

SUBJECT: PATIENT RIGHTS & RESPONSIBILITIES	PAGE: 1
DEPARTMENT: ADMITTING DEPARTMENT	OF: 2
	EFFECTIVE: 06/01/03
APPROVED BY: Toni Bebee, Patient Access Manager	REVISED: 01/23/14

POLICY:

It is the policy of Newport Community Hospital and Health Services to offer patients a written document stating their rights and responsibilities. Upon admission to the hospital, or surgical services, this document will automatically be given to each patient. For all other patient types, a copy of this document will be posted in the main admitting lobby, with copies available upon request, and offered once per year during the registration process. An example of the content of this document is shown below in bold lettering:

Patient Rights & Responsibilities

As a patient of Newport Hospital, you have rights and responsibilities. Both are of great importance to us and we would like all of our patients or guardians to have a full understanding of what they include.

You have a right to be notified in writing, prior to treatment, of what your rights and responsibilities are. The patient's family, guardian, or Power of Attorney for Health Care may exercise the patient's rights when the patient is a minor, under 18 years of age, or has been judged incompetent. Newport Hospital has an obligation to protect and promote the rights of the patient.

YOU HAVE THE RIGHT TO:

- Not be discriminated against based on race, color, religion, age, sex, or disability.
- Not be discriminated against based on your ability to pay for services provided.
- Receive care in a safe setting that respects your values, beliefs, cultural, & spiritual practices.
- Personal privacy.
- Considerate, respectful care with attendants consistent with the health care resources.
- Know that the Hospital does not have physician staff present 24 hours a day or 7 days per week. Certified Physician Assistants (PA-C's) are staffed 24/7, 365 days per year, and always available on the premises.
- Confidentiality of your medical records, and access to information in these records.
- Be free from restraints in any form, for any reason, that are not medically necessary.
- File a complaint or grievance regarding any hospital employees providing treatment.
- Know the identity of staff providing care, and what their role is at Newport Hospital.
- Participate in the development and implementation of your plan of care, and the ability to make informed decisions regarding your care.
- Refuse or request treatment, and to be aware of the anticipated outcome of your decision.
- A second opinion.
- Access protective services.
- Donate organs & other tissues according to RCW 68.50.500 and 68.50.560, including:
 - Medical staff input; and,
 - Direction by family or surrogate decision makers.
- Be part of decisions about using or withdrawing from life saving or life sustaining treatment.
- Formulate Advance Directives and to have the hospital staff and practitioners comply with these directives.
- An itemized bill for services rendered.
- Be informed of charges for which you may be liable.
- Be informed of charges that will not be covered by Medicare.
- Be free from abuse and harassment.

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- Have family notified of admission if desired.

YOUR RESPONSIBILITIES:

- To provide accurate and complete health information to the hospital.
- To provide accurate financial information.
- To check preauthorization requirements with your insurance carrier.
- Ask and take part in your health care decisions.
- Respect the rights of others.
- Inform the hospital of any changes that you have made to your advance directive.