

Standards for Public Health in Washington State

Clark County Public Health

2011 Performance Review Report (National Set)

The Standards and the 2011 Performance Review

Thank you for participating in the performance review of the Standards for Public Health in Washington State. The intent of the Standards is to provide an overarching measurement framework for the many services, programs, legislation, and state and local administrative codes that affect public health.

With permission from Public Health Accreditation Board (PHAB), the 2010-2011 Standards for Public Health in Washington are based on the PHAB Standards (Beta Test version) as well as recommendations from the 2008 Washington State site reviews. In late 2010 the Public Health Standards Workgroup, with approval from the Public Health Improvement Partnership, developed a Basic Set of public health performance standards for the 2010-2011 Standards Review cycle. This set of standards contains approximately 40% of the measures found in the Washington 'required' set of standards. The intent was to reduce the burden on smaller local health agencies and to encourage statewide participation in the standards review.

Agencies had a choice about the scope of the 2010-2011 review. Those who wanted to prepare for accreditation in the future could use this cycle to prepare by agreeing to be reviewed on all standards and measures. Local health agencies had three options for their type of review:

1. The full set of PHAB/National Standards as well as several Washington only measures
2. The Washington set of standards and measures (80% overlap with the PHAB Beta set)
3. The Basic set (reduced set by 60% fewer measures than the WA set)

This Report

The site reviews again demonstrated the incredible commitment, creativity and hard work of the people in the public health system. This report is specific to your local health jurisdiction and is intended to give you feedback about the documentation you provided as a demonstration of how you met each measure. However, before describing the details that are in the report, we want to summarize overall observations regarding your organization's strengths and opportunities for improvement as observed during the standards review.

Strengths

- QI Activities are ongoing within the LHJ and are clearly resulting in improvements
- Demonstrated solid work on Strategic Plan and the planning process
- Numerous exemplary documents representing multiple strengths in your programs
- Provided thorough documentation of agency operations
- The choice of examples provided reflects well on different aspects of the agency's work
- The work of the Public Health Advisory Council, and other councils shows good public participation in the identification of public health priorities
- The Community Assessment Planning and Evaluation (CAPE) Community Choices Report Card, with its related work, demonstrated strong analysis and community engagement.

Areas for Improvement

- Establish measurable and framed targets as part of QI work
- Development of a Community Health Improvement Plan (CHIP)
- Improve timeliness of regular reviews- some annual and some biennial
- Align existing QI activities with 2011 QI Plan
- Review and clarify public health hazard identification and triggers for response

The Performance Review Approach

The performance review included the 2010 Department of Health review as a PHAB Beta Test site and 34 local health jurisdictions (LHJs) sites. Each site was asked to use the appropriate Guidelines to prepare for the performance review, organizing documentation supporting the review of each measure.

During the performance review, an independent consultant from MarMason Consulting, LLC evaluated the documents and scored each measure. For those LHJs that opted to submit documentation for either the full PHAB/National standards or the Washington Standards, an internal DOH reviewer also participated in the scoring. When the reviewer had questions regarding the documentation, an informal interview was conducted with the appropriate manager or staff person from the agency. In addition, potential exemplary practice documentation was collected from each site. The reviews concluded with a closing conference in which general strengths and opportunities for improvement were discussed, and feedback on the standards and assessment process was obtained. All of this information will be compiled into a statewide system report, with recommendations regarding the next steps for the performance improvement of public health practice across the State.

Results of the Site Review

The attached report is organized into three sections. First there is a summary showing Part A and each of the ten domains and the performance on each measure in each standard. This section is color coded with green to indicate that the measure was demonstrated, yellow to indicate that the measure was partially demonstrated and red to indicate that the measure was not demonstrated. The measure is blank if it was scored as 'not applicable.' This summary gives the agency immediate information on performance in each of the standards. The second section is a detailed summary for each measure with a list of all the documents used to score the measure and related comments for all measures applicable

at the agency level. In this second section, measures that were scored at the program level show the calculated score derived from the program scores and the documentation and comments for all programs. The third section of this report is the program detail with the list of documents and comments for each of the programs reviewed for the LHJ. The scores from each of the programs were aggregated to provide a single score for that measure at the agency level that is reported in section two.

Comparability to Previous Results

Due to the adoption of the PHAB standards, a major revision from the previous WA Standards, as well as changes in the type of review for many measures, comparison with the three earlier cycles of standards review cannot be made.

Scoring and Related Information in the Site Reports

For each measure scored by the reviewer:

- 2 = demonstrates the measure,
- 1 = partially demonstrates the measure,
- 0 = does not demonstrate the measure,

Note that some measures were Not Applicable due to scoring in previous measures or the determination that they are not part of the activities of a specific program and these measures are noted as NA.

Comments provide clarification regarding the intent of the measure or the score assigned.

Documents lists, in abbreviated form, the documents that were the basis for the score. When multiple documents were provided and some did not demonstrate the measure or there were many more examples than needed, they are not all listed.

For each Standard: at the end of each Standard, there is a roll-up of the scores on all *applicable* measures in the Standard (the percent of measures scored as *demonstrates*, the percent scored as *partially demonstrates*, the percent scored as *does not demonstrate*).

Next Steps

First, celebrate what you have accomplished. In the period between the 2008 Performance Review and this performance cycle, it was clear to the site reviewers that improvements had been developed and implemented. Again, thank you for all of your hard work every day and especially for your work in preparing for the standards reviews.

Next, select the areas where you want to improve your performance. All of the information provided in this report is intended to support improvement of your organization's work on behalf of the citizens in your community and Washington State. After you have had a chance to digest this report and share it with staff and your Board of Health, you should review the data again to determine which areas of your

work might benefit from a *focused improvement process*. Develop a brief, but specific and doable work plan—don't try to improve everything at once!

In selecting your areas of improvement you will be able to look at your overall strengths and opportunities for improvement (summarized above), or at the scores of specific Standards or measures. You will be assisted in this effort by several initiatives:

- **Exemplary practices:** The Exemplary Practices Compendium provides you with documentation from many of the LHJs in Washington State. Potential exemplary practice documents were gathered from each of the sites and the very best examples for each measure will be organized into an electronic tool kit. This material will be available at www.doh.wa.gov/hip/Standards/BestPractices/StandardsExemplaryPractices.htm.
- **Statewide initiatives** such as the Multistate Learning Collaborative and other efforts like the 5930 Initiative provide opportunities for formal efforts to improve performance. Based on the recommendations in the system wide report, the Public Health Improvement Partnership will adopt additional statewide initiatives related to the measures.

