

5930 Work Plan Template for Calendar Year 2013

Consolidated Contract Deliverable

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Performance Measure #1 – Increase the uptake of new and under-used child and adolescent vaccines; specifically focusing improvement efforts and reporting on Varicella, Rota Virus, HPV and Pediatric Influenza.

Reporting Measure

- A:** Number of doses of vaccine ordered by each LHJ
- B:** Number of doses administered as recorded in CHILDP Profile

PM#	Objectives / Strategies	Action
1	Educate VFC providers and staff on each of the targeted vaccines including importance, timeliness and administration.)	During 2013, three to four newsletters will be sent to participating VFC providers. Each newsletter will emphasize one of the targeted vaccines.

Performance Measure #2 – Improve the timely, complete identification and standard, effective investigation of notifiable conditions per WAC 246-101.

Reporting Measure

- A:** Percent of notifiable condition cases reported to the LHJ within the required timeframe (per WAC)
- B:** Percent of notifiable condition cases reported to the LHJ where investigation was initiated within the timeframe specified in the Guidelines
- C:** Percent of notifiable condition cases reported to the LHJ with a completed investigation as indicated by completion of “essential fields”

PM#	Objectives / Strategies	Action
2	Ensure PHIMs training for new employees and those new to the PHIMS system	Develop training protocol.
2	Ensure disease investigation staff are following required guidelines for timely and complete reporting of notifiable conditions.	Conduct annual review of findings on “reporting measures”.Share with disease investigation staff to maintain or improve compliance with reporting requirements ----
2	Educate providers about reporting requirements	Provide Communicable Disease (CD) newsletter at least twice a year and urgent CD Alerts regarding notifiable conditions.

Performance Measure #3 – Enhance surveillance of communicable diseases and improve outbreak management processes.

Reporting Measure

- A:** Monitoring of diseases through existing systems (Theradoc, ESSENCE)
- B:** Participation in BioSense.
- C:** Number of outbreak protocols.

PM#	Activity	Resources
3	Develop annual report of findings from all surveillance systems and post on website.	Website to be redesigned to accommodate reports.
3	Develop infrastructure that can support new surveillance systems such as BioSense and maintain existing systems (ESSENCE, Theradoc)	Continue to work with hospital and community providers to support routine surveillance.
3	Develop outbreak management protocols and train staff in epidemiologic and investigative processes.	Monthly training of staff on epidemiology basics.