

**Department of Health**  
**Board of Physical Therapy**  
**Policy/Procedure**

<b>Title:</b>	Role of Individual Board Members – Contact with Applicants/Licensees/Public on Board Matters	<b>Number:</b>	<b>2.1</b>
<b>Reference:</b>	RCW 18.74.023 Board – Powers and duties		
<b>Contact:</b>	Kris Waidely, Health Services Consultant 3		
<b>Effective Date:</b>	July 20, 2004		
<b>Supersedes:</b>	March 15, 1994, August 11, 1987		
<b>Approved:</b>	Signature on file _____		
<b>Samuel Stockton, PT, Board Chair</b>			

**POLICY**

When individual Board members are contacted on application, licensure or disciplinary issues that could be perceived as requiring Board decisions or Board action, the matter will be referred to Board staff for assignment of a Reviewing Board Member or presentation to the full Board.

Individual Board members will not have contact with applicants, recruiters or employers on specific licensure matters and will refer all contacts to Board staff for appropriate handling.