Finally, begin preparing now for the next performance review. The Standards Performance process itself has been conducted using quality improvement principles and methods, including the Plan-Do-Study-Act cycle. At this time, the next cycle is planned for 2013-2014.

Strategies for building on your current performance:

- Save the documentation you have used in this cycle as a good starting point for continuing to identify documentation for demonstrating performance.
- Establish an electronic document library for collecting documentation and to facilitate the continued use of an electronic format for the next cycle.
- Adopt or adapt as many exemplary practices as possible to improve your performance against the measures. There is no reason to 're-invent the wheel,' when another LHJ may have an excellent process or documentation method that you can start using with less time and effort.
- Identify methods for getting technical assistance from state programs, or from other LHJs that may have targeted the same areas for improvement. Great gains can be made through sharing ideas and resources.

Again, we thank you for all your work in preparing for this performance review, and especially for the terrific work you do in protecting and promoting the health of the citizens of Washington State that we were privileged to review.

Please contact Wanda Williams if you have any questions at wanda.williams@doh.wa.gov

Clark County Public Health Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Measure	Score	Compliance Demonstration
A.1.1 L	2	Demonstrated
A.1.2 L	2	Demonstrated
A.1.3 L	2	Demonstrated
A.1.4 L	2	Demonstrated
A.1.5 L	2	Demonstrated
A.1.6 L	2	Demonstrated
A.1.7 L	2	Demonstrated
A.1.8 L	2	Demonstrated

Standard: 2 Provide Financial Management Systems

Measure	Score	Compliance Demonstration
A.2.1 L	2	Demonstrated
A.2.2 L	2	Demonstrated
A.2.3 L	2	Demonstrated
A.2.4 L	2	Demonstrated

Standard: 3 Define Public Health Authority

Measure	Score	Compliance Demonstration
A.3.1 L	2	Demonstrated
A.3.2 L	2	Demonstrated
A.3.3 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Define Public Health Authority

Measure	Score	Compliance Demonstration
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Standard: 4 Provide Orientation / Information for the Governing Entity

Measure	Score	Compliance Demonstration
A.4.1 L	2	Demonstrated
A.4.2 L	2	Demonstrated

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Measure	Score	Compliance Demonstration
1.1.1 L	2	Demonstrated
1.1.2 L	2	Demonstrated
1.1.3 L	2	Demonstrated
1.1.4 L	2	Demonstrated
1.1.5 L	2	Demonstrated

Standard: 2 Analyze Public Health Data

Measure	Score	Compliance Demonstration
1.2.1 L	2	Demonstrated
1.2.2 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Use Data for Public Health Action

Measure	Score	Compliance Demonstration
1.3.1 L	2	Demonstrated
1.3.2 L	2	Demonstrated
1.3.3 L	2	Demonstrated

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.1.1 L	2	Demonstrated
2.1.2 L	2	Demonstrated
2.1.3 L	2	Demonstrated
2.1.4 L	2	Demonstrated
2.1.5 L	2	Demonstrated

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.2.1 L	2	Demonstrated
2.2.2 L	1	Partially Demonstrated
2.2.3 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

Measure	Score	Compliance Demonstration
2.3.1 L	2	Demonstrated
2.3.2 L	2	Demonstrated
2.3.3 L	2	Demonstrated
2.3.4 L	2	Demonstrated

Standard: 4 Maintain Policies for Communication

Measure	Score	Compliance Demonstration
2.4.1 L	2	Demonstrated
2.4.2 L	2	Demonstrated
2.4.3 L	2	Demonstrated
2.4.4 L	2	Demonstrated

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Measure	Score	Compliance Demonstration
3.1.1 L	2	Demonstrated
3.1.2 L	2	Demonstrated
3.1.3 L	2	Demonstrated
3.1.4 L	↑ 1	Partially Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 2 Communicate Information on Public Health Issues and Functions

Measure	Score	Compliance Demonstration
3.2.1 L	1	Partially Demonstrated
3.2.2 L	1	Partially Demonstrated
3.2.3 L	2	Demonstrated
3.2.4 L	2	Demonstrated
3.2.5 L	2	Demonstrated

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

Measure	Score	Compliance Demonstration
4.1.1 L	2	Demonstrated
4.1.2 L	2	Demonstrated
4.1.3 L	2	Demonstrated

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Measure	Score	Compliance Demonstration
4.2.1 L	2	Demonstrated
4.2.2 L	2	Demonstrated

Domain: 5 Develop public health policies and plans

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates**
- 1 = Partially Demonstrates**
- 0 = Does Not Demonstrate**
- NA = Not Applicable**

Standard: 1 Establish, Promote, and Maintain Public Health Policies

Measure	Score	Compliance Demonstration
5.1.1 L	2	Demonstrated
5.1.2 L	2	Demonstrated
5.1.3 L	2	Demonstrated

Standard: 2 Develop and Implement a Strategic Plan

Measure	Score	Compliance Demonstration
5.2.1 L	2	Demonstrated
5.2.2 L	1	Partially Demonstrated
5.2.3 L	1	Partially Demonstrated
5.2.4 L	2	Demonstrated

Standard: 3 Conduct a Community Health Improvement Planning Process

Measure	Score	Compliance Demonstration
5.3.1 L	2	Demonstrated
5.3.2 L	2	Demonstrated
5.3.3 L	2	Demonstrated
5.3.4 L	0	NOT Demonstrated

Standard: 4 Maintain All Hazards/Emergency Response Plan

Measure	Score	Compliance Demonstration
5.4.1 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 4 Maintain All Hazards/Emergency Response Plan

Measure	Score	Compliance Demonstration
5.4.2 L	2	Demonstrated
5.4.3 L	2	Demonstrated

Domain: 6 Enforce public health laws and regulations

Standard: 1 Maintain Up-to-Date Laws

Measure	Score	Compliance Demonstration
6.1.1 L	2	Demonstrated
6.1.2 L	1	Partially Demonstrated
6.1.3 L	2	Demonstrated

Standard: 2 Educate About Public Health Laws

Measure	Score	Compliance Demonstration
6.2.1 L	1	Partially Demonstrated
6.2.2 L	2	Demonstrated
6.2.3 L	1	Partially Demonstrated

