



**DEPARTMENT OF HEALTH
BOARD OF NATUROPATHY
MEETING MINUTES**

NOVEMBER 4, 2011

Location: The meeting took place at the following locations utilizing videoconferencing:

Primary Site

Department of Health
Marketing Center Creekside Three at CenterPoint
20435 72nd Ave S, Suite 200
Kent, WA 98032

Secondary Site

Department of Health
16201 E Indiana Ave, Room 112
Spokane, WA 99216

BOARD MEMBERS

Jennifer Booker, ND
Barbara Grant, Public Member
Mark Monwai, ND – Absent
Daniel Newman, MD, ND
Hazel Philp, ND, LAc
Michael Whitney, ND, DC
Deborah Wright, Public Member

STAFF PRESENT:

Susan Gragg, Program Manager
Susan Boyer, Executive Director
Steve Saxe, HPF Director
Amanda Migchelbrink, AAG
Karl Hoehn, Supervising Staff Attorney
Kitty Slater-Einert, Program Support

OTHERS PRESENT:

Bob May, ND, WANP

OPEN SESSION

1. CALL TO ORDER

Dr. Philp called the meeting to order at 8:37 am on Friday, November 4, 2011. Introductions were made of the Board members and staff.

1.1 November 4, 2011 meeting agenda – **approved**

1.2 August 26, 2011 meeting minutes – **approved**

1.3 September 15, 2011 case review, and investigation authorization meeting minutes – **approved**

1.4 September 30, 2011 meeting minutes – **approved**

1.5 October 13, 2011 case review, and investigation authorization meeting minutes – **approved**

1.6 October 21, 2011 case review, and investigation authorization meeting minutes - approved

2. New Business

2.1 Officer Election

The Board elected Dr. Hazel Philp as Chair and Dr. Daniel Newman as Vice Chair. In addition, the Board determined that the elected Vice Chair would assume the Chair position after one year. Each year the Board would vote on filling the Vice Chair position.

2.2 Joint Operating Agreement

Steve Saxe, Director, gave a brief overview of the draft operating agreement. The agreement is the framework for Department and Board partnerships with regard to profession regulation, discipline, adjudication, administrative issues, processes, and procedures. The board approved the agreement.

2.3 Request received by the National University of Health Sciences (NUHS) for provisional accreditation status

Drs. Newman and Whitney reviewed the 233 page NUHS self-assessment materials and gave a report. The recommendation was to defer a decision on this request until the school obtains unconditional Council on Naturopathic Medical Education (CNME). – **Approved.**

2.4 Requests for designation as educational organizations to provide continuing education

The board discussed three requests received from: 1) Sound Circle Center; 2) Dry Needling Institute; and 3) RussoCME. These entities requested designation as educational organizations to receive lists of licensees' addresses to solicit attendance at continuing education offerings. The Board deferred a decision on these requests until the Board defines what constitutes an "educational organization" for purposes of obtaining licensee information.

2.5 Naturopathic common diagnostic procedures

The board discussed the issue of blood draw and venipuncture tests performed in clinic offices. The board requested additional information regarding the Washington State Office of Laboratory Quality Assurance and the federal Clinical Laboratory Improvement Act (CLIA).

2.6 Disciplinary Process

The board discussed the disciplinary process as it relates to agenda item 2.5 *Naturopathic common diagnostic procedures.*

CLOSED SESSION

3. Case Authorization

There were no cases for authorization.

OPEN SESSION

4. Prescription Monitoring Program

Chris Baumgartner, Prescription Monitoring Program Director, gave an overview of the Prescription Monitoring Program (PMP). The PMP tracks all controlled substances prescribed and dispensed in Washington State. Prescribers and pharmacists can access patient data beginning January 5, 2012.

5. Program Reports

5.1 Executive Director Report

Susan Boyer, Executive Director, provided a written report of the following:

Electronic tracking of Methamphetamine Precursors – A department news release was published September 26 announcing the October 15, 2011 go live of the electronic tracking system statewide for purchase of PSE (sudafed) products. PSE products can be used to manufacture methamphetamine. This real time system generates a stop sale and notice to law enforcement if quantity limits are exceeded.

Spice (synthetic marijuana) and Bath Salts (amphetamine-like chemicals) – The Board of Pharmacy has promulgated permanent rules to place these dangerous chemicals in Schedule I of the Controlled Substances Act effective November 2011.

Prescription Monitoring Program – The Prescription Monitoring Program began receiving controlled substance data from dispensers on October 1. In September, dispensers began creating accounts and testing data submission. The program received a second implementation grant from the Bureau of Justice Assistance to fund the program through June 2013. Program staff continue to provide educational presentations about the program to boards and commissions and healthcare associations and organizations.

Optometry – The Board of Optometry is developing two business practices related to continuing education (CE). The first will establish a panel of at least three members to review and either approve or deny requests for CE courses. The second business practice will allow a CE course to be valid for a period of two (2) years provided any subsequent presentation of the course is substantially equivalent to the initial course approval.

Hazardous Drug Handling Rulemaking – The Office of Health Professions is providing input to the rulemaking process at Labor and Industries. The rule will have significant operational impact on pharmacies, hospitals, physician and veterinarian oncology clinics. The rule implements National Institute for Occupational Health and Safety guidelines and the list of 200 hazardous drugs. Some stakeholders are suggesting a risk adjusted approach to handling requirements.

Medical Assistants (MA): HSQA and DOH drafted a sunrise review and recommend credentialing MAs and combining current HCA credentials to ensure public safety and assure professional ability:

- A. Blend the existing HCA categories with a medical assistant certification in the following way:
- Replace the current HCA categories C and E with Certified Medical Assistant.
 - Replace the current HCA categories A and B with Certified Phlebotomist.
 - Replace the current HCA category G with Certified Hemodialysis Technician.
 - Remove the requirement that new certifications be issued each time a credential holder leaves a facility, and replacing it with the portable credential that exists for every other health care profession.
- B. Grandfather the 17,600 HCAs
- Categories C and E into the new medical assistant certification when they renew their credentials, with a requirement to submit a practice arrangement plan. This would impact 7,150 currently certified HCAs.
 - Currently certified health care assistants as follows:
 - Categories A and B into the new Phlebotomist credential. This would impact approximately 9,600 currently certified HCAs.
 - Category G into the new Hemodialysis Technician credential. This would impact approximately 730 currently certified HCAs.

5.2 Program Manager Report

Susan Gragg, Program Manager, provided the Board with the licensee status, current case status, budget reports, and board and commission meeting dates for late 2011, 2012, so that members could attend another board/commission meeting to see how they are ran.

Ms. Gragg reported that the Office of Customer Service, Credentialing, issued a naturopathic physician license inappropriately. She informed the board that credentialing staff went back 5 months to ensure this was an isolated incident. Protocols are now in place so this does not happen again.

5.3 Assistant Attorney General Report

Amanda Migchelbrink, AAG, explained that Oscar Chavez no longer works with the Naturopathy board and she is the new AAG assigned to the board. Amanda worked as an AAG with Department of Corrections. Amanda stated she had nothing further to report.

6. Rules Update

6.1 Board Implementation rules update. Rule is on target and as next steps, the rule packet will be sent to the Assistant Secretary's office.

