

SUBJECT: ADMISSION INTENT	REFERENCE 20.0.002
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DEPARTMENT: COMPLIANCE	EFFECTIVE: 1/10/2014
APPROVED BY: CNO, NM	REVISED: 07/26/2021

POLICY: It is the policy of Ferry County Public Hosp. Dist. 1 to ensure that all patients meet admission criteria severity of illness and intensity of service.

PURPOSE: To ensure regulatory and corporate compliance through consistently applied guidelines and definitions in the process of assigning and billing the appropriate level of care for patients requiring services at Ferry County Public Hosp. Dist. 1 (FCPHD #1). FCPHD # 1 applies regulations as set forth by the Centers of Medicare and Medicaid Services (CMS) to all patients regardless of payer source, in order to maintain consistency.

DEFINITIONS:

Observation: Admission of a patient for active treatment to determine if a patient’s condition is going to require that they be admitted as an inpatient or if the patient may be discharged. Observation services include the use of a bed and periodic monitoring by nursing and other staff, which are reasonable and necessary to evaluate the patient’s condition.

Inpatient: Admission of a patient with condition/diagnosis (es) meeting established criteria requiring inpatient status, diagnostics, treatments and nursing care that can only be supplied in an inpatient setting.

Extended Recovery (Same Day Surgery SDS): Admission of a patient for a planned outpatient procedure/surgery for which a patient requires an extended recovery time following the procedure. The patient may be recovered in the outpatient department or on the nursing unit.

Outpatient Reoccurring (REC OP) or OUTP): Admission of a patient for a planned procedure, treatment or therapy (such as blood transfusion, IV antibiotic therapy, Non-Stress Test).

PROCEDURE:

Observation:

1. Observation Order must include:
 - a. Provider must order “Observation” and use verbage “Place in Observation” in order.
 - b. Initial order clearly indicating **intent** of why patient **needs assessed** and the **goal for the care**.
 - c. Provider must be actively involved with charting of condition updates with corresponding orders, changes documented with dated, timed and signed notes via EHR.
 - d. Observation section of “96 HR Inpatient Admission Certificate Form” must be completed and signed by Admitting Provider

2. Nursing
 - a) Develop tasks and triggers to aggressively monitor all orders
 - b) Actively manage the patient with ongoing interventions
 - c) Provided and documented care **each hour that is tied to the provider's orders**
 - d) Contact provider with update of patient's condition timely to ensure patient safety.

Inpatient:

1. The provider must ensure the patient meets admission severity of illness and intensity of service for Inpatient admission.
 - a) The provider must order "Inpatient", using "Admit to Inpatient" verbage.
 - b) All orders must be dated, timed and signed by the provider.
2. Nursing
 - a) Document all care and treatments
3. Inpatient Admission Certification section of "96 HR Inpatient Admission Certificate Form" must be completed and signed by Physician.

Extended Recovery (Same Day Surgery)

1. Provider must order status with a dated, timed and signed order.
2. Nursing must document all care and treatments.

Outpatient (REC OP, OUTP)

1. Provider must order Outpatient status with a dated, timed and signed order.
 - a) All orders must be dated, timed and signed by the provider.
2. Nursing must document all care and treatments.