



MCPPP Reviewers Scoring Guide for Standards and Measures

June 2, 2010

Washington Only Measures

Part A: Administrative Capacity and Governance			
Provide Infrastructure for Public Health Services			
Standard A1 B: Develop and maintain an operational infrastructure to support the performance of public health functions.			
Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: <i>Choose one in each section</i>
A1.7 B: Describe infrastructure for data collection, program management and communication and the processes in place for assuring protection of data (passwords, firewalls, backup systems) and data systems, to address security and authorized use. There is documentation of monitoring these processes for compliance.	<p>Required Documentation</p> <ul style="list-style-type: none"> • Description of IT safety and security processes that contains all of the required activities. • Documentation of monitoring these processes for compliance with the policies and procedures described above at least once in last 14 months 	<p>To support the processes and programs of the agency, the IT systems must be adequate. IT systems must have safety and security processes that are consistently monitored.</p> <p>There is no required documentation for this measure, but the agency can select the evidence that best demonstrates its infrastructure for data collection, program management and communication and the processes that are in place for assuring protection of data.</p> <p>The health department must provide a description of IT safety and security processes that contains all of the activities listed below:</p> <ul style="list-style-type: none"> • assuring protection of data (passwords, firewalls, backup systems) and data systems, AND • addressing security, AND • addressing redundancy, AND • appropriate use. <p>A second requirement is for the health department to provide documentation of monitoring these processes for compliance with the policies and procedures described above at least once in last 14 months</p>	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input type="checkbox"/> Partially Demonstrated</p> <p><input checked="" type="checkbox"/> Demonstrated</p>
Reviewer's Comments:			
Documents Used To Score This Measure: All documents listed in the Mind Manager for this measure.			

Part A: Administrative Capacity and Governance

Provide Infrastructure for Public Health Services

Standard A1 B: Develop and maintain an operational infrastructure to support the performance of public health functions.

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>A1.8 B: Include strategies for use of future technologies as part of the organization or county IS plan.</p>	<p>Required Documentation</p> <ul style="list-style-type: none"> Agency or county IS plan includes strategies for the use of future technologies by the LHJ 	<p>To ensure that the IT systems are adequate, there must be a plan for the use of future technologies.</p> <p>There is no required documentation for this measure, but the agency can select the evidence that best demonstrates that strategies for use of future technologies are included as part of the organization or county IS plan.</p> <p>The health department must provide an agency or county IS plan includes strategies for the use of future technologies by the LHJ.</p>	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input type="checkbox"/> Partially Demonstrated</p> <p><input checked="" type="checkbox"/> Demonstrated</p>

Reviewer's Comments: Excellent IT Strategic Plan--- please provide as Exemplary Practice document to DOH compendium.

Documents Used To Score This Measure: DOH IT Strategic plan v2—2009-2013

Domain 1: Conduct and disseminate assessments focused on population health status and public health issues facing the community

Collect and Maintain Population Health Data

Standard 1.1 B: Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>1.1.5 S: Provide contact information to LHJs regarding newly licensed/moved healthcare providers and facilities that are required to report notifiable conditions.</p>	<p>Required Documentation</p> <ul style="list-style-type: none"> List or other documentation of contact information for newly licensed/moved providers and facilities that are required to report notifiable conditions dated within last 14 months. Distribution of this contact information for newly licensed/moved providers to LHJs and other stakeholders within last 14 months. 	<p>This measure corresponds to the local measure 1.1.5 L regarding communicating reportable conditions to new providers in the community. This measure requires that the state health department provide contact information to LHJs regarding newly licensed/moved healthcare providers and facilities to assist them with their responsibility for notifying providers of reportable conditions information.</p> <p>The required documentation has two components. The first requirement is to provide a list or other documentation of contact information for newly licensed/moved providers and facilities that are required to report notifiable conditions dated within last 14 months. The second requirement is to provide documentation of distribution of this contact information for newly licensed/moved providers to LHJs and other stakeholders within last 14 months. This may be through a variety of methods including emails, phone calls, newsletters, presentations, meetings, etc.</p>	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input checked="" type="checkbox"/> Partially Demonstrated</p> <p><input type="checkbox"/> Demonstrated</p>
<p>Reviewer's Comments: This measure requires a systematic method for identifying newly licensed providers or providers that have moved into a new county and reporting these providers to LHJs to support their notifiable conditions processes. The reviewer was unable to verify that a systematic process exists from the HPSA survey to identify potential shortage areas. The measure is partially demonstrated, as documentation of the survey results listing the providers with contact information for several counties was presented.</p>			
<p>Documents Used To Score This Measure: HPSA County-based Provider surveys, letters and county specific lists of providers.</p>			

Domain 3: Inform and educate about public health issues and functions

Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Standard 3.1 B: Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>3.1.3 B: Establish priorities for prevention, education, early intervention and outreach services to the entire population or at-risk populations. Data from program evaluation and the analysis of public health data, as well as local issues, funding availability, experience in service delivery, and information on evidence based practices are used to develop these prevention priorities.</p>	<ul style="list-style-type: none"> • Descriptions of prevention priorities for health promotion, early intervention and outreach services for general population or targeted, at-risk populations. • Analyses (at least two examples) of community health data and program evaluation data used to develop prevention priorities described above. These analyses may also include data on local issues, funding availability, experience in service delivery, or information on evidence based practices. 	<p>This measure requires that the health department establish priorities for specific types of services to their communities. The priorities must be based on information provided by one or more of the sources stated in the measure.</p> <p>There are two requirements for this measure. The first is to provide descriptions of prevention priorities for health promotion, early intervention and outreach services for general population or targeted, at-risk populations.</p> <p>The second requirement is to provide evidence of analyses (at least two examples) of community health data and program evaluation data used to develop prevention priorities described above. These analyses may also include data on local issues, funding availability, experience in service delivery, or information on evidence based practices.</p>	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input type="checkbox"/> Partially Demonstrated</p> <p><input checked="" type="checkbox"/> Demonstrated</p>

Reviewer's Comments: TPCP Strategic Plan and Progress Report and all NPAO documents are excellent, including the Data Roundup . Please provide these as Exemplary Practice documents for DOH.

