

# “Basic Set” Summary

## Washington Standards, Measures and Guidance

### November 2010

#### Part A: Administrative Capacity and Governance

<b>Provide Infrastructure for Public Health Services</b> <b>Standard A1 B: Develop and maintain an operational infrastructure to support the performance of public health functions.</b>
<b>A1.2 B: Demonstrate written policies regarding confidentiality, including applicable HIPAA requirements</b>
<b>Provide Financial Management Systems</b> <b>Standard A2 B: Establish effective financial management systems.</b>
<b>A2.3 B: Maintain financial management systems</b>

#### Part B

#### Domain 1: Conduct and disseminate assessments focused on population health status and public health issues facing the community

<b>Collect and Maintain Population Health Data</b> <b>Standard 1.1 B: Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.</b>
<b>1.1.1 B: Demonstrate that a surveillance system is in place for receiving reports 24/7 and for identifying health problems, threats, and environmental hazards</b>
<b>Analyze Public Health Data</b> <b>Standard 1.2 B: Analyze public health data to identify health problems, environmental public health hazards, and social and economic risks that affect the public’s health.</b>
<b>1.2.1 B: Analyze and draw conclusions from data to identify trends over time, clusters, health problems, behavioral risk factors, environmental health hazards, and social and economic conditions that affect the public’s health</b>
<b>1.2.2 L: At least annually, provide public health data to the community in the form of reports on a variety of public health issues</b>

**Use Data for Public Health Action**  
**Standard 1.3 B: Provide and use the results of health data analysis to develop recommendations regarding public health policy, processes, programs or interventions.**

**1.3.1 B: Use data to recommend and inform public health policy, processes, programs and/or interventions**

**1.3.3 L: Provide the BOH a report annually on the public health data in Domain 1 and the Local Public Health Indicators report prepared by DOH, as well as other data about community health status, communicable disease, environmental health risks and related illness, and access to critical health services, with recommended actions for health policy decisions**

## **Domain 2: Investigate health problems and environmental public health hazards to protect the community**

**Investigate Health Problems and Environmental Public Health Hazards**  
**Standard 2.1 B: Conduct timely investigations of health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders.**

**2.1.1 B: Maintain protocols for investigation process**

**2.1.5 B: Monitor timely reporting of notifiable diseases, lab test results, and investigation results.**

**Contain/Mitigate Health Problems and Environmental Public Health Hazards**  
**Standard 2.2 B: Contain/mitigate health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders**

**2.2.3 B: Complete an After Action Report (AAR) following communicable disease outbreaks, environmental public health risks, natural disasters, and other events that threaten the health of people**

**Maintain Policies for Communication**  
**Standard 2.4 B: Maintain a plan with policies and procedures required for urgent and non-urgent communications.**

**2.4.1 B: Maintain written protocols for urgent 24/7 communications**

**2.4.2 B: Implement a system to receive and provide health alerts and appropriate public health response for health care providers, emergency responders, and communities on a 24/7 basis**

**2.4.4 B: Provide timely communication to the general public during public health emergencies**

### **Domain 3: Inform and educate about public health issues and functions**

<b>Provide Prevention and Wellness Policies, Programs, Processes, and Interventions</b> <b>Standard 3.1 B: Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.</b>
<b>3.1.1 B: Provide information to the public on health risks, health behaviors, health needs, prevention, and/or wellness approaches</b>
<b>3.1.2 B: Implement health promotion strategies to protect the population from preventable conditions</b>
<b>Communicate Information on Public Health Issues and Functions</b> <b>Standard 3.2 B: Provide information on public health issues and functions through multiple methods to a variety of audiences.</b>
<b>3.2.3 B: Maintain written risk communication plan</b>
<b>3.2.4 B: Make information available through a variety of methods, including a website</b>

### **Domain 4: Engage with the community to identify and address health problems**

<b>Engage the Public Health System and the Community in Identifying and Addressing Health Problems</b> <b>Standard 4.1 B: Engage the public health system and the community in identifying and addressing health problems through an ongoing, collaborative process.</b>
<b>4.1.1 B: Establish and actively participate in collaborative partnerships and coalitions to address public health issues</b>
<b>Engage the Community to Promote Policies to Improve the Public's Health</b> <b>Standard 4.2 B: Promote understanding of and support for policies and strategies that will improve the public's health.</b>
<b>4.2.1 L: Disseminate the results of community health assessments to the community</b>

## Domain 5: Develop public health policies and plans

<b>Develop and Implement a Strategic Plan</b> <b>Standard 5.2 B: Develop and implement a health department organizational strategic plan.</b>
<b>5.2.2 B: Develop a strategic plan</b>
<b>5.2.3 B: Implement the strategic plan</b>
<b>Maintain All Hazards/Emergency Response Plan</b> <b>Standard 5.4 B: Maintain All Hazards/Emergency Response Plan (ERP).</b>
<b>5.4.2 B: Develop and maintain a public health emergency response plan (ERP)</b>

## Domain 6: Enforce public health laws and regulations

**Note:** The term “laws” is used throughout this Domain and other standards to reference all types of statutes, regulations, rules, executive orders, ordinances, case law and codes that are applicable to the entity being accredited. This means that some statutes are not applicable to local health departments, and therefore some statutes may not need to be addressed by local health departments.

<b>Educate About Public Health Laws</b> <b>Standard 6.2 B: Educate individuals and organizations on the meaning, purpose, and benefit of public health laws and how to comply.</b>
<b>6.2.2 B: Make laws, and permit/license application requirements accessible to the public</b>
<b>6.2.3 B: Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws</b>
<b>Conduct Enforcement Activities</b> <b>Standard 6.3 B: Conduct and monitor enforcement activities for which the agency has the authority and coordinate notification of violations among appropriate agencies.</b>
<b>6.3.1 B: Maintain current written procedures and protocols for conducting enforcement actions</b>
<b>6.3.2 B: Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities</b>
<b>6.3.3 B: Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations</b>

**6.3.4 B: Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness**

## **Domain 7: Promote strategies to improve access to healthcare services**

**Implement Strategies to Improve Access to Healthcare Services**  
**Standard 7.2 B: Identify and implement strategies to improve access to healthcare services.**

**7.2.1 B: Convene and/or participate in a collaborative process to establish strategies to improve access to healthcare services**

## **Domain 8: Maintain a competent public health workforce**

**Maintain a Competent Public Health Workforce**  
**Standard 8.2 B: Assess staff competencies and address gaps by enabling organizational and individual training and development opportunities.**

**8.2.1 B: Complete performance evaluations and improvement/training plans**

**8.2.3 B: Make provisions for staff leadership and management development activities**

## **Domain 9: Evaluate and continuously improve processes, programs, and interventions**

**Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions**  
**Standard 9.1 B: Evaluate public health processes, programs, and interventions provided by the agency and its contractors.**

**9.1.3 B: Establish goals, objectives and performance measures for processes, programs and interventions**

**9.1.4 B: Monitor performance measures for processes, programs and interventions**

**Implement Quality Improvement**  
**Standard 9.2 B: Implement quality improvement of public health processes, programs, and interventions.**

**9.2.2 B: Implement quality improvement efforts**

**9.2.3 L: Demonstrate staff participation in quality improvement methods and tools training**