

RFP N21129 NEWBORN SCREENING DATA ENTRY AMENDMENT #2

BIDDER QUESTIONS AND ANSWERS - BIDDERS CONFERENCE

BIDDER QUESTIONS AND ANSWERS:

1. Is this a new requirement or a re-compete? *The services were originally procured via a competitive solicitation. The services currently being provided were done via sole source extension of the original contract.*
2. If a re-compete is there an incumbent contractor(s) either currently working, or who recently worked, on this project? *The current contractor is Eastlake Data Inc.*
3. If a re-compete, what does the incumbent charge for each of the services provided? *Please see the current contract payment rate schedule below:*

Item	Per Year Projected Workload	Unit	Rate through June 30, 2015**
A. Newborn	180,000	Forms	\$1.217
B. Newborn (Holiday rate for 10 days)	6,000	Forms	\$1.825
C. Livebirth	95,000	Birth Events	\$0.430
D. EHDDI Pink & OLD BLUE	95,000	Forms	\$0.535
E. EHDDI New Blue	10,000	Forms	\$1.337
F. Special Services	10	Hours	\$100/hr
G. Pickup and Delivery to/from Public Health Laboratories	520	Approximate Trips (260 pick-up, 260 delivery)	\$35.00

4. Are the incumbents eligible to respond to this solicitation? *This solicitation is open to all entities who meet the minimum requirements.*
5. What is the current cost that DOH is paying for this service? *The current contract is for up to \$500,000/year. Actual expenditures are approximately \$325,000 per year.*
6. Will the successful bidder be allowed to acutely discover the current contractor's process to assist with successful handoff? *Newborn Screening staff will help coordinate transition activities. The existing contractor may assist, but is not required to.*
7. What current need is unmet by the vendor? *The current vendor has met all needs.*
8. What is the time deadline for submittal on May 5th? *Please review the solicitation schedule. Currently bids are due May 4th by 5pm PDT, per section 2.4.*
9. Is the estimated value \$500,000.00 per year or \$500,000.00 over five years? *Please reference the bid posting on WEBS – Estimated value: up to \$500,000/year.*
10. Can the heat from the copy/scanning machine affect the integrity of the blood on the cards? *To our knowledge the copy or scanning of cards does not affect the integrity of the*

22. What is the batch structure as delivered to the facilities in Shoreline? We understand that labs use different protocols for submission. Some are placed into individual bags marked with Bio Hazard while others are not. Are the batches mixed of these documents or all taken out of the bio bags prior to pick up by vendor? Subsequently, what is the expectation of delivery back of physical batches? Do they need to be placed into individual bags or simply bundled in 80's with rubber band or some other binding material? *NBS specimen cards are bundled in batches of 80 and secured with a rubber band. Bio-bags are not used. EHDDI cards are separated by pink and blue forms and then bundled in sequential order. Live Birth Forms are gathered in a zipper pouch. All forms (bundles and pouches) are then transported daily in a secure container. Everything should be returned to the PHL in the same condition it was received. NBS specimen cards should never be placed in a sealed plastic bag.*
23. How is the error rate determined (end user, etc.)? And will documents that are unreadable addressed (undecipherable handwriting)? *The data entry error rate should be monitored by the bidder; this process should be addressed in the proposal.*
24. Are the various forms (and their versions) intermixed within each batch or are they separated out into form types? *Versions of the same forms are intermixed. Different types of forms are separate.*
25. We are developing a scope that would include our company capturing the documents digitally on site and transferring to our main offices for the data entry. Would the facility be able to provide adequate office space for 1-2 workstations? *There is no separate office space at the laboratory. Work space could be provided in the laboratory.*
26. As a result of our capturing the documents digitally, we will have the images after data entry. Would these digital images be of any value to DOH if offered? *Yes. However, we do not expect a contractor to provide offsite long-term storage or access. Records will need to be transferred into the DOH network for longer-term access due to security and privacy concerns.*
27. For data transmission, will the DOH take a data file via SFTP instead of a thumb drive? *Yes, transmissions must comply with DOH data standards.*
28. Instead of couriering all documents back to the DOH, can the documents be imaged, and those images be transferred to the DOH along with the data? The physical documents would then be shredded. *No. The cards are required to be returned intact as specified in the RFP. Law requires retention of the cards by DOH for 21 years.*
29. Would the DOH consider using an online image repository to access images of documents? *We would consider online storage within the DOH network. See Q26, above.*
30. Is there any way to garner any insight on the current software/hardware systems that DOH has in place? *DOH uses Neometrics software, based on an Oracle database.*

BIDDERS CONFERENCE:

Per section 2.2 of the RFP, the Department of Health received no requests to convene a bidder's conference, therefore the conference will not be held. There is no change to the Solicitation Schedule other than the removal of the Bidders Conference and the date.