Standard: 3 Conduct Enforcement Activities

Measure	Score	Compliance Demonstration
6.3.1 L	1	Partially Demonstrated
6.3.2 L	2	Demonstrated
6.3.3 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Conduct Enforcement Activities

Measure	Score	Compliance Demonstration
6.3.4 L	2	Demonstrated
6.3.5 L	2	Demonstrated

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

Measure	Score	Compliance Demonstration
7.1.1 L	2	Demonstrated
7.1.2 L	2	Demonstrated
7.1.3 L	2	Demonstrated

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Measure	Score	Compliance Demonstration
7.2.1 L	2	Demonstrated
7.2.2 L	2	Demonstrated
7.2.3 L	2	Demonstrated

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Measure	Score	Compliance Demonstration
8.1.1 L	↑ 1	Partially Demonstrated

Clark County Public Health Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 1 Maintain a Qualified Public Health Workforce

Measure	Score	Compliance Demonstration
8.1.2 L	2	Demonstrated
8.1.3 L	2	Demonstrated
8.1.4 L	2	Demonstrated

Standard: 2 Maintain a Competent Public Health Workforce

Measure	Score	Compliance Demonstration
8.2.1 L	2	Demonstrated
8.2.2 L	2	Demonstrated
8.2.3 L	2	Demonstrated

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Measure	Score	Compliance Demonstration
9.1.1 L	2	Demonstrated
9.1.2 L	2	Demonstrated
9.1.3 L	2	Demonstrated
9.1.4 L	2	Demonstrated
9.1.5 L	↑ 1	Partially Demonstrated
9.1.6 L	↑ 1	Partially Demonstrated
9.1.7 L	2	Demonstrated
9.1.8 L	2	Demonstrated

Clark County Public Health Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Measure	Score	Compliance Demonstration
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Standard: 2 Implement Quality Improvement

Measure	Score	Compliance Demonstration
9.2.1 L	1	Partially Demonstrated
9.2.2 L	2	Demonstrated
9.2.3 L	2	Demonstrated
9.2.4 L	NA	Not Applicable

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 1 Identify and Use Evidence-Based and Promising Practices

Measure	Score	Compliance Demonstration
10.1.1 L	2	Demonstrated

Standard: 2 Promote Understanding and Use of Research

Measure	Score	Compliance Demonstration
10.2.1 L	2	Demonstrated
10.2.2 L	2	Demonstrated

**Clark County Public Health
Summary Site Report**

Score Key:

2 = Demonstrates



1 = Partially Demonstrates



0 = Does Not Demonstrate



NA = Not Applicable

Overall Score Totals

	Specific LHJ Totals
Demonstrated	86%
Partially Demonstrated	13%
NOT Demonstrated	1%

Note: Totals may not equal 100% due to rounding

Clark County Public Health

Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Develop and maintain an operational infrastructure to support the performance of public health functions.

	Score	Comments	Documents
A.1.1 L	2		Policy and Procedure Manual, Org Chart for Public Health 2 29 2009, Process for Policy Procedures Email, P&P Flowchart_sm, P&P Index, Description of Method for Staff to Access Policy, Policy Template, Process for Accessing Policies
A.1.2 L	2		County HIPAA Security Policies June 2005, Template for new employee orientation-rev 9.2.09, Confidentiality Agreement, Safeguarding Protected Health Information
A.1.3 L	2		2009 Annual Program Culturally Appropriate Survey Summary 2-5-10, 2010 Annual Diversity Dr. Gregg Presentation Addressing Health Disparities, 2010 Annual Diversity Sign In Sheets, 2010 Diversity Conference Agenda, Community Planning Assess and Evaluation 2010 report, Culturally Appropriate Policy, DEP006 - Social Media
A.1.4 L	2		Human Resources Intranet - Human Resources Policy Manual
A.1.5 L	2		Example of Oracle Technology, Hardware Standards, Information Technology Asset Management Policy, Computer Inventory June 2010 back up, Example of Contract and Grant Technology, List of Software, Software Inventory, PH RCW link
A.1.6 L	2		Public Health Facility Clark County Washington, Certificate of Occupancy, Facility Work Order

Clark County Public Health Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Develop and maintain an operational infrastructure to support the performance of public health functions.

	Score	Comments	Documents
A.1.7 L	2		IT Network and Firewall Information, IS Password Policy, Security Policies, Back Up Report for Server 89, Communication Standards For Appropriate Use, Redundancy Diagram Internet-CCH, Information Services Policies, Clark County Information Services Policy
A.1.8 L	2		Clark County Final IT Strategic Plan 3

Score Totals for Standard: 1 Provide Infrastructure for Public Health Services

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 2 Provide Financial Management Systems

Establish effective financial management systems.

	Score	Comments	Documents
A.2.1 L	2		Grant Report Clark Co Milestones Reporting Form December 2010, ConCon Expenditure update 11/10; Nutrition, Physical Activity, Obesity 12/10 ARRA Milestone Reporting Form; Solid Waste Fourth Quarter Report 10/10
A.2.2 L	2		Multnomah County Contract, Sea Mar Primary Care Contract
A.2.3 L	2		Approved 2011-2012 PH Budget, 2008 CLARK COUNTY SAO 2008 AUDIT REPORT (Financial & Single Audit), Annual HOPWA Performance Report August 2010, Public Health Monthly Budget Report Oct 2010, SAO 2009 Audit Report (Financial & Single)
A.2.4 L	2		Staff Report for DOH Grant Application, Staff Report for Office on Womens Health Neighborhood Grant Application

Score Totals for Standard: 2 Provide Financial Management Systems

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 3 Define Public Health Authority

Maintain current operational definitions and statements of the public health roles and responsibilities of specific authorities.

	Score	Comments	Documents
A.3.1 L	2		Codes & Ordinances Web Page, RCW link (from A.1.5), annual_report_2008, annual_report_2010
A.3.2 L	2		BOH Governance and Authority, Clark County Unified Development Code, Example of Policy with WAC References, Listing of Codes and Ordinances
A.3.3 L	2		Evidence of Director Evaluation, Job Description for Director, Public Health, Public Health Director Performance Review

Score Totals for Standard: 3 Define Public Health Authority

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 4 Provide Orientation / Information for the Governing Entity

Provide orientation and regular information to members of the governing entity regarding their responsibilities and those of the public health agency.

	Score	Comments	Documents
A.4.1 L	2		Director's Report to BOH May Final, BOH Minutes May 2010, Example of Monthly Presentation Provided to the BOH May 2010, Parent Child Health Presentation to BOH May 2010, BOH Orientation 2009
A.4.2 L	2		BOH Orientation 2009, PH Advisory Council Orientation 2010

Score Totals for Standard: 4 Provide Orientation / Information for the Governing Entity

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health

Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.

	Score	Comments	Documents
1.1.1 L	2		Notifiable Conditions Poster - HCF 2010 2-1024-7 health emergencies - Public Health - Clark County Washington, CD Surveillance Eval - Presentation Long, Clark-24-7 Response System Test-Bus Hours_101007, Clark 24-7 Response, Notifiable Conditions Poster - HCP 2010 2-10, System Test - DOH Consolidated Contract, Health Department Duty Officer Protocol_080619, Health Department Duty Officer triage matrix _080306, HIPAA Privacy Policy HIP001 - 164 502, HIPAA Security Policy HIP014 - PHI Security, HIPAA Security Policy, HIPAA Training for New Employees, _Notifiable Conditions Poster - Labs 2010 2-10, Physicians Answering Service Contract, Protocol for Notifiable Conditions Routing, Phone, Fax, Email
1.1.2 L	2		Imz Coalition mtg agenda and roster, Imz Coalition Reporting CDs pres - Fall, Influenza AB Weekly Stats, Influenza Surveillance Report distribution list, Influenza Update_Wk42, Pertussis Health Advisory - 9-3-10, Provider List - HCP fax and email list, STD facility Summary, Notifiable conditions providers
1.1.3 L	2		CC Report Card 2009 report, PNC data report - May 2008, PNC Stakeholder Input, BRFSS WA 2009A, Healthy Youth Survey-wa-forma08.

Clark County Public Health Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.

	Score	Comments	Documents
1.1.4 L	2		O157 Fletch E coli Investigation Summary2010, O157 Fletch E coli cluster in Clark Co daycare - letter to Amelnick, O157 Fletch E coli Final Copies and Letter, PNC Crisis in Clark County, PNC Community Mtg May 08 PNC data report highlights, Community Mtg May 08 PNC data report, Community Mtg Nov 08 minutes, Community Mtg Nov 08 Stakeholder Input
1.1.5 L	2		SWMCPhysicianDirectory[1] Jan 2011, STD Publications for patients, READ ME, Notifiable Conditions - Spring Reporting Communicable Diseases,_Legacy Salmon Creek Providers, FW Updating Clark County Health Care Providers Master List, HIV - PCRS Provider Guide, Clark Co Clinics - Practices - 1-5-11

Score Totals for Standard: 1 Collect and Maintain Population Health Data

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 2 Analyze Public Health Data

Analyze public health data to identify health problems, environmental public health hazards, and social and economic risks that affect the public's health.

	Score	Comments	Documents
1.2.1 L	2		CAPE 2010 report, CAPE BOH 10.27.10 agenda, CAPE BOH 10.27.10 Community_Assessment_Report video, CC Report Card 2009 report, CC Report Card BOH 2.24.10 agenda, CC Report Card BOH 2.24.10 Community_Choices_Community_Report_Card video
1.2.2 L	2		CAPE 2010 report, CAPE PHAC 10.19.10 pres, CAPE 2010 distribution tracking, CC Report Card 2009 report, Report Card 2010 dissemination schedule, MP_CC Report Card Forum pres

Score Totals for Standard: 2 Analyze Public Health Data

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 3 Use Data for Public Health Action

Provide and use the results of health data analysis to develop recommendations regarding public health policy, processes, programs or interventions.

	Score	Comments	Documents
1.3.1 L	2		Flu Vaccine in Healthcare Workers ID Adv Cmt minutes 3-20-09, Flu Vaccine in Healthcare Workers Project Report, Maternal Health report e-mail to PNC team, Maternal Health in Clark County, PNC data report - May 2008, PNC Stakeholder Input
1.3.2 L	2		CAPE 2010 report, CAPE 2010 distribution tracking, CAPE BOH 10.27.10 agenda, CAPE PHAC 10.19.10 agenda, Data and Reports-Clark County Washington, LPHI 2009 Clark County data, LPHI BOH 01.27.10 agenda, LPHI BOH 01.27.10 Briefing_on_Clarks_Status
1.3.3 L	2		CAPE 2010 report, CAPE BOH 10.27.10 agenda, CAPE BOH 10.27.10 CAPE video, LPHI 2009 Clark County data, LPHI BOH 01.27.10 agenda, LPHI BOH 01.27.10 Briefing_Clarks_Status

Score Totals for Standard: 3 Use Data for Public Health Action

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Conduct timely investigations of health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders.

	Score	Comments	Documents
2.1.1 L	2		EPH016 - Solid Waste Complaint Enforcement, Notifiable Conditions-Routing to Staff, GI & ILI School Outbreak_Final, animal human 2-19-10
2.1.2 L	2		Cd staff training 09-10, Food Safety Certificate, Food Safety Workshop, EHS Staff Training Food Safety Sign-in Sheet
2.1.3 L	2		Arsenic Policy Briefing, qualifications doc
2.1.4 L	2		Cowlitz Health Officer Contract Final, E.coli Investigation Closed, Environmental Testing at VRPC, Final SW Washington Humane Society 3 17 2009
2.1.5 L	2		5930 CDES Interim Report July-September 2010, Clark County Notifiable Conditions web site on the intranet.

Score Totals for Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Contain/mitigate health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders

	Score	Comments	Documents
2.2.1 L	2		PSO 011 Anaphylaxis, PSO005 Pertussis 2010, Food Code
2.2.2 L	1	Unable to verify the cluster evaluation protocol describing the initiation triggers for the Clark County All Hazards/ERP.	CID011 - GI Illness Complaint Response, EHS ON CALL Flip Book_FINAL VERSION, PSO005 Pertussis 2010
2.2.3 L	2		CID005 - West Nile Virus, GI Outbreak in Residential Facilities, List of significant health events, Heat_AAR_070814, Governing Council Meeting Minutes 101118.WA DOH AAR-IP_H1N1-Fall-2009_Spring-2010 FINAL Aug 16

Score Totals for Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

Maintain access to laboratory and epidemiological/environmental public health expertise and capacity to investigate and contain/mitigate public health problems and environmental public health hazards.

	Score	Comments	Documents
2.3.1 L	2		Health Department Duty Officer Protocol_100701
2.3.2 L	2		PSO 012Lab - Specimen Collection Submission
2.3.3 L	2		Annex 9_Volunteer Management_100601, DO-Secures-Alerting_100330
2.3.4 L	2		WA DOH AAR-IP_H1N1-Fall-2009_Spring-2010 FINAL Aug 16

Score Totals for Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

	Specific LNJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 4 Maintain Policies for Communication

Maintain a plan with policies and procedures required for urgent and non-urgent communications.

	Score	Comments	Documents
2.4.1 L	2		Health Department Duty Officer Protocol_100701, DO-Secures-Alerting_100330
2.4.2 L	2		Clark Public Health Duty Officer Oregon HAN Alerting System Procedure_101216, DO-Secures-Alerting_100330
2.4.3 L	2		News Release Emergency Declaration, News Release Vaccine restrictions lifted - 12-09-09 (2)
2.4.4 L	2		Decision Chart - Eng, H1N1 Fact Sheet - Eng 9-09

Score Totals for Standard: 4 Maintain Policies for Communication

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

	Score	Comments	Documents
3.1.1 L	2		flu advisory, HIVtesting_providers
3.1.2 L	2		Clark q3 report, Focus Group summary of findings, Navigator Types from Dolly, PNC data - final 5-23-08, Preg Guide eval, Preg Partners Strategies, Preg Partners Strategies, Prenatal Flip Chart, Prenatal Rack Card, Patient Navigator Literature Review Oct08.
3.1.3 L	2		Focus Group summary of findings, PNC data - final 5-23-08, Patient Navigator Literature Review Oct08.
3.1.4 L	1	Not able to verify that prevention and education materials have been reviewed every other year. Evidence provided did not demonstrate biennial review of all types of prevention and health education information for OSS. Program has only been in its current form as part of Chronic Disease Prevention for 1 year, therefore biennial review of materials is NA.	CDP Publication List and review, DEP007 - Material Development and Review, Material Review Procedure CDP OM Field Manual Version_2 0, DEP007 - Material Development and Review, DA_OSS Forms PAN updated document, foodbank2010, DEP007 - Material Development and Review

Score Totals for Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 2 Communicate Information on Public Health Issues and Functions

Provide information on public health issues and functions through multiple methods to a variety of audiences.

	Score	Comments	Documents
3.2.1 L	1	Unable to verify who received Press Release.	About Public Health - Clark County Washington, News Release - Public Health Month4-2-10, Prenatal Rack Card, Prenatal Resource Guide, swim safety brochure
3.2.2 L	1	Unable to verify bi-annual review of Media Communications Policy & Media Spokesperson list. In addition, the updating of media lists does need to be written up to demonstrate a methodical and standardized process is in place. Please remove "DRAFT" from Pages 4-8 of Social Media Policy.	ERP Communication Plan, DEP002 Media Communications, Contact List Update, ALL MEDIA-Address and Phone, Social Media, Local Email Media List, Media Spokespeople, PIO Job Description, Spokesperson Training
3.2.3 L	2		ERP, ERP Communication Plan
3.2.4 L	2		Emergency contact, Law, Health Data, Links to Other Agencies, Links to Program Information, Notifiable Conditions
3.2.5 L	2		2009 CLAS Survey Summary 2-5-10, American with Disabilities Act - Employee Resources, CCPH Phone Directory Other NOVEMBER 2010, Clark Demographics, Columbia Lang Contract, Pregnancy Partners Rack Card, Prenatal Flip Chart_Spanish, Telelanguage Contract, Clark County Media Policy, clark.wa.gov/public-health/contacts, interoffice email

Clark County Public Health Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 2 Communicate Information on Public Health Issues and Functions

Provide information on public health issues and functions through multiple methods to a variety of audiences.

	Score	Comments	Documents
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Score Totals for Standard: 2 Communicate Information on Public Health Issues and Functions

	Specific LHJ Totals
Demonstrated	60%
Partially Demonstrated	40%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

the public health system and the community in identifying and addressing health problems through an ongoing, collaborative process.

	Score	Comments	Documents
4.1.1 L	2		IMZ Coalition participants3-Coalition List, IMZ Meeting Eval Data Analysis Summary, IMZ Meeting Eval data, IMZ Meeting Minutes -August, MP_OSS Advisory councils - About Public Health - Clark County Washington, OSS TAC 7-14-2010 Minutes rev, OSS TAC MEETING- AGENDA_07_14_2010, OSS TAC Membership
4.1.2 L	2		FSC 2010 Application., FSC 2010 Criteria for selecting FSC members, FSC 2010 Member categories, FSC Fact Sheet and Welcome,
4.1.3 L	2		Data and Reports-Fact sheets and reports - Clark County, Data and Reports-contacts - Clark County, REQUEST LOG

Score Totals for Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 4 Engage with the community to identify and address health problems

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Promote understanding of and support for policies and strategies that will improve the public's health.

	Score	Comments	Documents
4.2.1 L	2		CAPE 2010 distribution tracking, CAPE BOH 10.27.10 minutes, CAPE PHAC 10.19.10 minutes, CC Report Card 2010 dissemination schedule, CC Report Card BOH 2.24.10 minutes, Report Card Forum Invitation Flyer, CC Report Card PHAC 2.16.10 minutes, _Data and Reports- Clark County Washington
4.2.2 L	2		Bike and Ped Advisory Committee agenda, Bike and Ped Plan HIA description ALR2011_Abstract_FINAL, Bike and Ped Plan HIA PHAC 10.19.10 agenda, Bike and Ped Plan HIA PHAC 10.19.10 minutes, Bike and Ped Plan HIA PHAC 10.19.10 pres, Bike and Ped Plan HIA_Rapid, PNC BOH 04.07.10 pres, PNC BOH Work Session 04.07.10 agenda

Score Totals for Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 1 Establish, Promote, and Maintain Public Health Policies

Serve as a primary resource to governing entities and elected officials to establish and maintain public health policies, practices, and capacity based on current science and/or promising practice.

	Score	Comments	Documents
5.1.1 L	2		LT Weekly Tactical Meeting 01-11-10, ID Advisory 2/8/11, Health Advisory 2/11/11
5.1.2 L	2		032410 BOH Minutes Framing Doc, Framing Document final, PHAC 1-19-10 Meeting Minutes, PHAC Recommendations
5.1.3 L	2		PHAC Agenda - bike ped HIA, bike ped hearing, bike ped HIA, Bike-Ped-Agenda, BOH March Agenda, BOH March Minutes, Framing Document Summer 2009 MG feedback Framing Document final, agenda 1-19-10 - Framing Document, PHAC meeting notes 10/19/10

Score Totals for Standard: 1 Establish, Promote, and Maintain Public Health Policies

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 2 Develop and Implement a Strategic Plan

Develop and implement a health department organizational strategic plan.

