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 Owner: *Jana Symonds: Director of Patient Financial Services*
 Department: *Patient Registration*
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Non-discrimination policy

Policy

Protocol It is the policy of the Okanogan County Public Hospital District # 4 and all of it's divisions to serve all individuals who are eligible for its services without regard to any non-merit factor.

The District does not tolerate discrimination by its employees when they are serving individuals who are eligible for its services based on any non-merit factor, including race, national origin, color, religion, sex, sexual orientation, gender identity, disability (physical or mental), age, status as a parent, or genetic information.

All of the Districts employees are responsible for complying with this policy in performing their job duties. Individuals who believe they have been subjected to discrimination on an aforementioned prohibited basis should contact the Compliance Officer. If there is a finding of non-compliance with the non-discrimination policy set forth above, appropriate disciplinary action, ranging from counseling to termination, will be taken against the employee who violated the policy.

Purpose

This Policy is a DOH Policy Requirement

Any changes must be submitted to the Department of Health within 30 days of a change and an updated policy must be posted on the hospital district website.

All revision dates: 05/2014

Attachments: No Attachments

Approval Signatures

Approver	Date
Jana Symonds: Director of Patient Financial Services	06/2016
Krista Harden: Patient Financial Counselor	04/2016