

**A:** Percent of notifiable condition cases reported to the LHJ within the required timeframe (per WAC)

**B:** Percent of notifiable condition cases reported to the LHJ where investigation was initiated within the timeframe specified in the Guidelines

**C:** Percent of notifiable condition cases reported to the LHJ with a completed investigation as indicated by completion of “essential fields”

| <b>PM#</b> | <b>Objectives/Strategies</b>   | <b>Action</b>  | <b>Status As of Dec. 31, 2009</b>   |
|------------|--|--|---|
| 2          | Hire a staff member; send to CD and PHIMS training as available; familiarize them with 2002 guidelines in PHIM; focus contact investigation and follow-up with every Chlamydia and Gonorrhea case              | Hire 1.0 FTE CD/PHN  | Hired RN 01/01/08. Prior training in PHIMs reporting. Completed 6 trainings.EPT program began 04/01/08.     |
| 2          | Conduct training for staff and community reporters on the policy for timely and complete case investigation  | CD PHN to track trainings  | Internal staff trained on PHIMS STD data entry.   |
| 2          | Use and improve our CD tracking form (PHIMS) to follow the disease from initial notification to completion   | CD PHN training on how to utilize PHIMS                                  | Developed tracking form, used daily as CD reports are received.   |
| 2          | Improve the timeliness of completion and reporting of CD   | Track CD   | Data indicates improvements in timeliness of completion and reporting of CD.                                |
| 2          | Improve assessment and data for Benton-Franklin Counties   | Assist with assessment   | 5930 data are reviewed and activities are modified as needed.   |
| 2          | Work in the STD, HIV, and TB programs and attend trainings for CD EPT Program  | Update & Improve our policies and procedures for CD                      | TB policies for x ray referrals and TB skin testing were updated. Logic models for TB and HIV were created. |
| 2          | Assist with Standards preparations & follow-up after we receive our score for CD   | Complete CD Standards  | Reviewed PH standards, site visit results shared with management for further action.                        |
| 2          | Provide Program Evaluation and Assessment Functions (reports, statistics, research, etc.) to improve timely, complete identification and effective investigation of notifiable conditions of special interest. | Track program objectives and provide reports, statistics, research, etc. | Assessment Coordinator provided data updates as they became available from DOH                              |

**Performance Measure #3-** Develop and implement effective community and health care system interventions to address obesity and its consequent burden of chronic disease. Interventions may target worksites, schools, communities, or primary medical care.

**Reporting Measure**

A: Number and description of LHJ activities and interventions to address obesity or chronic disease and association risk factors in the community.

| <b>PM#</b> | <b>Activity</b>   | <b>Resources</b>   | <b>Status As of Dec. 31, 2009</b>  |
|------------|---|--|--|
| 3          | Create a collaborative effort to address obesity in Benton- Franklin Counties   | Community Health Alliance, Food & Fitness Committee & BFHD               | No 5930 funding was used for these activities. Food and Fitness committee is meeting regularly. Membership has increased to include additional community coalitions. |
| 3          | Provide Program Evaluation and Assessment Functions (reports, statistics, research, etc.) for BFHD and the community to help develop and implement effective interventions to address obesity and chronic diseases. | Track program objectives and provide reports, statistics, research, etc. | No 5930 funding was used for these activities. Assessment Coordinator provided data updates as they became available from DOH  |