	Score	Comments	Documents
5.2.1 L	2		1-27-10 SPIT Minutes, BOH CAPE Presentation 2-24-10, SPIT Timeline, Strategic Plan Email for Staff Participation, Strategic Plan Feedback from PHAC, Update on Strategic Planning, SPIT Minutes 1-14-2009, Strategic Plan Final Adopted by the BOH 11/23/10, SPIT: Initiative 5
5.2.2 L	1	Unable to verify measurable targets in 2011-2012 strategic plan.	Strategic Plan Final Adopted by BOH 11 23 2010, BOH approval of strategic plan
5.2.3 L	1	Progress report provides overview of progress on strategies but does not include progress on measurable targets.	BOH approval of strategic plan, Strategic Plan Final Adopted by BOH 11 23 2010, 2011-12 Strategic Plan - staff, Strategic Plan Status Report 10-10 Poster, Strategic Plan Status Report 7-13-10
5.2.4 L	2		2007-2010 Strategic Plan Final, 2011-2012 Strategic Plan Final

Score Totals for Standard: 2 Develop and Implement a Strategic Plan

	Specific LHI Totals
Demonstrated	50%
Partially Demonstrated	50%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 3 Conduct a Community Health Improvement Planning Process

Conduct a comprehensive planning process resulting in a state health improvement plan [SHIP].

	Score	Comments	Documents
5.3.1 L	2		ACHAP Survey Results Summary, Clark County Indicator Totals together, All Staff Email, CAPE 2010 report, CHA framework, _Health Issues, Indicators, and Chapter 2 Health Topics, Indicator Totals - CCPH, Indicator Totals - Community Groups, Strategic Initiative 5- Catalog Community Prevention Programs Project
5.3.2 L	2		CAPE 2010 report, CAPE presentation
5.3.3 L	2		CC_2009_Report_Card, CAPE 2010 report, Community_Choices_Report_Card_For um_2-3-10
5.3.4 L	0		No documentation provided

Score Totals for Standard: 3 Conduct a Community Health Improvement Planning Process

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	0%
NOT Demonstrated	25%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 4 Maintain All Hazards/Emergency Response Plan

Maintain All Hazards/Emergency Response Plan (ERP).

	Score	Comments	Documents
5.4.1 L	2		Coalition Leadership Meeting Minutes August 23 2010, Region IV HCPC Updated Charter, RIV HCPC SC Meeting Agenda 100913, AAR H1N1, FFY10 Coordinators Report_101122, FY09 Progress Report_100524, Plan Heirarchy-Policy_100630, Governing Council Meeting Minutes_100624., CCPH Phone Directory Other Feb, _CCPH Phone Directory Other June, DO Bag Phone List - Jan 11 [document states 11/10], DO Contact Phone List - Jan 09, _Region 4 Emergency Response Plan, Read Me note and email
5.4.2 L	2		Region 4 Emergency Response Plan, PH_COOP_Plan, _FY09 Progress Report_100524, FFY10 Coordinators Report_101122, _FFY10_Training Exercise Plan
5.4.3 L	2		Emergency preparedness - Clark County Washington, At-risk populations - Emergency preparedness - Clark County Washington, Contact us - Clark County Washington, Emergency Resource Guide

Score Totals for Standard: 4 Maintain All Hazards/Emergency Response Plan

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 1 Maintain Up-to-Date Laws

Review existing laws and work with governing entities and elected officials to update as needed.

	Score	Comments	Documents
6.1.1 L	2		6.1.1_DA_Access to Legal Expertise, Legal Rep
6.1.2 L	1	One example provided; two examples showing the review of law are required to fully demonstrate this measure.	DA_OSS, DA_Access to Legal Expertise
6.1.3 L	2		DA_GroupB_Law_and_Recommendations

Score Totals for Standard: 1 Maintain Up-to-Date Laws

	Specific LHI Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 2 Educate About Public Health Laws

Educate individuals and organizations on the meaning, purpose, and benefit of public health laws and how to comply.

	Score	Comments	Documents
6.2.1 L	1	The standards review required Communicable Disease Program documents for this measure.	No documentation provided for CD program DA_OSS Agency Knowledge, S Keirn CEU Worksheet
6.2.2 L	2		DA_Food Safety Application & Laws
6.2.3 L	1	The Standards Review required review of Communicable Disease Program documentation for this measure. EPH014 policy is not dated, other documents met requirements.	No documentation provided for CD Program EPH014 - OM Deficiency, OSSMaintenance2010, EPH014 - OM Deficiency

Score Totals for Standard: 2 Educate About Public Health Laws

	Specific LHJ Totals
Demonstrated	33%
Partially Demonstrated	67%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 3 Conduct Enforcement Activities

Conduct and monitor enforcement activities for which the agency has the authority and coordinate notification of violations among appropriate agencies.

	Score	Comments	Documents
6.3.1 L	1	The standards review required Communicable Disease Program documentation for this measure.	No documentation provided Section 24_17_270 Enforcement, Enforcement, _Section 24_17_030 Administration, OM Field Manual Version 2.0
6.3.2 L	2	This measure is NA for CD program. EPH014 is undated, other documents met requirement.	OSS_Inspection, EPH014 - OM Deficiency, OSSMaintenance2010, Conduct Enforcement Activities
6.3.3 L	2	This measure is NA for CD program. EPH014 is undated, other documents met requirement.	Conduct Enforcement Activities, EPH014 - OM Deficiency
6.3.4 L	2	This measure is NA for CD program.	OSS Critica Deficiency Tracking, Q4 2009 OSS O&M Perf Snapshot, OM 2009 Statistical Report
6.3.5 L	2	This measure is NA for CD program.	DA_Coordinate_NOV, CCC40.57.060, 2009 Joint Operating Procedures

Score Totals for Standard: 3 Conduct Enforcement Activities

	Specific LHJ Totals
Demonstrated	80%
Partially Demonstrated	20%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

Assess healthcare capacity and access to healthcare services.

	Score	Comments	Documents
7.1.1 L	2		CHARG 2010 Meeting Evaluation Summary, CHARG Meeting 2011 Planning Notes, Community Organization List
7.1.2 L	2		PNC Crisis in Clark County (2), PNC data - final 5-23-08 (5), Prenatal Care Project summary of findings final
7.1.3 L	2		PNC Crisis in Clark County (2), PNC Flowchart

Score Totals for Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Identify and implement strategies to improve access to healthcare services.

	Score	Comments	Documents
7.2.1 L	2		PNC Crisis in Clark County (2), PNC data - final 5-23-08 (5), Prenatal Care Project summary of findings final_8
7.2.2 L	2		FREE Leadership Teleconference Monday June 28 from 11-12, navigator proposal year 2-Legacy 8-12-10, Always Reserve A Port List as of 6-17-2010, CHARG Summary, Leadership Teleconference 6.28.10, SEM Model - ccph
7.2.3 L	2		AAHEAgenda, AAHEflyer, AME letter to vendorsr

Score Totals for Standard: 2 Implement Strategies to Improve Access to Healthcare Services

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Recruit, hire and retain a qualified and diverse public health workforce.

	Score	Comments	Documents
8.1.1 L	1	Clark Co Recruitment Toolkit is undated. The succession planning documentation provided is specific to emergency /incident situations and does not meet the intent of succession planning for critical positions on behalf of the day to day operations of the LHJ.	Clark Co Recruitment Toolkit, Community Health Wkr recruitment, employee recognition 2010, Health Research Project recruitment, P&P Flowchart_sm, PH Recruitment_Hiring_Supervision, PHN retention survey, Human Resources Intranet
8.1.2 L	2	No new hires No new hires in last two years.	Human Resources Intranet - Classification & Compensation, PH recruitment policy, job descriptions CDP team, New Hires DA_EHS II Job Description, Human Resources Intranet - Classification & Compensation, PH recruitment policy, New Hires Human Resources Intranet - Classification & Compensation, PH recruitment policy, job description NFW2, Measure 8 document descriptions, New Hires
8.1.3 L	2		Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, Annual License Review Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, new Read Me note Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, New Read Me note
8.1.4 L	2		WSU Clark Co RN training contract, WSU RN course description

Clark County Public Health Detailed Agency Report

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Recruit, hire and retain a qualified and diverse public health workforce.

	Score	Comments	Documents
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Score Totals for Standard: 1 Maintain a Qualified Public Health Workforce

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 8 Maintain a competent public health workforce

Standard: 2 Maintain a Competent Public Health Workforce

Assess staff competencies and address gaps by enabling organizational and individual training and development opportunities.

	Score	Comments	Documents
8.2.1 L	2		county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Supervision, Evaluation Report county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Supervision, Evaluation Report, OSS Eval Report county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Supervision, Evaluation Report
8.2.2 L	2		agency training plan PHEPR, staff assessment results PHEPR, Mgt Guidelines for Transition_ June 2009, Skill Evaluation, Computer Training for all staff, PHN Self-Assessment tool, KRISP County Nursing Survey Comparison, KRISP County PHN Nursing Job Satisfaction Survey Clark County
8.2.3 L	2		leadershipinstitute, leadership_training

Score Totals for Standard: 2 Maintain a Competent Public Health Workforce

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

	Score	Comments	Documents
9.1.1 L	2		07-23-08 BOH Minutes, 10-22-08 BOH Minutes, 032410 Minutes, BOH Presentation on Perf Mgmt-final, BOH Standards Presentation_JLK 10-20-08
9.1.2 L	2		CCPH Performance Management Document Updated 3-11-10, CSI Program Description, Q4 2009 OSS O&M Perf Snapshot, 2010 Oral Health Perf Snapshot, Q3 2010 Food Safety Performance Snapshot
9.1.3 L	2		NFW 5930 Work Plan DOH 2010, http://www.doh.wa.gov/hip/products/p/hi/lhj/clark/comdis/comdis1.htm Goals Objectives and Perf Measures NFW 5930 Work Plan DOH 2010, NFW 2010 Work Plan third quarter update
9.1.4 L	2		5930 Monitoring Report, 5930 PM#3 Survey - DOH tool-2010 Jan - June, Program Performance NFW 2010 Work Plan third quarter update, _NFW 2010 Work Plan final update
9.1.5 L	1	No documentation provided for the CD Program. Demonstrated use of QI tool. Unable to verify analysis of examples of goals and objectives from 9.1.3 and 9.1.4.	No documentation provided OSS OM Logic Model 4-22-10 _HIA analysis, HIA maps, GGMP Final Report 2010, _GGMP eval survey results, GGMP eval meeting agenda
9.1.6 L	1	Unable to verify documentation of how the results were used to improve department services or processes.	2009 Survey Report, 2010 HRC Syringe Exchange Report, 2010 Syringe Exchange Customer Survey, Case Mgmtcoverltr2009, R White Client Sat Results-2009-Clark
9.1.7 L	2		9.1.7_jk_Food Perf Mgmt Trng 8-2008, MSS - ICM PM Trng 10-2008, _NFP PM Trng 8-2008, OSS O&M Perf Mgmt Trng

Clark County Public Health Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

	Score	Comments	Documents
9.1.8 L	2		AAR Briefing to BOH, BOH Presentation 10-27-10, _BOH Talking Points_AARs_100825, Summary of After Action Reports on Public Health Incidents.

Score Totals for Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 2 Implement Quality Improvement

Implement quality improvement of public health processes, programs, and interventions.

	Score	Comments	Documents
9.2.1 L	1	Unable to verify QI Plan objectives, the measures to be achieved, the person responsible for completing the work, the tasks/projects associated with each objective or an evaluation process.	2011 QI Plan
9.2.2 L	2		CSI Team - C2E2 Revised Report 10-14-10, CSI Team - Medicaid Match Report, CSI 2010 Report
9.2.3 L	2		MLC-3 Training Agenda, Local Healthwork plan clark final, CSI Guidebook-modified 4-22-10, 080409 MLC Prenatal TAG Team-iLinc-agenda
9.2.4 L			

Score Totals for Standard: 2 Implement Quality Improvement

	Specific LHI Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 1 Identify and Use Evidence-Based and Promising Practices

Identify and use evidence-based and promising practices.

