

Standards for Public Health in Washington State

Grant County Public Health District

2011 Performance Review Report (Basic Set)

The Standards and the 2011 Performance Review

Thank you for participating in the performance review of the Standards for Public Health in Washington State. The intent of the Standards is to provide an overarching measurement framework for the many services, programs, legislation, and state and local administrative codes that affect public health.

With permission from Public Health Accreditation Board (PHAB), the 2010-2011 Standards for Public Health in Washington are based on the PHAB Standards (Beta Test version) as well as recommendations from the 2008 Washington State site reviews. In late 2010 the Public Health Standards Workgroup, with approval from the Public Health Improvement Partnership, developed a Basic Set of public health performance standards for the 2010-2011 Standards Review cycle. This set of standards contains approximately 40% of the measures found in the Washington 'required' set of standards. The intent was to reduce the burden on smaller local health agencies and to encourage statewide participation in the standards review.

Agencies had a choice about the scope of the 2010-2011 review. Those who wanted to prepare for accreditation in the future could use this cycle to prepare by agreeing to be reviewed on all standards and measures. Local health agencies had three options for their type of review:

1. The full set of PHAB/National Standards as well as several Washington only measures
2. The Washington set of standards and measures (80% overlap with the PHAB Beta set)
3. The Basic set (reduced set by 60% fewer measures than the WA set)

This Report

The site reviews again demonstrated the incredible commitment, creativity and hard work of the people in the public health system. This report is specific to your local health jurisdiction and is intended to give you feedback about the documentation you provided as a demonstration of how you met each measure. However, before describing the details that are in the report, we want to summarize overall observations regarding your organization's strengths and opportunities for improvement as observed during the standards review.

Strengths

- The assessment information collected and reported ,especially the 2010 PHIP Annual Indicators Report, including good documentation of distribution
- The comprehensive prevention activities and work with the community to implement prevention strategies such as the ABCD program
- The Communication Plan and related forms
- The Immunization Quality Improvement effort and documentation of improvement and continued activities
- The complaint database for documenting and tracking complaint activity

Areas for Improvement

- Ensure that you monitor quantifiable, time-framed program performance measures and use the results to identify improvement opportunities in program areas and activities

The Performance Review Approach

The performance review included the 2010 Department of Health review as a PHAB Beta Test site and 34 local health jurisdictions (LHJs) sites. Each site was asked to use the appropriate Guidelines to prepare for the performance review, organizing documentation supporting the review of each measure.

During the performance review, an independent consultant from MarMason Consulting, LLC evaluated the documents and scored each measure. For those LHJs that opted to submit documentation for either the full PHAB/National standards or the Washington Standards, an internal DOH reviewer also participated in the scoring. When the reviewer had questions regarding the documentation, an informal interview was conducted with the appropriate manager or staff person from the agency. In addition, potential exemplary practice documentation was collected from each site. The reviews concluded with a closing conference in which general strengths and opportunities for improvement were discussed, and feedback on the standards and assessment process was obtained. All of this information will be compiled into a statewide system report, with recommendations regarding the next steps for the performance improvement of public health practice across the State.

Results of the Site Review

The attached report is organized into three sections. First there is a summary showing Part A and each of the ten domains and the performance on each measure in each standard. This section is color coded with green to indicate that the measure was demonstrated, yellow to indicate that the measure was partially demonstrated and red to indicate that the measure was not demonstrated. The measure is blank if it was scored as 'not applicable.' This summary gives the agency immediate information on performance in each of the standards. The second section is a detailed summary for each measure with a list of all the documents used to score the measure and related comments for all measures applicable at the agency level. In this second section, measures that were scored at the program level show the calculated score derived from the program scores and the documentation and comments for all programs. The third section of this report is the program detail with the list of documents and

comments for each of the programs reviewed for the LHJ. The scores from each of the programs were aggregated to provide a single score for that measure at the agency level that is reported in section two.

Comparability to Previous Results

Due to the adoption of the PHAB standards, a major revision from the previous WA Standards, as well as changes in the type of review for many measures, comparison with the three earlier cycles of standards review cannot be made.

Scoring and Related Information in the Site Reports

For each measure scored by the reviewer:

- 2 = demonstrates the measure,
- 1 = partially demonstrates the measure,
- 0 = does not demonstrate the measure,

Note that some measures were Not Applicable due to scoring in previous measures or the determination that they are not part of the activities of a specific program and these measures are noted as NA.

Comments provide clarification regarding the intent of the measure or the score assigned.

Documents lists, in abbreviated form, the documents that were the basis for the score. When multiple documents were provided and some did not demonstrate the measure or there were many more examples than needed, they are not all listed.

For each Standard: at the end of each Standard, there is a roll-up of the scores on all *applicable* measures in the Standard (the percent of measures scored as *demonstrates*, the percent scored as *partially demonstrates*, the percent scored as *does not demonstrate*).

Next Steps

First, celebrate what you have accomplished. In the period between the 2008 Performance Review and this performance cycle, it was clear to the site reviewers that improvements had been developed and implemented. Again, thank you for all of your hard work every day and especially for your work in preparing for the standards reviews.

Next, select the areas where you want to improve your performance. All of the information provided in this report is intended to support improvement of your organization's work on behalf of the citizens in your community and Washington State. After you have had a chance to digest this report and share it with staff and your Board of Health, you should review the data again to determine which areas of your work might benefit from a *focused improvement process*. Develop a brief, but specific and doable work plan—don't try to improve everything at once!

In selecting your areas of improvement you will be able to look at your overall strengths and opportunities for improvement (summarized above), or at the scores of specific Standards or measures. You will be assisted in this effort by several initiatives:

- **Exemplary practices:** The Exemplary Practices Compendium provides you with documentation from many of the LHJs in Washington State. Potential exemplary practice documents were gathered from each of the sites and the very best examples for each measure will be organized into an electronic tool kit. This material will be available at www.doh.wa.gov/phip/Standards/BestPractices/StandardsExemplaryPractices.htm.
- **Statewide initiatives** such as the Multistate Learning Collaborative and other efforts like the 5930 Initiative provide opportunities for formal efforts to improve performance. Based on the recommendations in the system wide report, the Public Health Improvement Partnership will adopt additional statewide initiatives related to the measures.

Finally, begin preparing now for the next performance review. The Standards Performance process itself has been conducted using quality improvement principles and methods, including the Plan-Do-Study-Act cycle. At this time, the next cycle is planned for 2013-2014.

Strategies for building on your current performance:

- Save the documentation you have used in this cycle as a good starting point for continuing to identify documentation for demonstrating performance.
- Establish an electronic document library for collecting documentation and to facilitate the continued use of an electronic format for the next cycle.
- Adopt or adapt as many exemplary practices as possible to improve your performance against the measures. There is no reason to ‘re-invent the wheel,’ when another LHJ may have an excellent process or documentation method that you can start using with less time and effort.
- Identify methods for getting technical assistance from state programs, or from other LHJs that may have targeted the same areas for improvement. Great gains can be made through sharing ideas and resources.

Again, we thank you for all your work in preparing for this performance review, and especially for the terrific work you do in protecting and promoting the health of the citizens of Washington State that we were privileged to review.

Please contact Wanda Williams if you have any questions at wanda.williams@doh.wa.gov

Grant County Public Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Use Data for Public Health Action

Measure	Score	Compliance Demonstration
1.3.3 L	2	Demonstrated

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.1.1 L	2	Demonstrated
2.1.5 L	2	Demonstrated

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.2.3 L	2	Demonstrated

Standard: 4 Maintain Policies for Communication

Measure	Score	Compliance Demonstration
2.4.1 L	2	Demonstrated
2.4.2 L	2	Demonstrated
2.4.4 L	2	Demonstrated

