

5930 Work Plan Template for Calendar Year 2013

Consolidated Contract Deliverable
Add rows to each table as needed

LHJ Name: **Kittitas County Public Health Dept**
Date: **02/08/2013**
LHJ Work Plan Contact: **Liz Whitaker, Community Health Services Supervisor**

Due: February 15, 2013
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Performance Measure #1 – Increase the uptake of new and under-used child and adolescent vaccines; specifically focusing improvement efforts and reporting on Varicella, Rota Virus, HPV and Pediatric Influenza.

Reporting Measure

A: Number of doses of vaccine ordered by each LHJ

B: Number of doses administered as recorded in CHILDP Profile

PM#	Objectives / Strategies	Action
1	SAMPLE: Visit every provider in the county that uses state supplied vaccine at least 1x this calendar year to provide education and training on CHILDP Profile and recruit / improve their participation.	RN - 0.5 FTE
1	SAMPLE: Work with providers to incorporate the use of the reminder / recall portion of CHILDP Profile to increase child vaccine timeliness and administration	Contact providers and help them implement reminder/recall activities.
1A	Implement medical insurance billing for all child vaccines in KCPHD clinics, both on-site and off-site.	Research actions needed to fully implement insurance billing; train staff in insurance billing.
1A	Promote use of the KCPHD clinic for child vaccines whenever access to a primary care provider is limited in some way (e.g. primary care not yet established; anticipated short-term residence in Kittitas County; long wait for appointment).	PSAs to advertise availability of KCPHD clinics. Train front desk to ask about barriers to receiving vaccines at primary care.
1A	Identify barriers to administering under-used vaccines.	Develop a survey and call or visit all county VFC providers. Review lessons learned from previous Adolescent Immunization QI project.
1A	Develop strategies to increase use of under-used vaccines.	Use results of survey to plan further actions. Education of providers, education of parents, education of public may be needed.
1A&B	Promote more efficient use and monitoring of the VFC vaccine inventory and ordering systems.	Promote use of electronic versions of VFC forms rather than filling out by hand. Combine with survey about barriers with under-used vaccine.
1B	Increase county-wide use of the Washington State Immunization Information System (formerly Child Profile) to record vaccines administered.	Approach all providers not currently entering child vaccines in the online registry to encourage participation. Include pharmacies, free clinic, Planned Parenthood, CWU, etc.

Performance Measure #2 – Improve the timely, complete identification and standard, effective investigation of notifiable conditions per WAC 246-101.

Reporting Measure

A: Percent of notifiable condition cases reported to the LHJ within the required timeframe (per WAC)

B: Percent of notifiable condition cases reported to the LHJ where investigation was initiated within the timeframe specified in the Guidelines

C: Percent of notifiable condition cases reported to the LHJ with a completed investigation as indicated by completion of “essential fields”

PM#	Objectives / Strategies	Action
2	SAMPLE: Fund staff; send to CD and PHIMs training; familiarize them with 2002 guidelines in PHIM; focus	0.75 FTE of disease investigator

	contact investigation and follow-up with every Chlamydia case.	
2	SAMPLE: Conduct an in-house training on the policy for timely and complete case investigation	----
2A	Ensure that local providers are aware of CD reporting requirements and have access to current STD reporting forms.	Provide annual training to county health care providers on CD reporting requirements. Provide training to new providers as needed.
2B	Ensure adequate KCPHD staff levels to respond timely to CD reports.	Maintain 2.0 FTE trained nurse staffing, with at least one nurse available during business hours.
2C	Ensure KCPHD staff has the knowledge necessary to complete CD investigations.	Provide CD training through SmartPH, WA DOH & CDC websites, mentoring, and other resources that may be identified.
2B&C	Ensure clear local guidelines for CD investigations.	Update CD Reporting & Investigation Policies.

Performance Measure #3 – Develop and implement effective community and health care system interventions to address obesity and its consequent burden of chronic disease. Interventions may target worksites, schools, communities, or primary medical care.

Reporting Measure

A: Number and description of LHJ activities and interventions to address obesity or chronic disease and association risk factors in the community.

PM#	Activity	Resources
3	SAMPLE: Contract with xyz organization to conduct community health assessment on obesity related topics	Contracted services
3	SAMPLE: Initiate a coalition with a local school district to provide obesity prevention education	---
3A	Increase access to healthy foods: <ul style="list-style-type: none"> Participate in local food access coalition Provide technical assistance to local food access projects Conduct community food assessments 	Community members and groups FISH Food Bank Food Access Coalition of Kittitas County CDC Public Health Associate
3A	Provide health education, vaccination, and Hepatitis C and HIV testing & counseling services to high-risk groups: <ul style="list-style-type: none"> Presentations at local drug treatment programs, mental health agencies, jail Offer vaccination for Hep A/Hep B with free Twinrix to eligible individuals Offer Hepatitis C and HIV testing to high risk individuals 	Community Outreach Worker ADDS Kittitas County Jail WSDOH (Twinrix) Let's Chat Curriculum Project Smart Curriculum Staying Healthy Curriculum
3A	Staff the syringe exchange program <ul style="list-style-type: none"> Offer health education, referrals and syringe exchanges at Methodist Church at least once a week Explore other possible syringe exchange times/locations and related harm reduction activities 	Community Outreach Worker WSDOH Volunteers, both from the community and from CWU MOU with Methodist Church