	Score	Comments	Documents
10.1.1 L	2		bike ped HIA, HIA Workgroup Meeting with Rajiv Bhatia, HIA_EvidenceLiteratureCites, HIAoverview_forHAE060308,NACCHO Model Practice Application- Patient Navigator 11-30-10, Navigator Types from Dolly, Patient Navigator Literature Review Oct08

Score Totals for Standard: 1 Identify and Use Evidence-Based and Promising Practices

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Detailed Agency Report

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 2 Promote Understanding and Use of Research

Promote understanding and use of the current body of research results, evaluations, and evidence-based practices with appropriate audiences.

	Score	Comments	Documents
10.2.1 L	2		CAPE Report to BOH, From Theory to Practice - PBR, journal article
10.2.2 L	2		DSHS Ltr, BRFSS Study Amendment, HAE001 Human Subjects

Score Totals for Standard: 2 Promote Understanding and Use of Research

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Clark County Public Health Program Report

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	1	Not able to verify that prevention and education materials have been reviewed every other year.	CDP Publication List and review, DEP007 - Material Development and Review, Material Review Procedure CDP	
6.2.1 L	Maintain agency knowledge and consistent application of public health laws	0	The standards review required Communicable Disease Program documents for this measure.	No documentation provided for CD program	
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	0	The Standards Review required review of Communicable Disease Program documentation for this measure.	No documentation provided for CD Program	
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions	0	The standards review required Communicable Disease Program documentation for this measure.	No documentation provided	
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities		This measure is NA for CD program.		
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations		This measure is NA for CD program.		

Clark County Public Health Program Report

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness		This measure is NA for CD program.		
6.3.5 L	Coordinate notification of violations to the public, when required, and coordinate the sharing of information about enforcement activities, analysis, results and follow-up activities among appropriate agencies		This measure is NA for CD program.		
8.1.2 L	Make job standards and position descriptions available to staff	2		Human Resources Intranet - Classification & Compensation, PH recruitment policy, job descriptions CDP team, New Hires	
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, Annual License Review	
8.2.1 L	Complete performance evaluations and improvement/training plans	2		county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Supervision, Evaluation Report	

Clark County Public Health Program Report

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2		NFW 5930 Work Plan DOH 2010, http://www.doh.wa.gov/phil/products/phi/lhj/clark/comdis/comdis1.htm	
9.1.4 L	Monitor performance measures for processes, programs and interventions	2		5930 Monitoring Report, 5930 PM#3 Survey - DOH tool- 2010 Jan - June,	
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement	0	No documentation provided for the CD Program.	No documentation provided	

Score Total for: Communicable Disease

	Specific LHJ Totals
Demonstrated	50%
Partially Demonstrated	10%
NOT Demonstrated	40%

Note: Totals may not equal 100% due to rounding

**Clark County Public Health
Program Report**

Program: OSS-Waste Water

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	1	Evidence provided did not demonstrate biennial review of all types of prevention and health education information for OSS.	OM Field Manual Version_2 0, DEP007 - Material Development and Review, DA_OSS Forms	
6.2.1 L	Maintain agency knowledge and consistent application of public health laws	2		DA_OSS Agency Knowledge, S Keirn CEU Worksheet	
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	2	EPH014 policy is not dated, other documents met requirements.	EPH014 - OM Deficiency, OSSMaintenance2010, EPH014 - OM Deficiency	
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions	2		Section 24_17_270 Enforcement, Enforcement, _Section 24_17_030 Administration, OM Field Manual Version 2.0	
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities	2	EPH014 is undated, other documents met requirement.	OSS_Inspection, EPH014 - OM Deficiency, OSSMaintenance2010, Conduct Enforcement Activities	EPH014 - OM Deficiency

**Clark County Public Health
Program Report**

Program: OSS-Waste Water

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations	2	EPH014 is undated, other documents met requirement.	Conduct Enforcement Activities, EPH014 - OM Deficiency	
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness	2		OSS Critical Deficiency Tracking, Q4 2009 OSS O&M Perf Snapshot, OM 2009 Statistical Report	
6.3.5 L	Coordinate notification of violations to the public, when required, and coordinate the sharing of information about enforcement activities, analysis, results and follow-up activities among appropriate agencies	2		DA_Coordinate_NOV, CCC40.57.060, 2009 Joint Operating Procedures	
8.1.2 L	Make job standards and position descriptions available to staff	2	No new hires	DA_EHS II Job Description, Human Resources Intranet - Classification & Compensation, PH recruitment policy, New Hires	
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, new Read Me note	

Clark County Public Health Program Report

Program: OSS-Waste Water

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
8.2.1 L	Complete performance evaluations and improvement/training plans	2		county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Su	pervision, Evaluation Report, OSS Eval Report
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2		Goals Objectives and Perf Measures	
9.1.4 L	Monitor performance measures for processes, programs and interventions	2		Program Performance	
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement	1	Demonstrated use of QI tool. Unable to verify analysis of examples of goals and objectives from 9.1.3 and 9.1.4.	OSS OM Logic Model 4-22-10	

Score Total for: OSS-Waste Water

	Specific LHJ Totals
Demonstrated	86%
Partially Demonstrated	14%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Clark County Public Health
Program Report**

Program: Physical Activity/Nutrition

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	2	Program has only been in its current form as part of Chronic Disease Prevention for 1 year, therefore biennial review of materials is NA.	PAN updated document, foodbank2010, DEP007 - Material Development and Review	
8.1.2 L	Make job standards and position descriptions available to staff	2	No new hires in last two years.	Human Resources Intranet - Classification & Compensation, PH recruitment policy, job description NFW2, Measure 8 document descriptions, New Hires	
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		Clark Co Recruitment Toolkit, annual licensure review, Licensure Tracking Procedure, PH Recruitment_Hiring_Supervision, New Read Me note	
8.2.1 L	Complete performance evaluations and improvement/training plans	2		county eval template, _Personal Training Plan Template_8-11-10, PH Recruitment_Hiring_Supervision, Evaluation Report	

Clark County Public Health Program Report

Program: Physical Activity/Nutrition

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2		NFW 5930 Work Plan DOH 2010, NFW 2010 Work Plan third quarter update	
9.1.4 L	Monitor performance measures for processes, programs and interventions	2		NFW 2010 Work Plan third quarter update, _NFW 2010 Work Plan final update	
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement	2		_HIA analysis, HIA maps, GGMP Final Report 2010, _GGMP eval survey results, GGMP eval meeting agenda	

Score Total for: Physical Activity/Nutrition

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding