

DEPARTMENT OF HEALTH

Public Health BARS Webinar – Frequently Asked Questions

April 15, 2014

1. On the BARS report for the vaccine in lieu section—I've been using the amount of vaccine received as the amount that shows up from our state vaccine report that we receive as the total revenue. This pretty much reconciles to the dollar to be the total \$ value of vaccine received. I've been using the total \$ of vaccine used as the expense (used is defined as administered by our LHJ, returned to DOH, transferred, or wasted). I think that this is correct but I just wanted to double check.
 - A. This is the proper method for reporting. On the BARS reporting excel spreadsheet, the value of vaccine furnished is reported at the end of the report under 'Non-Cash Awards'. Do not include the value of vaccine furnished in the Communicable Disease/Immunization section of the report.

2. There was something mentioned about 2 hard copies of the report. Could you please repeat/clarify what I should know about the two hard copies?
 - A. Each year when DOH completes the BARS report, we mail two hardcopies to each LHJ director. The BARS report is also be posted on the DOH internet at:
www.doh.wa.gov/ForPublicHealthandHealthcareProviders/PublicHealthSystemResourcesandServices/Funding.aspx

If you need a copy of last year's 2012 BARS report, please contact Charles Messer at 360-236-3950 or charles.messer@doh.wa.gov.

3. When we have questions on which BARS codes to use to code new revenues should we contact DOH or SAO?
 - A. Please call/email DOH. We should be able to answer your question in short order. If we cannot, we will contact SAO and get their advice on what coding to use. We can then disseminate the answer to all. Please call/email George Haase at 360-236-3946 or george.haase@doh.wa.gov.

4. Duane [from SAO] told me [for the 2012 BARS report] that [revenue code] 336.04.23 is for DOH use only and not for LHJs.
 - A. DOH contacted SAO. SAO's response: '3360423 is appropriate for Health Districts. 3370000 would be an alternative to those government types that received this money via the county in instances where the district itself was not authorized to directly collect the distribution. I have double checked our online system logic and it shows counties and health districts as the only two government types authorized to directly receive/code to 3360423'.

For 2013, please code your state flexible funds per this document presented during the training.

www.doh.wa.gov/Portals/1/Documents/1200/BARS%20Revenue%20Codes%20for%20State%20Flexible%20Funds.pdf

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5. During the slide show I thought I saw a slide that showed the correct BARS numbers for the Public Health Assistance funds and MVET, etc. However, I do not see it in the power point that you attached to your email. Our main fiscal person is on vacation so I was hoping to get a copy of that table to show her. Do you have one you can send me?
 - A. This is the specific document:
www.doh.wa.gov/Portals/1/Documents/1200/BARS%20Revenue%20Codes%20for%20State%20Flexible%20Funds.pdf

For more information, see:
www.doh.wa.gov/ForPublicHealthandHealthcareProviders/PublicHealthSystemResourcesandServices/Funding/BARSTrainingandInformation.aspx
6. Will this be recorded? I have to miss half of this and I would really like to get the whole training!
 - A. It was not recorded. The agency is exploring options for recording and making these available to our LHJ partners.
7. I am completing the 2013 BARS report, a question came to mind. When we have not spent the full amount of the State flexible funds such as Blue Ribbon. MVET, etc. during the year we received them, under what service code should we report the revenue?
 - A. Ideally we should have a line on the report for 508.00 so we can see what fund balances will be carried over or what fund balances are dipped into, as well as what revenue is making up the fund balances.
8. In prior year BARS report, I notice that some health jurisdictions show total expenditures EQUALS total revenue... it does not seem to be realistic both under cash or accrual basis. Should we be reporting only how our expenditures are being funded?
 - A. No, the BARS report is currently set up to reflect the revenue received and how it was expended. As for expenditures equaling revenue, this is not required and would not be an accurate depiction of revenues received and/or expenditures made.

What you should report are your actual revenues and actual expenditures, based on your method of accounting for reporting your 2013 revenues and expenditures.

FOR ADDITIONAL INFORMATION OR QUESTIONS:

Policy:

Marie Flake – (360) 236-4063, marie.flake@doh.wa.gov

Reporting:

Charles Messer – (360) 236-3950, charles.messer@doh.wa.gov