



Board of Physical Therapy Conference Call Meeting Minutes

Wednesday, July 20, 2011

9:00 a.m.

MEMBERS PRESENT

PAULA MAYS, PT, CHAIR
BRETT WINDSOR, PT, VICE CHAIR
MARSHA MELNICK, PT
ROBERT SCHMIDT, PT
STACEY KLOEPFER, PUBLIC MEMBER

STAFF PRESENT

KRIS WAIDELY, PROGRAM MANAGER
SANDIE PEARSON, PROGRAM REPRESENTATIVE
LISA HODGSON, EXECUTIVE DIRECTOR
MIKE BROWN, STAFF ATTORNEY
OSCAR CHAVES, ASSISTANT ATTORNEY GENERAL

GUESTS PRESENT

MELISSA JOHNSON, PHYSICAL THERAPY ASSOCIATION OF WASHINGTON

July 20, 2011 – 9:00 AM - OPEN SESSION

1. **CALL TO ORDER** – The meeting was called to order by Paula Mays, Chair at 9:07 a.m.
 - 1.1 **Introductions** – The board, staff, and audience introduced themselves.
 - 1.2 **Approval of Agenda** – The board amended the agenda to move Item 7 – Adjournment before closed session. The agenda was approved as amended.
 - 1.3 **Approval of Meeting Minutes from May 18, 2011** – The board reviewed and discussed Meeting Minutes from May 18, 2011. The board amended Item 11 – Policy Review to include either the statement “board accepted procedure” or “board updated procedure” following each specific procedure listed. The May 18, 2011 Meeting Minutes were approved as amended.
2. **REPORT ON BOARDS/COMMISSIONS SPRING LEADERSHIP FORUM** – Robert Schmidt provided information to the board regarding the Boards/Commissions Spring Leadership Forum he attended on June 14, 2011. A new member orientation/training is being developed and is scheduled to include tabletop exercises. The training will be conducted via webcast as well as in person.

3. CORRESPONDENCE – The board reviewed and discussed correspondence received by program.

- The University of Puget Sound (UPS) sent an email to request a board member visit their DPT program and provide students the board's informational presentation which includes information on licensure, laws, and the role of the board. Marsha Melnick agreed to speak to the UPS students. Robert Schmidt will accompany Ms. Melnick to observe the student presentation so that he can also be a presenter in the future. Ms. Melnick and Mr. Schmidt will work with Kris Waidely on scheduling a date for the UPS presentation.

Brett Windsor is currently working on scheduling a date in January 2012 to provide the student presentation to the students in the DPT program at the University of Washington.

In addition, Ms. Waidely reported to the board that efforts to educate students regarding the Federation of State Boards of Physical Therapy's (FSBPT's) transition to fixed date testing seems to be successful and is going well.

- The board reviewed and discussed an email that program received asking whether a PTA can provide joint mobilization in a home healthcare setting. The board directed Ms. Waidely to work with Ms. Mays on a draft response to include the Washington Administrative Code regarding supervisory requirements of a PT supervising a PTA and an aide.

4. PROGRAM REPORT – The following information was provided to the board by the Program Manager and Executive Director.

4.1 Budget – The board was provided an update on the status of the 2009 to 2011 budget. The new 2011 to 2013 biennium began on July 1, 2011. Ms Hodgson reported that a new spending plan should be out soon. Once she receives the plan she will forward it to Ms. Mays for review. Program staff will closely monitor the new 2011 to 2013 budget and will continue to update the board on its status.

4.2 Planning for upcoming meetings – The board has requested the following items be placed on the agenda for board consideration at future meetings.

- Board policy – Guidelines to mental health procedures
- Information on dry needling
- FSBPT Report
- Budget and spending plan
- Meeting dates for 2012
- Election of Officers for 2012 – 2013
- Legislation Update

5. **ADJOURNMENT** – The meeting was adjourned at 9:48 a.m.

CLOSED SESSION – 9:51 a.m. - 10:14 a.m.

6. **REVIEW OF APPLICATIONS**

Applicant A – approved

Applicant B – approved

Applicant C – approved

7. **DISCIPLINARY CASE REVIEWS** – See Disciplinary Meeting Minutes

Respectfully submitted:

Approved:

Kris Waidely
Program Manager

Paula Mays, PT, Chair
Board of Physical Therapy