

**LHJ Program Review Table for 2010-2011 Standards Cycle  
Revised August 22, 2010**

**Explanation of Review for “All” and “Specific Program” measures**

The vast majority of the measures in the Standards for Public Health in Washington are “Agency” level measures and will be evaluated once for the entire agency. The following matrix indicates the 14 measures in the 2010-2011 Standards that will be reviewed at the program level (rather than the agency).

While seven of these measures apply to “All” programs (noted below), for the purposes of the performance review they will be evaluated by looking at a sample of three programs. For these measures, your agency needs to select which Environmental Health program will be reviewed (Food Safety or Wastewater/OSS) and one other program (either Immunization, Physical Activity and Nutrition, or Tobacco). The third program reviewed will be Communicable Disease (notifiable conditions activities only).

For the seven measures that apply only to “Specific Programs” (noted below), the CD and EH programs will be reviewed.

*Note: Agency measures are not included in this LHJ Program Review table.*

**Measures for the three Program Sample Review**

Measure	Programs for Review		
	CD (notifiable conditions activities only)	EH program (select either Food Safety or Wastewater/OSS program for review)	Other program (select one other program, either Immunization, PA and Nutrition or Tobacco for review)
3.1.4 B: Review prevention and education information of all types (including technical assistance) at least every other year and update, expand or contract as needed based on revised regulations, changes in community needs, evidence-based practices and public health data. There is a process to evaluate the content and use of and to update materials.	X	X	X
8.1.2 B Make job standards and position descriptions available to staff	X	X	X
8.1.3 B: Confirm that staff meet qualifications for their positions, job classifications and licensure.	X	X	X
8.2.1 B: Complete performance evaluations and improvement/training plans.	X	X	X
9.1.3 B: Establish goals, objectives and performance measures for processes,	X	X	X

Measure	Programs for Review		
	CD (notifiable conditions activities only)	EH program (select either Food Safety or Wastewater/OSS program for review)	Other program (select one other program, either Immunization, PA and Nutrition or Tobacco for review)
programs and interventions			
9.1.4 B: Monitor performance measures for processes, programs and interventions.	X	X	X
9.1.5 B: Evaluate the effectiveness of processes, programs, and interventions and identify needs for improvement.	X	X	X

#### Measures for Two Programs to be Reviewed

Measure	Programs for Review	
	CD (notifiable conditions activities only)	EH program (select either Food Safety or On-Site program for review)
6.2.1 B: Maintain agency knowledge and consistent application of public health laws	X	X
6.2.3 B: Provide education to regulated entities regarding their responsibilities and methods to achieve full compliance with applicable laws	X	X
6.3.1 B: Maintain current written procedures and protocols for conducting enforcement actions	X	X
6.3.2 B: Conduct inspection activities of regulated entities according to mandated frequency and/or a risk analysis method that guides the frequency and scheduling of inspections of regulated entities	X	X
6.3.3 B: Conduct enforcement activities and follow up on complaints according to procedures and protocols for both routine and emergency situations	X	X
6.3.4 B: Conduct analysis of complaints, violations and enforcement activities to determine patterns, trends, compliance and effectiveness	X	X
6.3.5 B: Coordinate notification of violations to the public, when required, and coordinate the sharing of information about enforcement activities, analysis, results and follow-up activities among appropriate agencies	X	X