Documents Used To Score This Measure: TPCP and NPAO program documents only reviewed, as this measure is an agency level measure focused on health promotion and health education program.

Domain 5: Develop public health policies and plans

Maintain All Hazards/Emergency Response Plan
Standard 5.4 B: Maintain All Hazards/Emergency Response Plan (ERP).

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>5.4 4 B: Identify public health services that are essential for the public to access in different types of emergencies. Provide public education and outreach information on how to access these essential services.</p>	<ul style="list-style-type: none"> • Written description or list of public health services that are essential for the public to access in different types of emergencies. • At least two examples of information distributed/available to the public on how to access the essential services during an emergency. 	<p>During emergencies it is important for the public to understand what the essential services will be provided by the health department and how to access those essential services. This measure requires that the health department identify the essential services during an emergency and how it communicates access to those services to the public.</p> <p>There are two pieces of required documentation. One is to provide documentation of written description or list of public health services that are essential for the public to access in different types of emergencies. The other piece is to submit at least two examples of information distributed/available to the public on how to access the essential services during an emergency.</p>	<p>Conformity to Measure <input type="checkbox"/> Not Demonstrated <input type="checkbox"/> Partially Demonstrated <input checked="" type="checkbox"/> Demonstrated</p>

Reviewer’s Comments:

Documents Used To Score This Measure: The 3 website links to contact information were used to score this measure.

Domain 9: Evaluate and continuously improve processes, programs, and interventions

Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Standard 9.1 B: Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>9.1.8 S: Provide coordination for a state and local debriefing to evaluate extraordinary events that required a multi-agency response; a written summary of evaluation findings and recommendations is disseminated statewide</p>	<ul style="list-style-type: none"> • Evaluation report with state and local debriefing results for an extraordinary event that required a multi-agency response that occurred within last 24 months containing both types of information listed below: <ul style="list-style-type: none"> ○ evaluation findings, AND ○ recommendations for action and/or improvements. • Distribution of the evaluation report to appropriate LHJs and state programs. 	<p>This measure requires that the state provide coordination for a state and local debriefing to evaluate extraordinary events that required a multi-agency response; a written summary of evaluation findings and recommendations is disseminated statewide.</p> <ul style="list-style-type: none"> • There are two requirements for documentation for this measure. The first is to provide an evaluation report with state and local debriefing results for an extraordinary event that required a multi-agency response that occurred within last 24 months containing both types of information listed below: <ul style="list-style-type: none"> ○ evaluation findings, AND ○ recommendations for action and/or improvements. • The second requirement is to show evidence of distribution of the evaluation report to appropriate LHJs and state programs. 	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input type="checkbox"/> Partially Demonstrated</p> <p><input checked="" type="checkbox"/> Demonstrated</p>

Reviewer's Comments:

Documents Used To Score This Measure: Consolidated WA EOC IP Matrix and Matrix Rollup, AAR email to LHJs, and Director's Memo.

Domain 9: Evaluate and continuously improve processes, programs, and interventions

Implement Quality Improvement

Standard 9.2 B: Implement quality improvement of public health processes, programs, and interventions.

Measure	WA-Required Documentation	WA Interpretation and Guidance	Scoring: Choose one in each section
<p>9.2.4 S Review the quality improvement plan annually, including: Performance measures are tracked, reported and used to assess the impact of improvement actions; Meaningful improvement is demonstrated in at least one objective; Revision of the plan with new, revised and deleted objectives is made based upon the review.</p>	<ul style="list-style-type: none"> • Written review of the quality improvement objectives from the previous year include: <ul style="list-style-type: none"> ○ performance measures are tracked, reported and used to assess the impact of improvement actions, AND ○ meaningful improvement is demonstrated in at least one objective • Revised QI plan with new, revised and deleted objectives is made based upon the review. 	<p>This measure builds on the previous measures by requiring that the health department review the QI Plan annually and develop a revised QI Plan for the following year. This annual evaluation should include monitoring results for key performance measures and how the results were used to plan and conduct improvement actions. In addition, the LHD is required to show that at least one objective from the QI Plan has been improved.</p> <p>There are two requirements for documentation for this measure. The agency must provide a written review of the quality improvement objectives from the previous year including:</p> <ul style="list-style-type: none"> • performance measures are tracked, reported and used to assess the impact of improvement actions, AND • that meaningful improvement is demonstrated in at least one objective. <p>The second requirement is for a revised QI Plan with new, revised and deleted objectives that are based upon the results and conclusions from the review.</p>	<p>Conformity to Measure</p> <p><input type="checkbox"/> Not Demonstrated</p> <p><input checked="" type="checkbox"/> Partially Demonstrated</p> <p><input type="checkbox"/> Demonstrated</p>

Reviewer’s Comments: Unable to verify results of annual review of QI Plan that were used to create updated QI plans, such as summary of annual review meeting with conclusions and recommendations for improvements to the QI plan.

Documents Used To Score This Measure: All QI documents in Mind manager for this measure.