Domain: 3 Inform and educate about public health issues and functions

Grant County Public Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Measure	Score	Compliance Demonstration
3.1.1 L	2	Demonstrated
3.1.2 L	2	Demonstrated

Standard: 2 Communicate Information on Public Health Issues and Functions

Measure	Score	Compliance Demonstration
3.2.3 L	2	Demonstrated
3.2.4 L	2	Demonstrated

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

Measure	Score	Compliance Demonstration
4.1.1 L	2	Demonstrated

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Measure	Score	Compliance Demonstration
4.2.1 L	2	Demonstrated

Domain: 5 Develop public health policies and plans

Grant County Public Health District Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 2 Develop and Implement a Strategic Plan

Measure	Score	Compliance Demonstration
5.2.2 L	0	NOT Demonstrated
5.2.3 L	NA	Not Applicable

Standard: 4 Maintain All Hazards/Emergency Response Plan

Measure	Score	Compliance Demonstration
5.4.2 L	2	Demonstrated

Domain: 6 Enforce public health laws and regulations

Standard: 2 Educate About Public Health Laws

Measure	Score	Compliance Demonstration
6.2.2 L	2	Demonstrated
6.2.3 L	1	Partially Demonstrated

Standard: 3 Conduct Enforcement Activities

Measure	Score	Compliance Demonstration
6.3.1 L	2	Demonstrated
6.3.2 L	2	Demonstrated
6.3.3 L	2	Demonstrated
6.3.4 L	2	Demonstrated

Domain: 7 Promote strategies to improve access to healthcare services

Grant County Public Health District Summary Site Report

Score Key:

- 2 = Demonstrates ■
- 1 = Partially Demonstrates ■
- 0 = Does Not Demonstrate ■
- NA = Not Applicable

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Measure	Score	Compliance Demonstration
7.2.1 L	2	Demonstrated

Domain: 8 Maintain a competent public health workforce

Standard: 2 Maintain a Competent Public Health Workforce

Measure	Score	Compliance Demonstration
8.2.1 L	2	Demonstrated
8.2.3 L	2	Demonstrated

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Measure	Score	Compliance Demonstration
9.1.3 L	2	Demonstrated
9.1.4 L	1	Partially Demonstrated

Standard: 2 Implement Quality Improvement

Measure	Score	Compliance Demonstration
9.2.2 L	2	Demonstrated
9.2.3 L	2	Demonstrated

**Grant County Public Health District
Summary Site Report**

Score Key:

- 2 = Demonstrates ■
- 1 = Partially Demonstrates ■
- 0 = Does Not Demonstrate ■
- NA = Not Applicable

Overall Score Totals

	Specific LHJ Totals
Demonstrated	85%
Partially Demonstrated	12%
NOT Demonstrated	3%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District

Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Develop and maintain an operational infrastructure to support the performance of public health functions.

	Score	Comments	Documents
A.1.2 L	2		GCHD Policy-ADM.28.Protecting Personal Information, All Staff Meeting Minutes-January 29, 2010, 2010 training log incl. confidentiality training, Four Signed Employee Confidentiality Forms

Score Totals for Standard: 1 Provide Infrastructure for Public Health Services

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 2 Provide Financial Management Systems

Establish effective financial management systems.

	Score	Comments	Documents
A.2.3 L	2		BOARD OF HEALTH minutes- December 8, 2010; Cover sheet of 2011 GCHD budget; Feb 2010 Balance Sheet, Budget to Actual and Rev and Expense Comparison; March 2010 Balance Sheet, Budget to Actual and Rev and Expense Comparison

Score Totals for Standard: 2 Provide Financial Management Systems

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.

	Score	Comments	Documents
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1.1.1 L	1	Unable to verify the processes and protocols used to maintain the comprehensive collection of surveillance data related to CD and other types of notifiable conditions and health risks or for assuring that data are maintained in a secure manner, as Assessment Protocol was not detailed enough to meet these requirements.	emailresponsetimes, L2.4 During and After Hours Call-Down 1, Updated Assessment Protocol- 2008, Website with 24 hour number, Phone script with 24 hour number,
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Score Totals for Standard: 1 Collect and Maintain Population Health Data

	Specific LHJ Totals
Demonstrated	0%
Partially Demonstrated	100%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 2 Analyze Public Health Data

Analyze public health data to identify health problems, environmental public health hazards, and social and economic risks that affect the public's health.

	Score	Comments	Documents
1.2.1 L	2		2008 Assessment Report.public, The Health of Grant County 2008 Biennial Health.pptx, August 2009 Board of Health Minutes,Assessment Protocol-2008
1.2.2 L	2		PHIP Annual INDICATORS REPORT, Community Resource Forum is Tuesday, January 4, 2011 email with meeting materials

Score Totals for Standard: 2 Analyze Public Health Data

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 3 Use Data for Public Health Action

Provide and use the results of health data analysis to develop recommendations regarding public health policy, processes, programs or interventions.

	Score	Comments	Documents
1.3.1 L	1	Unable to verify how the review of data informed the MCHBG Activity Plan.	GCHD 2011- 2012 MCHBG ACTIVITY PLAN AND REPORTS, Teen Birth Rate Charts 4.10, Teen Pregnancy Budget Worksheet (2) 1-26-11
1.3.3 L	2		August 2009 Board of Health Minutes, The Health of Grant County 2008 Biennial Health

Score Totals for Standard: 3 Use Data for Public Health Action

	Specific LHI Totals
Demonstrated	50%
Partially Demonstrated	50%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Conduct timely investigations of health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders.

	Score	Comments	Documents
2.1.1 L	2		Response Protocol - Outside referral 1.2011, POTENTIAL HUMAN RABIES EXPOSURE PROTOCOL UPDATED 1.2011, Rabies bite incident flow charts to go with rabies protocol,
2.1.5 L	2		Investigation Review Policy updated 1-31-2011 with individual case Review sheet, 2010 yearly review of investigations

Score Totals for Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Contain/mitigate health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders

	Score	Comments	Documents
2.2.3 L	2		Grant County H1N1 after action 3 26 10, pox evaluation

Score Totals for Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 4 Maintain Policies for Communication

Maintain a plan with policies and procedures required for urgent and non-urgent communications.

	Score	Comments	Documents
2.4.1 L	2		WebsiteHomepage911and 211, PHONE TREE - all divisions- 12-2010, Phone Recording Moses Lake August 2010 with H1N1 information, MACC List of Staff
2.4.2 L	2		SecuresEmployeeContactList, Pertussis Outbreak News Release- 10--10; 11-2010 ALERT: All Suspect Pertussis Patients
2.4.4 L	2		cpoX_pha_media_02_25_09, gorgesalmonella_media_07_02_10, web site capture of PH News

Score Totals for Standard: 4 Maintain Policies for Communication

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

	Score	Comments	Documents
3.1.1 L	2		bike helmet safety flyer, backtoschoolimpsa.mp3,
3.1.2 L	2		2010yearendreport - Safe Kids, 2010 Year End Report - Oral Health, 2011- 2012 workplan - unintentional childhood injuries, 2009 GC OHC Prioritized Objectives & Activities,

Score Totals for Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 2 Communicate Information on Public Health Issues and Functions

Provide information on public health issues and functions through multiple methods to a variety of audiences.

	Score	Comments	Documents
3.2.3 L	2		Internal Communication and Media Response Plan- 8-2010, Media request Form and External Communications Report
3.2.4 L	2		NotifiableConditionsContact on website, Hyperlink to CDC and Other Agencies, LinkTo2008AssessmentReport and to WACs, SafeKidsPreventionPageandLink

Score Totals for Standard: 2 Communicate Information on Public Health Issues and Functions

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

the public health system and the community in identifying and addressing health problems through an ongoing, collaborative process.

	Score	Comments	Documents
4.1.1 L	2		09-09-09-meeting_agenda Safe Kids and website list of Safe Kids Coalition members, Oral Health Coalition Minutes-March 24, 2010 with list of members;

Score Totals for Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

	Specific LNJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Grant County Public Health District
Detailed Agency Report**

Domain: 4 Engage with the community to identify and address health problems

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Promote understanding of and support for policies and strategies that will improve the public's health.

	Score	Comments	Documents
4.2.1 L	2		2010-PHIP Annual INDICATORS REPORT, January 2011 Community Resource Forum email msg with attachments

Score Totals for Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 2 Develop and Implement a Strategic Plan

Develop and implement a health department organizational strategic plan.

	Score	Comments	Documents
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5.2.2 L	0		No documentation provided
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5.2.3 L

Score Totals for Standard: 2 Develop and Implement a Strategic Plan

	Specific LHJ Totals
Demonstrated	0%
Partially Demonstrated	0%
NOT Demonstrated	100%

Note: Totals may not equal 100% due to rounding

**Grant County Public Health District
Detailed Agency Report**

Domain: 5 Develop public health policies and plans

Standard: 4 Maintain All Hazards/Emergency Response Plan

Maintain All Hazards/Emergency Response Plan (ERP).

	Score	Comments	Documents
5.4.2 L	2		GCHD-Emergency Response Plan - Updated August 4, 2010-Basic Plan with Annexes A-G, PHEPR Exercise After Action Report -Grant County Health District-1/25/10, Annex C - ESF 8 Public Health and Medical Services

Score Totals for Standard: 4 Maintain All Hazards/Emergency Response Plan

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 2 Educate About Public Health Laws

Educate individuals and organizations on the meaning, purpose, and benefit of public health laws and how to comply.

	Score	Comments	Documents
6.2.2 L	2		Screenprint of OSS page with links to laws and applications/permits
6.2.3 L	1	Unable to verify second example of education conducted for regulated food establishments by the Food Program. The copies of ordinances and commissary request do not demonstrate that education was provided to regulated entities.	EPI Newsletter FINAL_110910, Newsletter Vol 1 Issue 1 Mailing 1-12-2011, Agenda COMMUNICABLE DISEASE Training 6-8-10, COMMUNICABLE DISEASEwebsites 12-2010, GCHD Contacts - Report NC, ProviderTraining sign-in 6-8-10, EaglesGCSmking08

Score Totals for Standard: 2 Educate About Public Health Laws

	Specific LHJ Totals
Demonstrated	50%
Partially Demonstrated	50%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Grant County Public Health District
Detailed Agency Report**

Domain: 6 Enforce public health laws and regulations

Standard: 3 Conduct Enforcement Activities

Conduct and monitor enforcement activities for which the agency has the authority and coordinate notification of violations among appropriate agencies.

	Score	Comments	Documents
6.3.1 L	2		2010 - 3 Food Ordinance,
6.3.2 L	2		EH.10 re-open suspended pool permit, 2010 Pool Inspections Log
6.3.3 L	2		Complaint Database - 2010 and 2011, September BOH Minutes
6.3.4 L	2		4thQtr09 EH report- documented in BOH minutes, EH Activity Report - Nov 2010

Score Totals for Standard: 3 Conduct Enforcement Activities

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Identify and implement strategies to improve access to healthcare services.

	Score	Comments	Documents
7.2.1 L	2		Grant County ABCD Final Report Year 1, Oral Health Coalition Minutes- March 24, 2010

Score Totals for Standard: 2 Implement Strategies to Improve Access to Healthcare Services

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 8 Maintain a competent public health workforce

Standard: 2 Maintain a Competent Public Health Workforce

Assess staff competencies and address gaps by enabling organizational and individual training and development opportunities.

	Score	Comments	Documents
8.2.1 L	2		Employee Performance Appraisal Guidelines_FINAL_012711, Performance Appraisal Form_FINAL_012711, Performance Appraisal Goal Document_FINAL_012711, Management and Exempt_NonManagement_Expectations_FINAL 2010, Evals for CD EH Employee Performance Appraisal Guidelines_FINAL_012711, Performance Appraisal Form_FINAL_012711, Performance Appraisal Goal Document_FINAL_012711, Management and Exempt_NonManagement_Expectations_FINAL 2010, Evals for CD EH
8.2.3 L	2		Jan 2011 All Staff Minutes

Score Totals for Standard: 2 Maintain a Competent Public Health Workforce

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

	Score	Comments	Documents
9.1.3 L	2		2011-2012 workplan - unintentional childhood injuries, QI AIM STATEMENT Revised 4.9.09 and 6.12.09 and 6.8.10
9.1.4 L	1	Unable to verify that outcome measures for the unintentional childhood injuries have been monitored, such as data reports, statistical summaries, etc.	General Timeline of Events for Imms QI Project, 11-15-2010 CMMS DATA REPORT - QUALITY IMPROVEMENT PROJECT

Score Totals for Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

	Specific LHJ Totals
Demonstrated	50%
Partially Demonstrated	50%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Grant County Public Health District Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 2 Implement Quality Improvement

Implement quality improvement of public health processes, programs, and interventions.

	Score	Comments	Documents
9.2.2 L	2		Presentation of Immunization QI project-- MLC; Environmental Health Time Tracking QI Project
9.2.3 L	2		Staff participation in QI Learning Congress-- 2009

Score Totals for Standard: 2 Implement Quality Improvement

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Grant County Public Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	2		EPI Newsletter FINAL_110910, Newsletter Vol 1 Issue 1 Mailing 1-12-2011, Agenda COMMUNICABLE DISEASE Training 6-8-10, COMMUNICABLE DISEASEwebsites 12-2010, GCHD Contacts - Report NC, ProviderTraining sign-in 6-8-10,	
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions				
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities				
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations				
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness				

**Grant County Public Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
8.2.1 L	Complete performance evaluations and improvement/training plans	2		Employee Performance Appraisal Guidelines_FINAL_012711, Performance Appraisal Form_FINAL_012711, Performance Appraisal Goal Document_FINAL_012711, Management and Exempt_NonManagement_Expectations_FINAL 2010, Evals for CD EH	
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2		2011-2012 workplan - unintentional childhood injuries, QI AIM STATEMENT Revised 4.9.09 and 6.12.09 and 6.8.10	
9.1.4 L	Monitor performance measures for processes, programs and interventions	1	Unable to verify that outcome measures for the unintentional childhood injuries have been monitored, such as data reports, statistical summaries, etc.	General Timeline of Events for Imms QI Project, 11-15-2010 CMMS DATA REPORT - QUALITY IMPROVEMENT PROJECT	

**Grant County Public Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
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Score Total for: Communicable Disease

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Grant County Public Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	1	Unable to verify second example of education conducted for regulated food establishments by the Food Program. The copies of ordinances and commissary request do not demonstrate that education was provided to regulated entities.	EaglsGCSmking08	
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions	2		2010 - 3 Food Ordinance,	
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities	2		EH.10 re-open suspended pool permit, 2010 Pool Inspections Log	
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations	2		Complaint Database - 2010 and 2011, September BOH Minutes	Complaint Database - 2010 and 2011
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness	2		4thQtr09 EH report-documented in BOH minutes, EH Activity Report - Nov 2010	

Grant County Public Health District Program Report

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
8.2.1 L	Complete performance evaluations and improvement/training plans	2		Employee Performance Appraisal Guidelines_FINAL_012711, Performance Appraisal Form_FINAL_012711, Performance Appraisal Goal Document_FINAL_012711, Management and Exempt_NonManagement_Expectations_FINAL 2010, Evals for CD EH	
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions				
9.1.4 L	Monitor performance measures for processes, programs and interventions				

Score Total for: Food Safety

	Specific LHJ Totals
Demonstrated	83%
Partially Demonstrated	17%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding