

# Public Health Standards/Accreditation Coordinators Charter March 2013

## Purpose

The Public Health Standards/Accreditation Coordinators use cross-jurisdictional sharing to facilitate the exchange of best practices and build capacity among public health departments in Washington State to demonstrate public health standards, conduct quality improvements, and achieve national accreditation.

## Objectives

The objectives of the Public Health Standards/Accreditation Coordinators include, but are not limited, to:

- Increase public health standards/accreditation coordinators' knowledge, share resources, and encourage innovative thinking and practice through open meetings focused on public health standards, accreditation, quality improvement trainings, and networking opportunities.
- Identify and advance common needs and interests for public health standards/accreditation coordinators from many jurisdictions.
- Provide mechanisms and support to stay connected and move toward a cohesive regional network.
- Promote the use of the Performance Management Centers' for Excellence Web site, a new searchable online database that will organize information from the rapidly growing number of public health quality improvement projects as well as other performance management related resources.
- Promote best practices and effective strategies to achieve national accreditation.

## Scope

During the National Public Health Improvement Initiative (NPHII) grant, the Public Health Performance Management Centers for Excellence will support the forum by convening quarterly Public Health Standards/Accreditation Coordinators meetings.

The group will foster peer support among Public Health Standards/Accreditation Coordinators.

Group members will form review teams with experience and training in public health standards, who will be available to carry out mock reviews before local health jurisdictions host standards reviews or apply for accreditation.

Quarterly meetings will enhance the skills and knowledge of Public Health Accreditation/Standards Coordinators from local and state health departments. This will be done through targeted training on high-need topics, group discussions, and sharing of resources and examples.

As Public Health Standards/Accreditation Coordinators often function in multiple roles, the scope of expertise may include performance measurement, quality improvement, program evaluation, and other related subjects. Presenters will be drawn from the Centers for Disease Control, the Association of State and Territorial Health Officials, the Public Health Accreditation Board, the National Association of City and County Health Officials, the National Association of Local Boards of Health, academia, and experts from local and state health departments.

Other professionals at the local, state, tribal, territorial, or national level are welcome to attend meetings, to participate as subject matter experts, and to provide different perspectives that may be helpful to discussions. This will increase cross-jurisdictional sharing and promote further dissemination of best practices.

## Membership

The Public Health Standards/Accreditation Coordinators membership is comprised of leaders from local, state, tribe, and territorial public health organizations. These organizations represent and support public health standards/accreditation coordinators who are building the knowledge base and evidence base regarding the application of quality improvement, public health standards, and performance management to public health practice.

## Members

Susan Ramsey, Washington State Department of Health  
Megan Davis, Washington State Department of Health  
Diana Ehri, Washington State Department of Health  
Wanda Williams, Tacoma-Pierce County Health Department  
Rachel Ford, Northwest Portland Area Indian Health Board  
Callie Moore, Adams County Health Department  
Brady Woodbury, Asotin County Health District  
Lisa Wight, Benton-Franklin Health District  
Barry Kling, Chelan-Douglas Health District  
Christina Hurst, Clallam County Department of Health  
Janis Koch, Clark County Public Health  
Martha Lanman, Columbia County Public Health District  
Carole Harrison, Cowlitz County Health Department  
Leta A. Travis, Garfield County Health District  
Jeff Ketchel, Grant County Public Health District  
Ryan Brimacombe, Grant County Public Health District  
Shawta Sackett, Grant County Public Health District  
Joan Brewster, Grays Harbor County Public Health  
Karolyn Holden, Grays Harbor County Public Health  
Keith Higman, Island County Public Health  
Laura Luginbill, Island County Public Health  
Julia Danskin, Jefferson County Public Health  
Cris Craig, Kitsap Public Health District  
Robin Read, Kittitas County Public Health  
Kevin Barry, Klickitat County Public Health  
John Abplanalp, Lewis County Public Health  
Ed Dzedzy, Lincoln County Health Department

Lydia Buchheit, Mason County Public Health  
Ella Robbins, Okanogan County Public Health  
Mary P. Goelz, Pacific County Public Health  
John T. Manning, San Juan County Department of Health  
Kate D. Neville, Seattle-King County Public Health  
Peter Browning, Skagit County Public Health  
Linda McCaulley, Skamania County Health Department  
Kevin Plemel, Snohomish Health District  
Carrie McLachlan, Snohomish Health District  
Peter Mayer, Snohomish Health District  
Gwen Dutt, Spokane Regional Health District  
Mary Ann O'Garro, Thurston County Public Health  
Sue Cameron, Wahkiakum County Department of Health  
Harvey Crowder, Walla Walla County Health Department  
Susan Sloan, Whatcom County Health Department  
Melinda White, Whitman County Public Health  
Lesley Schulte, Yakima Health District

### Ad-hoc Workgroups

The Public Health Standards/Accreditation Coordinators may wish to engage additional ad-hoc workgroups with specific content expertise and/or strategic assets that could lend guidance and support to meetings. The Performance Management Centers for Excellence will work to identify ad-hoc workgroups and advisors that may attend meetings on an as needed basis.

### Budget

Financial resources to support meeting costs are included in DOH's NPHII grant.

### Support and Documentation

The Performance Management Center for Excellence located at the Department of Health will provide facilitation and staff support to the Coordinators. In this capacity, the Center will work closely with the Coordinators' chair to plan content and discussion items for each meeting.

### Engagement

The Coordinators will meet by teleconference/web-conference and/or in person on a quarterly basis. Planned in-person meetings will take place in February, May, September, and November 2013 and continue in those months each year. Members are asked to respond to email requests for availability in a timely manner. All meetings will be documented so that if a member is unable to attend a meeting, meeting content, decisions, and action steps will be accessible. Each member is asked to review the materials from missed meetings. Members may be asked to provide additional guidance via email, phone, or other mechanism regarding specific objectives of the Public Health Standards/Accreditation Coordinators.