

# PUBLIC HEALTH IMPROVEMENT PARTNERSHIP

MAY 10, 2010

## PUBLIC HEALTH STANDARDS WORKGROUP

### PARTICIPANTS

*Co-Chairs* Torney Smith (Spokane); Susan Ramsey (DOH)

*Staff* Jane Lee (DOH)

*Members* Barry Kling (Chelan-Douglas); Cathy Bambrick (Kittitas); Cindan Gizzi (Tacoma-Pierce); Craig McLaughlin (SBOH); Elaine Conley (Spokane); Jack Thompson (UW); Kathy Uhlorn (Seattle-King); Sherri Bartlett (Lincoln); Marni Mason, Diane Altman-Dautoff (MCPD); Allene Mares, Kristina Kernan, Lana Hamilton, Simana Dimitrova, Terry Taylor (DOH)

## MEETING NOTES

### WELCOME

*Torney Smith, Susan Ramsey*

The Co-Chairs Torney Smith and Susan Ramsey welcomed participants to the first Public Health Standards Workgroup meeting.

### UPDATE ON THE PUBLIC HEALTH IMPROVEMENT PARTNERSHIP (PHIP)

*Allene Mares*

Allene Mares reviewed the new Partnership charter, responsibilities and three new workgroups. PHIP membership is complete and workgroups are developing. The PHIP website will be released June 2010.

- Activities and Services Workgroup (PHAS) is revising and expanding the list of inventory items for the 2009 survey.
- Public Health Indicators Workgroup (PHI) will meet in the fall.

### PUBLIC HEALTH STANDARDS WORKGROUP CHARTER

*Torney Smith*

Torney Smith led a discussion of the draft Public Health Standards (PHS) Charter. The scope of this workgroup is broader than just standards and includes performance management. Suggestions for revisions were minor: add QI strategies, bullet site-specific performance report and overall system reports.

**Action:** Craig moved that the charter be approved as amended.

**Decision:** As amended the Workgroup Charter was approved.

## UPDATE ON PHAB, ACCREDITATION AND BETA TEST

*Susan Ramsey*

Susan provided updates on:

- PHAB Beta sites – 8 states, 22 LHJs, and 3 tribes
- Quality improvement training
- Based on the DOH self assessment, the DOH QI project for 2011 will be verification of staff qualifications
- The National Standards Review (June 2-4)
- Washington State Standards Review (June 9-10)

**Action:** Suggest the workgroup help LHJs with standards mock reviews. It was recommended that a subgroup work on this idea.

## 2010-2011 STANDARDS REVIEW CYCLCE

*Marni Mason*

Marni Mason with MCPP reviewed the 2011 LHM Standards Review cycle. The review includes the Washington adopted PHAB measures plus 8 Washington measures not included in PHAB. Three programs from a choice of 6 will be reviewed.

We have LHM contacts for the standards review from 33 of 35 LHJs.

New for this cycle is an offsite review of documents, asking for 60% of documents electronically submitted for a site visit. Schedule was discussed.

The site visit schedule will be out soon.

Two-hour web based trainings begin in July, with time for mock review.

Plan to have an in-person session at the Joint Conference in October.

Spokane offered to record the September session for online viewing.

**Action:** The group discussed a phased submittal of documents or a one date deadline for submittal. Recommended one date for all, regardless of site visit date.

## MINDMANAGER

*Susan Ramsey*

DOH will purchase a single license of mind manager software for each LHM to assist managing and submitting documents for the 2011 review. Templates will be shared for this purpose. Read me copies can be downloaded free.

**Action:** To obtain MindManager, purchase and submit invoice to Simana.

## STANDARDS ORIENTATION COURSE (SMARTPH)

*Jane Lee*

The online Public Health Standards Orientation course is being revised and updated for this review cycle. It is in final production and should be ready for use through the new SmartPH by the beginning of June.

**Action:** This was welcomed by the workgroup.

## MLC GRANT UPDATE

Allene Mares

Allene Mares reviewed the revised 3rd year MLC Workplan for Rita Schmidt:

- Objective 1 - Develop a QI plan  
The 3 TAGs with 9 LHJ projects will finish Sept 2010. The Learning Congress will be in December. New this year will be QI training offered for public health leadership in series of 4 sessions.
- Objective 2 - Better align with PHAB  
New this year is the development of a state and community health improvement plan. RFP for 3 LHJs and DOH to participate.
- Objective 3 - To share and learn from other MLC states  
12 Beta Test Site reviewers are from Washington and have given presentations.
- Objective 4 - Prepare evaluation plan of the standards assessment  
NWCPH will implement the plan. Start June 2010.

**Action:** Jack Thompson offered to share CHIP training materials from other states.

## NEXT MEETING

September 2010 (will review the PHS Workgroup workplan)