

Annual Goals and Objectives Review Instrument

July 12, 2011

Goal: In five years we will develop programs that enhance staff development, financial soundness and technological support. (AD)

Objective	July 2011	December 2010
AD 06-17, By June 30, 2006 Robin will work on implementing the PO process in Eden. Success will be measured by the use of Eden for purchase order processing. July 2010	Moved to November 2011	In process, ECDe March 2011
AD 08-14, Standard/Measure 9.1L. By April 1, 2008 Harvey will publish a schedule for business process analysis (BPA) of all Health Department programs. Success will be measured by the publishing the schedule and conduct of Department BPA. December 2010	Drop,	On hold awaiting completion of Legislature 2010-2011 Budget Until July 2011
AD 10-01, Harvey Crowder will coordinate development of Quality Improvement targets for Personal Health, Environmental Health, WIC, and Administration. Success will be measured by measuring the targets. Completion date June 2010.	Moved to November 2011	By March 2011
AD 10-02, By December 2010 Harvey will develop a Health Department File Plan	December 2011 estimated completion date	Due to revision of retention rules for Public health Extended to December 2011
AD 11-01, By March 2011, Harvey will put together a workgroup on the use and recruiting of volunteers and students. Success will be measured by a volunteer recruiting plan.	Moved to Dec 2011	
AD 11-02, By December 2011, Nancy will explore downloading of Insight time and	On hold, awaiting input from Auditor's Office	

<p>effort data directly Eden, Success will be measured by use of electronic time and effort data.</p>		
<p><u>AD 11-03</u>, By October 2011, Nancy will analyze value of contracting with more insurance companies. Success will be measured by the evaluation of insurance billing as compared to current system.</p>	<p>In progress</p>	
<p><u>AD 11-04</u>, By December 2011 Robin will determine how to better utilize current modules in Insight and the need for additional Insight modules. Success will be measured by report and decision package on Insight use.</p>	<p>In Progress</p>	
<p><u>AD 11-05</u> By December 2011 Harvey will develop a system to address the discrepancy identified in Standards Review of Measure 5.2.3. System will include a process for measuring progress. Success will be measured by a completed system and using that system for each objective current in January 2012.</p>		
<p><u>AD 11-06</u> March 2012 Harvey will work with Personal Health, Environmental Health, WIC and Finance to develop program metrics, with time-framed measurable outcomes and a plan for monitoring those outcomes. Plan will meet the requirements of Standards Measures 9.1.3 and 9.1.4 and PHAB Standard 9.1 and 9.2. Success will be measured by completion of the plan and having program metrics that meet the Measures for every Health Department Program.</p>		

Action plan for current review:

Walla Walla County Health Department, 110712

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- Action to be taken:
- Staff responsible:
- Date for completion: