

Standards for Public Health in Washington State

Spokane Regional Health District

2011 Performance Review Report (National)

The Standards and the 2011 Performance Review

Thank you for participating in the performance review of the Standards for Public Health in Washington State. The intent of the Standards is to provide an overarching measurement framework for the many services, programs, legislation, and state and local administrative codes that affect public health.

With permission from Public Health Accreditation Board (PHAB), the 2010-2011 Standards for Public Health in Washington are based on the PHAB Standards (Beta Test version) as well as recommendations from the 2008 Washington State site reviews. In late 2010 the Public Health Standards Workgroup, with approval from the Public Health Improvement Partnership, developed a Basic Set of public health performance standards for the 2010-2011 Standards Review cycle. This set of standards contains approximately 40% of the measures found in the Washington 'required' set of standards. The intent was to reduce the burden on smaller local health agencies and to encourage statewide participation in the standards review.

Agencies had a choice about the scope of the 2010-2011 review. Those who wanted to prepare for accreditation in the future could use this cycle to prepare by agreeing to be reviewed on all standards and measures. Local health agencies had three options for their type of review:

1. The full set of PHAB/National Standards as well as several Washington only measures
2. The Washington set of standards and measures (80% overlap with the PHAB Beta set)
3. The Basic set (reduced set by 60% fewer measures than the WA set)

This Report

The site reviews again demonstrated the incredible commitment, creativity and hard work of the people in the public health system. This report is specific to your local health jurisdiction and is intended to give you feedback about the documentation you provided as a demonstration of how you met each measure. However, before describing the details that are in the report, we want to summarize overall observations regarding your organization's strengths and opportunities for improvement as observed during the standards review.

Strengths

- The Board of Health involvement in health policy, strategic planning and QI plan, including orientation activities and Orientation Manual
- The Human Resources processes for recruitment , ensuring a diverse workforce and succession planning are comprehensive and well described in policies, including the career planning and leadership training efforts
- The outstanding assessment unit work , including the comprehensive assessment processes for collecting and reporting health data
- The communication processes for sharing the SRHD mission, vision, and values, and Communication Plan
- Mechanisms for informing and educating about PH issues and functions, including The Daily Risk Website and the Sex in the County document,
- The strategic planning process and Strategic Plan

Areas for Improvement

- Improve the IT Strategic Plan by adding specific strategies for the use of future IT technologies,
- Ensure that the comprehensive health improvement plan is comprehensive and reflects multiple priority health issues
- Ensure that the ERP describes the list of public health services and is able to demonstrate how those services are accessible to the public during an emergency
- Establish and monitor of quantifiable, time-framed program performance measures and outcomes in all program areas and activities

The Performance Review Approach

The performance review included the 2010 Department of Health review as a PHAB Beta Test site and 34 local health jurisdictions (LHJs) sites. Each site was asked to use the appropriate Guidelines to prepare for the performance review, organizing documentation supporting the review of each measure.

During the performance review, an independent consultant from MarMason Consulting, LLC evaluated the documents and scored each measure. For those LHJs that opted to submit documentation for either the full PHAB/National standards or the Washington Standards, an internal DOH reviewer also participated in the scoring. When the reviewer had questions regarding the documentation, an informal interview was conducted with the appropriate manager or staff person from the agency. In addition, potential exemplary practice documentation was collected from each site. The reviews concluded with a closing conference in which general strengths and opportunities for improvement were discussed, and feedback on the standards and assessment process was obtained. All of this information will be compiled into a statewide system report, with recommendations regarding the next steps for the performance improvement of public health practice across the State.

Results of the Site Review

The attached report is organized into three sections. First there is a summary showing Part A and each of the ten domains and the performance on each measure in each standard. This section is color coded with green to indicate that the measure was demonstrated, yellow to indicate that the measure was partially demonstrated and red to indicate that the measure was not demonstrated. The measure is blank if it was scored as 'not applicable.' This summary gives the agency immediate information on performance in each of the standards. The second section is a detailed summary for each measure with a list of all the documents used to score the measure and related comments for all measures applicable at the agency level. In this second section, measures that were scored at the program level show the calculated score derived from the program scores and the documentation and comments for all programs. The third section of this report is the program detail with the list of documents and comments for each of the programs reviewed for the LHJ. The scores from each of the programs were aggregated to provide a single score for that measure at the agency level that is reported in section two.

Comparability to Previous Results

Due to the adoption of the PHAB standards, a major revision from the previous WA Standards, as well as changes in the type of review for many measures, comparison with the three earlier cycles of standards review cannot be made.

Scoring and Related Information in the Site Reports

For each measure scored by the reviewer:

- 2 = demonstrates the measure,
- 1 = partially demonstrates the measure,
- 0 = does not demonstrate the measure,

Note that some measures were Not Applicable due to scoring in previous measures or the determination that they are not part of the activities of a specific program and these measures are noted as NA.

Comments provide clarification regarding the intent of the measure or the score assigned.

Documents lists, in abbreviated form, the documents that were the basis for the score. When multiple documents were provided and some did not demonstrate the measure or there were many more examples than needed, they are not all listed.

Exemplary documents lists documents collected for review as potential examples in the Exemplary Practices Compendium.

For each Standard: at the end of each Standard, there is a roll-up of the scores on all *applicable* measures in the Standard (the percent of measures scored as *demonstrates*, the percent scored as *partially demonstrates*, the percent scored as *does not demonstrate*).

Next Steps

First, celebrate what you have accomplished. In the period between the 2008 Performance Review and this performance cycle, it was clear to the site reviewers that improvements had been developed and implemented. Again, thank you for all of your hard work every day and especially for your work in preparing for the standards reviews.

Next, select the areas where you want to improve your performance. All of the information provided in this report is intended to support improvement of your organization's work on behalf of the citizens in your community and Washington State. After you have had a chance to digest this report and share it with staff and your Board of Health, you should review the data again to determine which areas of your work might benefit from a *focused improvement process*. Develop a brief, but specific and doable work plan—don't try to improve everything at once!

In selecting your areas of improvement you will be able to look at your overall strengths and opportunities for improvement (summarized above), or at the scores of specific Standards or measures. You will be assisted in this effort by several initiatives:

- **Exemplary practices:** The Exemplary Practices Compendium provides you with documentation from many of the LHJs in Washington State. Potential exemplary practice documents were gathered from each of the sites and the very best examples for each measure will be organized into an electronic tool kit. This material will be available at www.doh.wa.gov/hip/Standards/BestPractices/StandardsExemplaryPractices.htm.
- **Statewide initiatives** such as the Multistate Learning Collaborative and other efforts like the 5930 Initiative provide opportunities for formal efforts to improve performance. Based on the recommendations in the system wide report, the Public Health Improvement Partnership will adopt additional statewide initiatives related to the measures.

Finally, begin preparing now for the next performance review. The Standards Performance process itself has been conducted using quality improvement principles and methods, including the Plan-Do-Study-Act cycle. At this time, the next cycle is planned for 2013-2014.

Strategies for building on your current performance:

- Save the documentation you have used in this cycle as a good starting point for continuing to identify documentation for demonstrating performance.
- Establish an electronic document library for collecting documentation and to facilitate the continued use of an electronic format for the next cycle.
- Adopt or adapt as many exemplary practices as possible to improve your performance against the measures. There is no reason to 're-invent the wheel,' when another LHJ may have an excellent process or documentation method that you can start using with less time and effort.

- Identify methods for getting technical assistance from state programs, or from other LHJs that may have targeted the same areas for improvement. Great gains can be made through sharing ideas and resources.

Again, we thank you for all your work in preparing for this performance review, and especially for the terrific work you do in protecting and promoting the health of the citizens of Washington State that we were privileged to review.

Please contact Wanda Williams if you have any questions at wanda.williams@doh.wa.gov

Spokane Regional Health District Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Measure	Score	Compliance Demonstration
A.1.1 L	2	Demonstrated
A.1.2 L	2	Demonstrated
A.1.3 L	2	Demonstrated
A.1.4 L	2	Demonstrated
A.1.5 L	2	Demonstrated
A.1.6 L	2	Demonstrated
A.1.7 L	2	Demonstrated
A.1.8 L	1	Partially Demonstrated

Standard: 2 Provide Financial Management Systems

Measure	Score	Compliance Demonstration
A.2.1 L	2	Demonstrated
A.2.2 L	2	Demonstrated
A.2.3 L	2	Demonstrated
A.2.4 L	2	Demonstrated

Standard: 3 Define Public Health Authority

Measure	Score	Compliance Demonstration
A.3.1 L	2	Demonstrated
A.3.2 L	2	Demonstrated
A.3.3 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Define Public Health Authority

Measure	Score	Compliance Demonstration
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Standard: 4 Provide Orientation / Information for the Governing Entity

Measure	Score	Compliance Demonstration
A.4.1 L	2	Demonstrated
A.4.2 L	2	Demonstrated

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Measure	Score	Compliance Demonstration
1.1.1 L	2	Demonstrated
1.1.2 L	2	Demonstrated
1.1.3 L	2	Demonstrated
1.1.4 L	2	Demonstrated
1.1.5 L	2	Demonstrated

Standard: 2 Analyze Public Health Data

Measure	Score	Compliance Demonstration
1.2.1 L	2	Demonstrated
1.2.2 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Use Data for Public Health Action

Measure	Score	Compliance Demonstration
1.3.1 L	2	Demonstrated
1.3.2 L	2	Demonstrated
1.3.3 L	2	Demonstrated

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.1.1 L	2	Demonstrated
2.1.2 L	2	Demonstrated
2.1.3 L	2	Demonstrated
2.1.4 L	2	Demonstrated
2.1.5 L	2	Demonstrated

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Measure	Score	Compliance Demonstration
2.2.1 L	2	Demonstrated
2.2.2 L	2	Demonstrated
2.2.3 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

Measure	Score	Compliance Demonstration
2.3.1 L	2	Demonstrated
2.3.2 L	2	Demonstrated
2.3.3 L	2	Demonstrated
2.3.4 L	2	Demonstrated

Standard: 4 Maintain Policies for Communication

Measure	Score	Compliance Demonstration
2.4.1 L	2	Demonstrated
2.4.2 L	2	Demonstrated
2.4.3 L	2	Demonstrated
2.4.4 L	2	Demonstrated

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Measure	Score	Compliance Demonstration
3.1.1 L	2	Demonstrated
3.1.2 L	2	Demonstrated
3.1.3 L	2	Demonstrated
3.1.4 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates**
- 1 = Partially Demonstrates**
- 0 = Does Not Demonstrate**
- NA = Not Applicable**

Standard: 2 Communicate Information on Public Health Issues and Functions

Measure	Score	Compliance Demonstration
3.2.1 L	2	Demonstrated
3.2.2 L	2	Demonstrated
3.2.3 L	2	Demonstrated
3.2.4 L	2	Demonstrated
3.2.5 L	2	Demonstrated

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

Measure	Score	Compliance Demonstration
4.1.1 L	2	Demonstrated
4.1.2 L	2	Demonstrated
4.1.3 L	2	Demonstrated

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Measure	Score	Compliance Demonstration
4.2.1 L	2	Demonstrated
4.2.2 L	2	Demonstrated

Domain: 5 Develop public health policies and plans

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 1 Establish, Promote, and Maintain Public Health Policies

Measure	Score	Compliance Demonstration
5.1.1 L	2	Demonstrated
5.1.2 L	2	Demonstrated
5.1.3 L	2	Demonstrated

Standard: 2 Develop and Implement a Strategic Plan

Measure	Score	Compliance Demonstration
5.2.1 L	2	Demonstrated
5.2.2 L	2	Demonstrated
5.2.3 L	1	Partially Demonstrated
5.2.4 L	2	Demonstrated

Standard: 3 Conduct a Community Health Improvement Planning Process

Measure	Score	Compliance Demonstration
5.3.1 L	2	Demonstrated
5.3.2 L	2	Demonstrated
5.3.3 L	2	Demonstrated
5.3.4 L	1	Partially Demonstrated

Standard: 4 Maintain All Hazards/Emergency Response Plan

Measure	Score	Compliance Demonstration
5.4.1 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 4 Maintain All Hazards/Emergency Response Plan

Measure	Score	Compliance Demonstration
5.4.2 L	2	Demonstrated
5.4.3 L	1	Partially Demonstrated

Domain: 6 Enforce public health laws and regulations

Standard: 1 Maintain Up-to-Date Laws

Measure	Score	Compliance Demonstration
6.1.1 L	2	Demonstrated
6.1.2 L	2	Demonstrated
6.1.3 L	2	Demonstrated

Standard: 2 Educate About Public Health Laws

Measure	Score	Compliance Demonstration
6.2.1 L	1	Partially Demonstrated
6.2.2 L	2	Demonstrated
6.2.3 L	2	Demonstrated

Standard: 3 Conduct Enforcement Activities

Measure	Score	Compliance Demonstration
6.3.1 L	2	Demonstrated
6.3.2 L	2	Demonstrated
6.3.3 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 3 Conduct Enforcement Activities

Measure	Score	Compliance Demonstration
6.3.4 L	2	Demonstrated
6.3.5 L	2	Demonstrated

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

Measure	Score	Compliance Demonstration
7.1.1 L	2	Demonstrated
7.1.2 L	2	Demonstrated
7.1.3 L	2	Demonstrated

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Measure	Score	Compliance Demonstration
7.2.1 L	2	Demonstrated
7.2.2 L	2	Demonstrated
7.2.3 L	2	Demonstrated

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Measure	Score	Compliance Demonstration
8.1.1 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

2 = Demonstrates ■
 1 = Partially Demonstrates ■
 0 = Does Not Demonstrate ■
 NA = Not Applicable

Standard: 1 Maintain a Qualified Public Health Workforce

Measure	Score	Compliance Demonstration
8.1.2 L	2	Demonstrated
8.1.3 L	2	Demonstrated
8.1.4 L	2	Demonstrated

Standard: 2 Maintain a Competent Public Health Workforce

Measure	Score	Compliance Demonstration
8.2.1 L	2	Demonstrated
8.2.2 L	2	Demonstrated
8.2.3 L	2	Demonstrated

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Measure	Score	Compliance Demonstration
9.1.1 L	2	Demonstrated
9.1.2 L	2	Demonstrated
9.1.3 L	↑ 1	Partially Demonstrated
9.1.4 L	↑ 1	Partially Demonstrated
9.1.5 L	2	Demonstrated
9.1.6 L	2	Demonstrated
9.1.7 L	2	Demonstrated
9.1.8 L	2	Demonstrated

Spokane Regional Health District Summary Site Report

Score Key:

- 2 = Demonstrates
- 1 = Partially Demonstrates
- 0 = Does Not Demonstrate
- NA = Not Applicable

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Measure	Score	Compliance Demonstration
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Standard: 2 Implement Quality Improvement

Measure	Score	Compliance Demonstration
9.2.1 L	2	Demonstrated
9.2.2 L	2	Demonstrated
9.2.3 L	2	Demonstrated
9.2.4 L	2	Demonstrated

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 1 Identify and Use Evidence-Based and Promising Practices

Measure	Score	Compliance Demonstration
10.1.1 L	2	Demonstrated

Standard: 2 Promote Understanding and Use of Research

Measure	Score	Compliance Demonstration
10.2.1 L	2	Demonstrated
10.2.2 L	2	Demonstrated

**Spokane Regional Health District
Summary Site Report**

Score Key:

2 = Demonstrates



1 = Partially Demonstrates



0 = Does Not Demonstrate



NA = Not Applicable

Overall Score Totals

	Specific LHJ Totals
Demonstrated	94%
Partially Demonstrated	6%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District

Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Develop and maintain an operational infrastructure to support the performance of public health functions.

	Score	Comments	Documents
A.1.1 L	2		A1.1.B Write Off Policy 100.14, A.1.1B Copy of email sent to all staff, A1.1B ADM_100.15_CreditCardUse, A1.1B ADM600-04MeetingRoomUse, A1.1B How to find the HIPAA Link, A1.1B OrgChart-2010-sm
A.1.2 L	2		A1 2B Business Associate Agreement, A1.2B Completion of HIPAA Training 2, A1.2B Data Sharing Agreement
A.1.3 L	2		A 1.3B_ER Fish and Sediment Foreign Language Advisories 6-10, A1.3B CCAT policy.pdf, A1.3B CCAT QI Tranlation Policy, A1.3B In-person interpretation, A1.3B Joint Management Training CCAT, A 1.3B - In-Person Interpretation Services flow chart.vsd, ChildPassengerBrochure-2010_Spanish.doc
A.1.4 L	2		Employee Handbook
A.1.5 L	2		Internet screen shot.docx, How to use the network and Software List.docx , Protocol for use of Social Media.pdf, SRHD hardware inventory.xls
A.1.6 L	2		Inspection Rpt.pdf, L&I Inspection Rpt.pdf, MaintWorkRequest.pdf, Maint Work Request2.pdf, Maint Work Request3.pdf, Maint Work Request4.pd, SpokaneFiredept.pdf
A.1.7 L	2		McAfee.docx, Daily Monitoring Tasks for Security and Data Protection at SRHD.docx, FPP - Security-Sys Access Policy.doc, SRHD_Browse_Time_Activity_Detail.p df, Your Internet Activity is Monitored and Logged at all times.docx

Spokane Regional Health District

Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 1 Provide Infrastructure for Public Health Services

Develop and maintain an operational infrastructure to support the performance of public health functions.

	Score	Comments	Documents
A.1.8 L	1	Mission and Vision statements of the IT Strategic Plan provided, which does not include evidence of specific strategies for the use of future technologies by the LHJ.	SRHD IT Strategic Plan

Score Totals for Standard: 1 Provide Infrastructure for Public Health Services

	Specific LHJ Totals
Demonstrated	88%
Partially Demonstrated	13%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 2 Provide Financial Management Systems

Establish effective financial management systems.

	Score	Comments	Documents
A.2.1 L	2		2008 Audited Financial Statements.pdf, Summers Project Financial Status Report FY 09.pdf, WIC Expenditure Report FY 09.pdf
A.2.2 L	2		NETri006.pdf, SpokaneGuildSchool471.pdf
A.2.3 L	2		2008 Audited Financial Statements (2).pdf, Adoption of 2010 budget.pdf, NOVEMBER 2009 EXPENSE SUMMARY.pdf, NOVEMBER 2009 REVENUE SUMMARY.pdf
A.2.4 L	2		2010 Rollup BOH original.xlsx, Res08-05supportfunding.pdf,Resolution 09-04 for adoption of 2010 budget.pdf

Score Totals for Standard: 2 Provide Financial Management Systems

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 3 Define Public Health Authority

Maintain current operational definitions and statements of the public health roles and responsibilities of specific authorities.

	Score	Comments	Documents
A.3.1 L	2		Title 70 RCW Chapters, Commissioner Rresolution for SRHD, BOH Bylaws, Bylaws Description of Operation
A.3.2 L	2		Title 70 RCW Chapters, BOH Bylaws, RCW 42.30 Open Public Meetings Act
A.3.3 L	2	Please submit a blank template of the HO evaluation to demonstrate that " a thorough evaluation process" has taken place. Resulting in a satisfactory performance review.	HO Position Description, BOH Minutes re: Health Offier Evaluation, Survey Copy of health officer eval 2010, Health Officer Evaluation Amended

Score Totals for Standard: 3 Define Public Health Authority

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: A Administrative Capacity and Governance

Standard: 4 Provide Orientation / Information for the Governing Entity

Provide orientation and regular information to members of the governing entity regarding their responsibilities and those of the public health agency.

	Score	Comments	Documents
A.4.1 L	2		BOH Minutes REF Education & Orientation, BOH Minutes RE Orientation and Attendance, BOH Orientation Manual
A.4.2 L	2		BOH Orientation Manual, BOH Resolutuon 08-05 Support Funding, BOH Minutes re NALBOH

Score Totals for Standard: 4 Provide Orientation / Information for the Governing Entity

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 1 Collect and Maintain Population Health Data

Collect and maintain reliable, comparable, and valid data that provide information on conditions of public health importance and on the health status of the population.

	Score	Comments	Documents
1.1.1 L	2		CD-Epi Procedure Manual 2010, CD-Epi SRHD internal SECURES alert test Jan 2010, CD-STD Procedure Manual
1.1.2 L	2		Redacted PHIMS Case Reports 2009, Provider DB print screen Meetings 2010, NSWC RCI Award Letter, Epigram 05-2009, H1N1 HCP Update 10-20-2009
1.1.3 L	2		H1N1 Data 2010, Influenza Investigation Form 2009-2010, Sentinel Reports 2008-2009, STD Analysis 2010, PHIMS STD Integrsated Partner Services Interview Record 2010
1.1.4 L	2		Redacted PHIMS Case Reports Export 2009, PHIMS print screen
1.1.5 L	2		DPROfficeProcedureManual

Score Totals for Standard: 1 Collect and Maintain Population Health Data

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 2 Analyze Public Health Data

Analyze public health data to identify health problems, environmental public health hazards, and social and economic risks that affect the public's health.

	Score	Comments	Documents
1.2.1 L	2		AssessmentProtocolManual2009, Spokane Counts Executive Summary 2007, 2008 Training & Presentation Documentation, BOH2008-01-24, MCHReportAHealthyStart2008, Birth Outcomes Task Force ageanda minutes 6-02-09, MCHReportAHealthyStartPresentation Documentation2009
1.2.2 L	2	BOH-H1N1 Response Presentation PowerPoint has 2 blank slides at the end of the power point	Diabetes2008, H1N1 Report 2010, BOH-H1N1 Response Presentation powerpoint, BOH Meeting Minutes Feb2010, Youth Health Risk Survey Final Report 2009, Youth Health Risk Survey Concept Paper-2009, STD Medical Coalition Meeting Minutes 2009

Score Totals for Standard: 2 Analyze Public Health Data

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 1 Conduct and disseminate assessments focused on population health status and public health issues facing the community

Standard: 3 Use Data for Public Health Action

Provide and use the results of health data analysis to develop recommendations regarding public health policy, processes, programs or interventions.

	Score	Comments	Documents
1.3.1 L	2		The Community Mobilization MCH Proposal, The 09-15-2010 minutes of the Executive Team, Neighborhood Matters Budget, Varicella Outbreak Mitigation- Four Spokane County Schools 07-08 School Year, Varicella timeline, Parent Letter Chickenpox0308allSchool- Final, Communicable Disease Prevention Logic models 2008
1.3.2 L	2		Spokane Counts Exec Summary 2007, Spokane Counts Methodology 2007, CHATraining Document 2008
1.3.3 L	2		BOH Mtg Min Jan 2009 local PHI, BOH Mtg Min July 2009 Community Health Status, BOH Mtg Min April 2009 Communicable Disease, BOH Mtg Min Feb 2007 Critical Health Services, Clinical services assessment Feb 2007, BOH Mtg Min April 2008, BOH Mtg MinMay 2007 EPH resolution, BOH reopr tobacco program, BOH Resolution e-Cigarettes

Score Totals for Standard: 3 Use Data for Public Health Action

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

Conduct timely investigations of health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders.

	Score	Comments	Documents
2.1.1 L	2		Food Complaint Procedure 2010, Food Complaint Procedure 2010, Food DOH Date Confirmation 11-10, CD-Epi Procedure Manual 2010, CDP Procedure Manual-2010
2.1.2 L	2		Food EHS2C, Food 2009 Training Descriptions, Food 2009 Training Attendance Log, Food 3-10 Minutes LM Data, Epidemiologist 1, Epidemiologist 2, Epi 2 Signed PD, Health Program Specialist 1, HPS training documentation, Reg 9 Swine FLU AAR final 09-04-09
2.1.3 L	2		Epidemiologist 1, Epidemiologist 2, FW Liberty Lake Dog Deaths, BSHAHolcimReport, BSHAEHS3CS
2.1.4 L	2		MOU-PtnrNotification-PPINW,SHADOESHAGrantAgreement, SHAHolcimReport, STD PHIMS Export 2010
2.1.5 L	2		Notifiable Conditions Info Screen Shot, Notifiable disease reporting WAC screenshot, Redacted PHIMS Case Reports Export 2009

Score Totals for Standard: 1 Investigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

Contain/mitigate health problems and environmental public health hazards in coordination with other governmental agencies and key stakeholders

	Score	Comments	Documents
2.2.1 L	2		LegalAuthority, CD-Epi Procedure Manual 2010, K_RecordofSignificantChanges, Mass Treatment Plan, SRHD EMERGENCY RESPONSE PLAN
2.2.2 L	2		SRHD EMERGENCY RESPONSE PLAN, CD-Epi Procedure Manual 2010
2.2.3 L	2	The list of significant events that threatened the health of the people presented was for 2008 to present , not making it possible to verify that the list provided was a complete listing of all events within the last 5 years.	SRHD EMERGENCY RESPONSE PLAN, SRHD All-Response Log 2008, Reg 9 Swine Flu IP final 09-04-09, Reg 9 Swine FLU AAR final 09-04-09, AAR - Arena H1N1Clinic - final 04-09-10, 2-2-3_Alerts last 5 years, 2-2-3_Response Log prior to 2008 (2)

Score Totals for Standard: 2 Contain/Mitigate Health Problems and Environmental Public Health Hazards

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

Maintain access to laboratory and epidemiological/environmental public health expertise and capacity to investigate and contain/mitigate public health problems and environmental public health hazards.

	Score	Comments	Documents
2.3.1 L	2		SRHD EMERGENCY RESPONSE PLAN, _Alerts_Notifications, DPR-WSU Contract Jan 2010, EMERGENCY CONTACT LIST - DPR PHEPR OTHERS 01-10, MOU-MedicalReserveCorps-Oct2009
2.3.2 L	2	CC 14965 Amendment #23: the copy provided does not include signatures on page 1; Emergency Phone List in the SRHD Lab Emergency Response Plan is incomplete and on Page 6 of the Plan , there are no signatures documenting Laboratory Personnel Review of the Plan.	SRHD EMERGENCY RESPONSE PLAN, CC 14965 Amendment #23, 11_SRHD_Lab_Emergency_Response_Plan, - DOH MTS Certificate
2.3.3 L	2		DPR-WSU Contract Jan 2010, H_IC_S_PositionList, MOU-MedicalReserveCorps-Oct2009, NWHealthSystems-MOU, R-9 Mass Casualty trailer inventory June 2010, SRHD Emergency Response 2009 training schedule, SRHD EMERGENCY RESPONSE PLAN; PHEPR Training-Conf Attended, 090809 PHEPR Region 9 SignIn, 030509 ERT Training SignIn
2.3.4 L	2		MOU-PH Inter-Jurisdictional Mutual Aid Agrmnt, WASABE 9 2007 After Action Report, SRHD EMERGENCY RESPONSE PLAN

**Spokane Regional Health District
Detailed Agency Report**

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

Maintain access to laboratory and epidemiological/environmental public health expertise and capacity to investigate and contain/mitigate public health problems and environmental public health hazards.

	Score	Comments	Documents
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Score Totals for Standard: 3 Maintain Provision for Epidemiological, Laboratory, and Support Response Capacity

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Detailed Agency Report**

Domain: 2 Investigate health problems and environmental public health hazards to protect the community

Standard: 4 Maintain Policies for Communication

Maintain a plan with policies and procedures required for urgent and non-urgent communications.

	Score	Comments	Documents
2.4.1 L	2		DPROfficeProcedureManual, EC wallet cards 01-10, EC wallet cards 01-11, EC wallet cards 07-10, EC wallet cards 09-09, K_RecordofSignificantChanges, SRHD EMERGENCY RESPONSE PLAN
2.4.2 L	2		CD-Epi Procedure Manual 2010, SRHD internal SECURES alert test - 01-13-2010
2.4.3 L	2		Media Contact List, SRHD_ColdWeatherHealthAdvisory_FINAL, SwineFluPressRelease0501090430hrs
2.4.4 L	2		2009-11-04-GetVaccinated, H1N1 Vaccine Radio Contract, Screen shot of SRHD website taken 12, Media Contact List

Score Totals for Standard: 4 Maintain Policies for Communication

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District

Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

	Score	Comments	Documents
3.1.1 L	2		EREMS report documenting Senior exercise and fall prevention presentations, UpGoClassBooklet2, materials requested, SpokaneWalkingMap-FINAL, Hepatitis B for ICN 10-09-07, SBHC Kickoff Mtg 9-22-2010 FINAL, SexInTheCounty, 3.1.1B 2010 support letter to Parents, Healthy Youth Act mailing list_minus elementary
3.1.2 L	2		TheDailyRiskWebsiteProposal, The Daily Risk Screen Shots, Marketing Calendar Website-Videofest, Website Billboard, 2008 Seasonal Influenza Strategic Plan, Imms Childcare Survey_Results 10-22-08, FluLetter-St Anne's, Imms Childcare Final Report 12-16-08, Injury Assessment Data, falls prev best practice, Active and Independent campaign plan, Falls Final Report
3.1.3 L	2	MCHconference_datapresentation- an amazing assortment of tobacco ads	MCHconference_datapresentation, RFP Community HIV Prevention October 2010, Spokane HIV AIDS Strategic Plan.doc Final 2007
3.1.4 L	2	Terrific set of documentation to demonstrate this measure!	MaterialReviewChecklist-2011, SRHD CD-Epi&PHEPR Fact Sheet Review and Tracking Log, Hepatitis D fact sheet 03-2010, seasonal influenza fact sheet 07-2009, seasonal influenza fact sheet 08-2010 Food Handouts Coordination Memo 6-10, Food F&B Home Page 6-10, Food 1-10 News Archive Online Inspections 6-10, Food Inspection Web Page 6-10, Food Logic Model data Collection 2009, Food Handouts Review Minutes 1-11 Brochure Inventory and Review 2010 - PAN & IP, UpGoClassBooklet-2008 and revised 2010, Complete Streets- biz version

Spokane Regional Health District Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

Provide health education and health promotion policies, programs, processes, and interventions to support prevention and wellness.

	Score	Comments	Documents
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Score Totals for Standard: 1 Provide Prevention and Wellness Policies, Programs, Processes, and Interventions

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 2 Communicate Information on Public Health Issues and Functions

Provide information on public health issues and functions through multiple methods to a variety of audiences.

	Score	Comments	Documents
3.2.1 L	2		BOH-2011-02-25Minutes, Website Mission Vision, BOH Orientation Manual, SRHD_Press Release FreeImmunizations 2010, Disease Prevention program, SRHDweb_aboutSRHD, ProtectYours HPV Brochure, BOHmeeting-mission-vision, Flu shots_Spokesman Review Story
3.2.2 L	2		Media Contact List, MediaRelationsGuidelines, PIO Position Description, PressReleaseLifecycle, Visio-Press Release Lifecycle
3.2.3 L	2		MediaRelationsGuidelines, Risk_and_Emergency_Communications_Plan
3.2.4 L	2		SRHD Web Screen Prints 6-10, MediaRelationsGuidelines
3.2.5 L	2	SC Demographics & Social Characteristics- informative and beautiful	ER Fish and Sediment Foreign Language Advisories 6-10, SC Demographics&Social Characteristics, Spokane Regional Health District - About SRHD, SpokaneInternationalTranslation11, _ChildPassengerBrochure-2010_Spanish, _SRHD Internal Interpreter List, Translation and interpretation policy procedure, Food F&B Foreign Languages 6-10, Food Foreign Language Handouts 8-06

Spokane Regional Health District Detailed Agency Report

Domain: 3 Inform and educate about public health issues and functions

Standard: 2 Communicate Information on Public Health Issues and Functions

Provide information on public health issues and functions through multiple methods to a variety of audiences.

	Score	Comments	Documents
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Score Totals for Standard: 2 Communicate Information on Public Health Issues and Functions

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 4 Engage with the community to identify and address health problems

Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

the public health system and the community in identifying and addressing health problems through an ongoing, collaborative process.

	Score	Comments	Documents
4.1.1 L	2		Fall Free Spokane Nov. mtg notes re coalition survey, Falls Prevention roster, Falls Free coalition survey & tab results, Suicide prevention Coalition list, Suicide prevention coalition survey 2010 (3), 2010 Suicide Prevention Coalition Survey report - final
4.1.2 L	2		2007 EH Assessment, EHAT contact list 11 07,
4.1.3 L	2	The CHA Program Flyer does not specifically address TA opportunities or content on models for recruiting or engaging with the community, the TA log is for 2008 and does not indicate that the TA activities are currently done.	CHA Program Flyer 2010, 2008 CHA Community TA Log 2009, 2010 and 2011, Community Health Needs Assessment Deer Park, 2007 EH Assessment,

Score Totals for Standard: 1 Engage the Public Health System and the Community in Identifying and Addressing Health Problems

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 4 Engage with the community to identify and address health problems

Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

Promote understanding of and support for policies and strategies that will improve the public's health.

	Score	Comments	Documents
4.2.1 L	2		Oral Health Coalition Minutes 10-2010, SRHD Website Screen Shot 10-22-2010, SexInTheCounty, SC Exec Summary 2009, Oral Health Report
4.2.2 L	2		Complete Streets Charette Agenda 9-14-2010, Complete Streets PowerPoint Presentation for sept 14, STDMC Newsletter-Oct2010, STD Coalition Road Map 2010, SC STD Medical Coalition, 2009 SPOKANE COUNTY ALPHA DESK

Score Totals for Standard: 2 Engage the Community to Promote Policies to Improve the Public's Health

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 1 Establish, Promote, and Maintain Public Health Policies

Serve as a primary resource to governing entities and elected officials to establish and maintain public health policies, practices, and capacity based on current science and/or promising practice.

	Score	Comments	Documents
5.1.1 L	2		2010-03-25BOHRRegularMeetingMinutesFinal, Follow Up 5-28-2010 SR meeting, February 2011 Exec Team minutes, WSALPHO Bills Jan & Feb 2011, June 2010 BOD and membership minutes
5.1.2 L	2		PAN_PedPlan-final, PAN_Complete Streets fact sheet
5.1.3 L	2	One document not used because PAN_Registered participants for complete streets workshop had no title or date and therefore is not valid evidence for this measure.	PAN_Agenda CS Policy Development April 2010 (Spokane), PAN Downtown HIA Final, PAN complete streets workshop sign-in sheet

Score Totals for Standard: 1 Establish, Promote, and Maintain Public Health Policies

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Detailed Agency Report**

Domain: 5 Develop public health policies and plans

Standard: 2 Develop and Implement a Strategic Plan

Develop and implement a health department organizational strategic plan.

	Score	Comments	Documents
5.2.1 L	2	WOW!!	StrategicPlanningProcess-June2009
5.2.2 L	2		SRHD_StrategicPlan2009-2014
5.2.3 L	1	Unable to verify that the Strategic Plan has been adopted by the BOH, such as BOH minutes; and how strategic plan was distributed to LHJ staff.	2010-10-05 ExecTeamReviewStrategicGoals
5.2.4 L	2		2004-2009 Strategic plan, 2008-03-17 strategic plan retreat notes, Strategic Plan Priorities-Revised 2006 with Highlights

Score Totals for Standard: 2 Develop and Implement a Strategic Plan

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 5 Develop public health policies and plans

Standard: 3 Conduct a Community Health Improvement Planning Process

Conduct a comprehensive planning process resulting in a state health improvement plan [SHIP].

	Score	Comments	Documents
5.3.1 L	2		PrioritySpokane Health Task Force Report, Priority Spokane Process Flow Chart, Priorities and Indicators, Priority Spokane Task_Force_Participant_List, Priority Spokane_Notes from Health TF 6 30 08, Strategic Management Process
5.3.2 L	2	The documentation for this measure should be strengthened to provide a set of community health priorities with objectives, improvement strategies and performance objectives.	Priority Spokane Action Plan 2010-2014, PAN_PreventionWorks, Overview of SBHC Planning & Implementation, GonzagaReport_Priority Spokane, PrioritySpokane Health Task Force Report- 2009, PrioritiesofEachTaskForceJune2009
5.3.3 L	2	The documentation for this measure could be strengthened by showing direct link of reports on activities with the specific health improvement strategies.	DropOutResearchPrelimFinal5-26-2009, EWU proposal middle school support survey dec 2010, GonzagaReport_Priority Spokane, Overview of SBHC Planning & Implementation, PrioritySpokane Minutes January 2011
5.3.4 L	1	Unable to verify monitoring of performance measures or of progress related to health improvement indicators.	Priority Spokane next steps, PrioritySpokane Minutes January 2011

Score Totals for Standard: 3 Conduct a Community Health Improvement Planning Process

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Detailed Agency Report**

Domain: 5 Develop public health policies and plans

Standard: 4 Maintain All Hazards/Emergency Response Plan

Maintain All Hazards/Emergency Response Plan (ERP).

	Score	Comments	Documents
5.4.1 L	2	AARs are from 2007 and may not be considered current enough to be valid evidence.	Region 9 PHEPR Minutes 01-28-2010, Region9PHEPRPlan updated 08-01-10, 2007 Region 9 Functional Exercise AAR, AAR SRHD WASABE FSE 2007 - final, EREMSTCCMinutes 8.2010, K_RecordofSignificantChanges, Region 9 Contacts-print version 072910
5.4.2 L	2		SRHD EMERGENCY RESPONSE PLAN, Risk_and_Emergency_Communications_Plan, SRHD Facility Emergency Operations Plan, Internal ERP Review Agenda 1-11-10, K_RecordofSignificantChanges
5.4.3 L	1	List of essential services is for DPR and not a comprehensive list and the screen shot does not relate to accessing services during an emergency.	DPROfficeProcedureManual,

Score Totals for Standard: 4 Maintain All Hazards/Emergency Response Plan

	Specific LHJ Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 1 Maintain Up-to-Date Laws

Review existing laws and work with governing entities and elected officials to update as needed.

	Score	Comments	Documents
6.1.1 L	2		Wolkey McKinley Contract 10-10, Policy proposals, 2010-07-22_BOH_Minutes, Policy Assessment Training
6.1.2 L	2		Water Rec Reg Comments 4-10, Water Rec New Reg 10-10, Water Rec Minutes 12-10, E-Cig Update, Mtg w Commissioner M Richard, Resolution #10-05-Sept. 2010
6.1.3 L	2		Community Awareness Around Electronic Cigarettes, 2010-07-22_BOH_Minutes, Vector ZD Rule Comments 12-09

Score Totals for Standard: 1 Maintain Up-to-Date Laws

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 2 Educate About Public Health Laws

Educate individuals and organizations on the meaning, purpose, and benefit of public health laws and how to comply.

	Score	Comments	Documents
6.2.1 L	1	Unable to verify that Redacted PHIMS Case Reports Export 2009 was reviewed for consistency in meeting required timeframes for investigation and that cases that did not meet required timeframes were identified, therefore the 3rd bullet requirement cannot be verified.	Epi 2 Signed PD, HO Signed PD, EpiRoadShow_Fall2010, MarkEpiRoadShow09212010, Redacted PHIMS Case Reports 2009 Food EHS II and EHS III PD 9-10, Food PM PD 9-10, Food Training Agendas 6-09, Food Training Log 2009 and 2010, Food Inspections Azteca and Fred Meyer, Food Program Meeting Minutes 11-10, Food Second Reinspection Date 11-10, Food Audit Examples
6.2.2 L	2	These two documents minimally met the requirements and you could strengthen the evidence by developing a PDF with 5-6 screen prints from different programs that cover a wider variety of laws and permit applications, especially OSS permitting, etc.	Food Web Page Regulations 9-10, Website access to laws 2
6.2.3 L	2		Provider DB print screen Meetings, Screen shot of SRHD website-- CD/Epi pages SRHD website-Food Safety Home page and Food Workers Test page F&B 9-10, Food WSU Food Handling Technical Assistance, attendanmce log and Guidelines 7-10

Score Totals for Standard: 2 Educate About Public Health Laws

	Specific LHJ Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 6 Enforce public health laws and regulations

Standard: 3 Conduct Enforcement Activities

Conduct and monitor enforcement activities for which the agency has the authority and coordinate notification of violations among appropriate agencies.

	Score	Comments	Documents
6.3.1 L	2		SRHD EMERGENCY RESPONSE PLAN, CD-Epi Procedure Manual 2010 (2) Food Enforcement Procedure 9-10, Food Destruction Policy 7-06
6.3.2 L	2	This measure is NA for CD program.	Food Inspection Frequency WAC 10-10, Food Inspection Procedure 10-10, Food Inspection Totals 2009, Food Meeting Minutes 1-10
6.3.3 L	2	This measure is NA for CD program. The food complaint log is for 3 months in early 2009 and minimally meets the requirement of this measure. Stronger evidence would be to provide the most recent 12 months of the log, or of the FS database, if one is used to track complaints and follow-up actions.	Food Complaint Procedure 6-10, Food Complaint Logs 4-09, Food Illness Complaint Rocket Bakery 7-10,
6.3.4 L	2	This measure is NA for CD program.	Food Program Meeting Minutes 11-10, Food Program Facts- 2009
6.3.5 L	2	This measure is NA for CD program.	Food Enforcement Procedure 9-10, Food Complaint Procedure 6-10, Food Online Inspection Report Release and Inspection Reports 4-10,

Score Totals for Standard: 3 Conduct Enforcement Activities

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

Assess healthcare capacity and access to healthcare services.

	Score	Comments	Documents
7.1.1 L	2		SC STD Medical Coalition, SC STD MC Roster
7.1.2 L	2		Health Risk Survey Proposal_06-23-2008, SRHD-08-151_Final Report, THPPartnerDatabase02-08-07, TruckerHealthProjectassess2007
7.1.3 L	2		SRHDYouthRiskSurveyFinalReportAnalysis2009, STD MC - Mtg Minutes 5.22.09, YouthRiskSurveyResultsPg32-43ForAccessQuestions

Score Totals for Standard: 1 Assess Healthcare Capacity and Access to Healthcare Services

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Detailed Agency Report**

Domain: 7 Promote strategies to improve access to healthcare services

Standard: 2 Implement Strategies to Improve Access to Healthcare Services

Identify and implement strategies to improve access to healthcare services.

	Score	Comments	Documents
7.2.1 L	2		STD Medical Coalition Road Map 2009, STDMCJulyNewsletter, STDMedicalCoalitionMtgMinutes2-6-08, STDMCMeetingMinutesOneOnOnes2009, TruckerHealthProjectassess2007, Cantwell FY11 Appropriations Form Feb 2010, LOS James Madison University
7.2.2 L	2		theDAILYRISKClinicFinder, ReferralMatrix2-10, CDP Referral Spreadsheet, MOU-PtnrNotification-PPINW,
7.2.3 L	2	Would have liked to see Dr. Williams' topic identified on the All Staff agenda	DPR-HIVAIDS-SWilliams07, Dr. William's Powerpoint June 2010, All Staff Meeting Eval Jun2010, June 8th All Staff Meeting Agenda Outline

Score Totals for Standard: 2 Implement Strategies to Improve Access to Healthcare Services

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Detailed Agency Report**

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Recruit, hire and retain a qualified and diverse public health workforce.

	Score	Comments	Documents
8.1.1 L	2	Exit Survey and Invitation for Succession Planning activities are great! Succession Plan may need to be updated soon as is 2008.	HPS3 HP Job Posting, HPS2 DPR Job Posting, Recruitment History, Job Bulletin External Distribution (3), Exit Survey Summary 2009, Invitation for Succession Plan Pilot, Employee Policy Handbook Receipt, Policies Featured on the SRHD Intranet, Affirmative Action Diversity Memo, Employee Selection Process 1-11, SRHDSuccessionPlan
8.1.2 L	2		Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Signed Position Description- Hayes and Hinton, Table with CD new hires Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Table indicating there were no Food Safety new hires in last 24 months Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Signed Position Description- Tauzin, Table with PAN new hires
8.1.3 L	2		SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010, Job Bulletin 10-14 DPR-CD-HPS2 04-16-2010 and 09-07 DPR-CD-HPS1 Hinton 03-06-2009, Standard Rating form for the 2 new CD staff hires SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010 indicating no new FS staff hired in last 2 years, SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010, Job Bulletin 09-32 HP-PAN 11-06-2009, Standard Rating form for the new PAN staff

**Spokane Regional Health District
Detailed Agency Report**

Domain: 8 Maintain a competent public health workforce

Standard: 1 Maintain a Qualified Public Health Workforce

Recruit, hire and retain a qualified and diverse public health workforce.

	Score	Comments	Documents
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8.1.4 L 2

WSU Affiliation Agreement

Score Totals for Standard: 1 Maintain a Qualified Public Health Workforce

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 8 Maintain a competent public health workforce

Standard: 2 Maintain a Competent Public Health Workforce

Assess staff competencies and address gaps by enabling organizational and individual training and development opportunities.

	Score	Comments	Documents
8.2.1 L	2		Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, CD Employee Evaluation Status Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, Food Safety Employee Evaluation Status Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, PAN Employee Evaluation Status
8.2.2 L	2	The evidence for the Competencies Survey could be strengthened by providing a summary with analysis of the results, conclusions and opportunities for improvement (and you may already be planning to do this!) and then explicitly linking the appropriate training session (in the training summary) to the opportunity shown in the Competencies survey analysis.	SRHD Training Plan 01-2011, Public Health Competencies Survey Results 1-11, Appendix 2.a.iii Training Summaries, Appendix 2.a.ii Trainings by Position rep and non-rep MASTER, Dealing With Hostile Clients Course, Customer Service Course Description
8.2.3 L	2		Summary of Joint Management Meetings 2009 - 2011, Invitation to Apply for Leadership Spokane, Joint Management 02-24-2010, Management Academy Acceptance Email 7-10

Score Totals for Standard: 2 Maintain a Competent Public Health Workforce

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District

Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

	Score	Comments	Documents
9.1.1 L	2	The individual BOH member involvement in the Quality Council is commendable and provides input to QI issues. The January 2010 BOH minutes demonstrate how the BOH, as an entity, is involved in setting policy for performance improvement.	9.1.1B - QC minutes 9-9-2010; 1-2010 BOH minutes
9.1.2 L	2	WOW! The QI Plan is amazing, as is the web page on your intranet.	2009 QI Plan, SRHD Intranet screen print for QI Council, QC minutes, Logic Framework with Examples
9.1.3 L	1	While demonstration of 2 or more performance measures for CD/Epi minimally meets this measure, the strongest response is to present the set of PMs that the program regularly tracks and reports for program evaluation. Unable to identify quantifiable, timeframed performance measures in the Prevention Works	TimelinessReporting RCI_10-05-09, DPR HIVAIDS Case Management Food LM Data Collection 2009 (spanish tests for food workers measure), Food LM F&B QI 2-08, Food Program Minutes 1-10 (for more than 35 red violations measure), Food Reducing Contamination QI 3-10 (hand washing measure) PAN_Tools_for_QI_grant, PAN_PreventionWorks
9.1.4 L	1	The intent of this measure is to verify monitoring of performance measures regularly, and at a minimum within the last year or two. It is unclear how the SRHD Biggest Improver QI project monitors and measures the effectiveness of the PAN program, as the target of the QI project is SRHD employees only.	Storyboard for HIVAIDS Chart Review 3-17-09, RCI Data_N.SpokaneWomensClinic, CDP Logic Models 2010 FINAL Food LM Data Collection 2009, Food LM F&B QI 2-08, Food Program Minutes 1-10 (for more than 35 red violations measure), Food Reducing Contamination QI 3-10 (hand washing measure) PAN QI-ProgressReportForm PAQI - 2010
9.1.5 L	2	The data for these measures is not current, but does show use for improvement of programs. More current use of data results would be stronger evidence for this measure. Since measure 9.1.3 was not met, this measure is NA.	RCI Data_N.SpokaneWomensClinic, DPR HIVAIDS Case Management Food Reducing Contamination QI 3-10, Food Spanish Utilization Data & QI Project 12-10

Spokane Regional Health District Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

Evaluate public health processes, programs, and interventions provided by the agency and its contractors.

	Score	Comments	Documents
9.1.6 L	2		Client Evaluation Form-H1N1 clinics; H1N1 Comm Clinics Eval Summary, H1N1 AAR, CHA Customer Service Survey 2009, CHA Training and Documentation
9.1.7 L	2		QI Tools (4) July 2010, 2009 and 2010 CHA Training and Documentation
9.1.8 L	2		1-2010 BOH minutes, H1N1 AAR report to BOH- 10-28-10

Score Totals for Standard: 1 Evaluate the Effectiveness of Public Health Processes, Programs, and Interventions

	Specific LHJ Totals
Demonstrated	75%
Partially Demonstrated	25%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 9 Evaluate and continuously improve processes, programs, and interventions

Standard: 2 Implement Quality Improvement

Implement quality improvement of public health processes, programs, and interventions.

	Score	Comments	Documents
9.2.1 L	2	Great work!	QC minutes- 9-9-2010, 2010 QI PLAN
9.2.2 L	2	Great work!	Storyboard-EPH-AsBuiltRCI, Storyboard-ChildCareImms, 2010 QI Plan
9.2.3 L	2		CHA 2009 Training and Documentation, CHA 2010 Training and Documentation, QI Tools (4) July 2010,
9.2.4 L	2		2009-SRHD QI Final Plan including Appendices, 2010 School-Childcare Imms Record Review-progress report 090910, 2010 SRHHIV/AIDS Case Management Charting, DPR HIVAIDS Case Management

Score Totals for Standard: 2 Implement Quality Improvement

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 1 Identify and Use Evidence-Based and Promising Practices

Identify and use evidence-based and promising practices.

	Score	Comments	Documents
10.1.1 L	2	Opportunity to strengthen explanation of how practice was implemented in the department's work or activities.	SRHD Model Practice Philosophy, Letter to Providers introducing EPT 7-09 FINAL, STD Toolkit Print screen taken 10-28-2010, ExpeditedPartnerTherapy_STDManagement, Videofest Concept Paper_FINAL, Website Proposal 2008, STD Prevention Work Plan 2009, CDP Logic Models 2009

Score Totals for Standard: 1 Identify and Use Evidence-Based and Promising Practices

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

Spokane Regional Health District Detailed Agency Report

Domain: 10 Contribute to and apply the evidence base of public health

Standard: 2 Promote Understanding and Use of Research

Promote understanding and use of the current body of research results, evaluations, and evidence-based practices with appropriate audiences.

	Score	Comments	Documents
10.2.1 L	2	A lot of documents to review to demonstrate the multiple aspects of this measure.	SBHC Kickoff Mtg 9-22-2010 FINAL, SBHC Stakeholder List v5, WSU Research Adverse Trauma Presentation, 10.2.1 B Adverse Childhood Events and Their Consequences in Spokane, Adverse Childhood Experiences Presentation SRHD 11-2-10, SP Advisory Board Sign In Attendance, SP Meeting Sign In Attendance 7-9-10
10.2.2 L	2		Human Subjects Policy, Electronic Renewal of FWA SRHD Approved by OHRP, Federal FWA, IRB Project close notice., IRB Submission

Score Totals for Standard: 2 Promote Understanding and Use of Research

	Specific LHJ Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	2	Terrific set of documentation to demonstrate this measure!	MaterialReviewChecklist-2011, SRHD CD-Epi&PHEPR Fact Sheet Review and Tracking Log, Hepatitis D fact sheet 03-2010, seasonal influenza fact sheet 07-2009, seasonal influenza fact sheet 08-2010	Measure 3.1.4 CD-Read Me note, MaterialReviewChecklist-2011, SRHD CD-Epi&PHEPR Fact Sheet Review and Tracking Log,
6.2.1 L	Maintain agency knowledge and consistent application of public health laws	1	Unable to verify that Redacted PHIMS Case Reports Export 2009 was reviewed for consistency in meeting required timeframes for investigation and that cases that did not meet required timeframes were identified, therefore the 3rd bullet requirement cannot be verified.	Epi 2 Signed PD, HO Signed PD, EpiRoadShow_Fall2010 , MarkEpiRoadShow092 12010, Redacted PHIMS Case Reports 2009	
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	2		Provider DB print screen Meetings, Screen shot of SRHD website-- CD/Epi pages	
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions	2		SRHD EMERGENCY RESPONSE PLAN, CD-Epi Procedure Manual 2010 (2)	

**Spokane Regional Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities		This measure is NA for CD program.		
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations		This measure is NA for CD program.		
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness		This measure is NA for CD program.		
6.3.5 L	Coordinate notification of violations to the public, when required, and coordinate the sharing of information about enforcement activities, analysis, results and follow-up activities among appropriate agencies		This measure is NA for CD program.		
8.1.2 L	Make job standards and position descriptions available to staff	2		Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Signed Position Description- Hayes and Hinton, Table with CD new hires	

**Spokane Regional Health District
Program Report**

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010, Job Bulletin 10-14 DPR-CD-HPS2 04-16-2010 and 09-07 DPR-CD-HPS1 Hinton 03-06-2009, Standard Rating form for the 2 new CD staff hires	SRHD Employment Screening and Verification Process, Standard Rating form
8.2.1 L	Complete performance evaluations and improvement/training plans	2		Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, CD Employee Evaluation Status	Employee Performance Review Form 9-7-10
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2	While demonstration of 2 or more performance measures for CD/Epi minimally meets this measure, the strongest response is to present the set of PMs that the program regularly tracks and reports for program evaluation.	TimelinessReporting RCI_10-05-09, DPR HIVAIDS Case Management	
9.1.4 L	Monitor performance measures for processes, programs and interventions	2	The intent of this measure is to verify monitoring of performance measures regularly, and at a minimum within the last year or two.	Storyboard for HIVAIDS Chart Review 3-17-09, RCI Data_N.SpokaneWomensClinic, CDP Logic Models 2010 FINAL	CDP Logic Models 2010 FINAL

Spokane Regional Health District Program Report

Program: Communicable Disease

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement	2	The data for these measures is not current, but does show use for improvement of programs. More current use of data results would be stronger evidence for this measure.	RCI Data_N.SpokaneWome nsClinic, DPR HIVAIDS Case Management	

Score Total for: Communicable Disease

	Specific LHJ Totals
Demonstrated	90%
Partially Demonstrated	10%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	2		Food Handouts Coordination Memo 6-10, Food F&B Home Page 6-10, Food 1-10 News Archive Online Inspections 6-10, Food Inspection Web Page 6-10, Food Logic Model data Collection 2009, Food Handouts Review Minutes 1-11	
6.2.1 L	Maintain agency knowledge and consistent application of public health laws	2		Food EHS II and EHS III PD 9-10, Food PM PD 9-10, Food Training Agendas 6-09, Food Training Log 2009 and 2010, Food Inspections Azteca and Fred Meyer, Food Program Meeting Minutes 11-10, Food Second Reinspection Date 11-10, Food Audit Examples	
6.2.3 L	Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	2		SRHD website-Food Safety Home page and Food Workers Test page F&B 9-10, Food WSU Food Handling Technical Assistance, attendanmce log and Guidelines 7-10	

**Spokane Regional Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
6.3.1 L	Maintain current written procedures and protocols for conducting enforcement actions	2		Food Enforcement Procedure 9-10, Food Destruction Policy 7-06	
6.3.2 L	Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities	2		Food Inspection Frequency WAC 10-10, Food Inspection Procedure 10-10, Food Inspection Totals 2009, Food Meeting Minutes 1-10	
6.3.3 L	Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations	2	The food complaint log is for 3 months in early 2009 and minimally meets the requirement of this measure. Stronger evidence would be to provide the most recent 12 months of the log, or of the FS database, if one is used to track complaints and follow-up actions.	Food Complaint Procedure 6-10, Food Complaint Logs 4-09, Food Illness Complaint Rocket Bakery 7-10,	Measure 6.3.3 Read Me Note, Food Complaint Procedure 6-10,
6.3.4 L	Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness	2		Food Program Meeting Minutes 11-10, Food Program Facts- 2009	
6.3.5 L	Coordinate notification of violations to the public, when required, and coordinate the sharing of information about enforcement activities, analysis, results and follow-up activities among appropriate agencies	2		Food Enforcement Procedure 9-10, Food Complaint Procedure 6-10, Food Online Inspection Report Release and Inspection Reports 4-10,	

**Spokane Regional Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
8.1.2 L	Make job standards and position descriptions available to staff	2		Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Table indicating there were no Food Safety new hires in last 24 months	
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010 indicating no new FS staff hired in last 2 years,	
8.2.1 L	Complete performance evaluations and improvement/training plans	2		Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, Food Safety Employee Evaluation Status	

**Spokane Regional Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	2		Food LM Data Collection 2009 (spanish tests for food workers measure), Food LM F&B QI 2-08, Food Program Minutes 1-10 (for more than 35 red violations measure), Food Reducing Contamination QI 3-10 (hand washing measure)	
9.1.4 L	Monitor performance measures for processes, programs and interventions	2		Food LM Data Collection 2009, Food LM F&B QI 2-08, Food Program Minutes 1-10 (for more than 35 red violations measure), Food Reducing Contamination QI 3-10 (hand washing measure)	
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement	2		Food Reducing Contamination QI 3-10, Food Spanish Utilization Data & QI Project 12-10	

**Spokane Regional Health District
Program Report**

Program: Food Safety

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
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Score Total for: Food Safety

	Specific LHI Totals
Demonstrated	100%
Partially Demonstrated	0%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding

**Spokane Regional Health District
Program Report**

Program: Physical Activity/Nutrition

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
3.1.4 L	Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials	2		Brochure Inventory and Review 2010 - PAN & IP, UpGoClassBooklet-2008 and revised 2010, Complete Streets- biz version	Brochure Inventory and Review 2010 - PAN & IP
8.1.2 L	Make job standards and position descriptions available to staff	2		Class Specifications - Online- SRHD intranet, ADM 200.6 Performance Evaluations 1-11, Signed Position Description- Tauzin, Table with PAN new hires	
8.1.3 L	Confirm that staff meet qualifications for their positions, job classifications and licensure	2		SRHD Employment Screening and Verification Process, CD-PAN-Food Hires 1-1-2009 to 12-31-2010, Job Bulletin 09-32 HP-PAN 11-06-2009, Standard Rating form for the new PAN staff	
8.2.1 L	Complete performance evaluations and improvement/training plans	2		Employee Performance Review Form 9-7-10, 200.6 Performance Evaluations 1-11, PAN Employee Evaluation Status	

Spokane Regional Health District Program Report

Program: Physical Activity/Nutrition

Domain Standard Measure	Measure	Score	Comments	Documents	Exemplary Documents
9.1.3 L	Establish goals, objectives and performance measures for processes, programs and interventions	1	Unable to identify quantifiable, timeframed performance measures in the Prevention Works	PAN_Tools_for_QI_grant, PAN_PreventionWorks	
9.1.4 L	Monitor performance measures for processes, programs and interventions	1	It is unclear how the SRHD Biggest Improver QI project monitors and measures the effectiveness of the PAN program, as the target of the QI project is SRHD employees only.	PAN QI-ProgressReportForm PAQI - 2010	
9.1.5 L	Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement		Since measure 9.1.3 was not met, this measure is NA.		

Score Total for: Physical Activity/Nutrition

	Specific LHJ Totals
Demonstrated	67%
Partially Demonstrated	33%
NOT Demonstrated	0%

Note: Totals may not equal 100% due to rounding