



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee Minutes
February 6, 2012
310 Israel Road SW, Tumwater, WA 98501
Telephone Conference Call
7:00PM**

Sub-Committee Members: Margaret Kelly, Chair; Susan Wong, Vice Chair; Bill Hagens
DOH Staff /Guest: Cass Tang, Mary Dale, Teresa Corrado, Miranda Bayne, Sandra Prideaux, Catherine Woodard

Call to order Digital recording announcement

Roll call

1. Work Plan – Margaret Kelly

Ms. Kelly reviewed the current plan.

2. Performance Measures - Margaret Kelly

Ms. Kelly presented the performance measures for the first quarter of FY2012. Ms. Kelly noted on PM 1.1, Quarter 4 was at 99%, Quarter 1 is at 99.6%. The data looks askew, because the total credentials issued was greater in Q1. PM 2.2 is not meeting the target, but is much improved. PM 2.3 has improved. PM 2.4 - overdue investigations –is showing improvement; the goal is 23%. Ms. Woodard explained the investigative progress on these backlogged cases. PM 2.5 goal is 23%, and we are at 25.6%, which is very close to goal. PM 2.6 has incorrect information. The narrative says 100%, but the chart shows 98%. Ms. Dale will request a correction. PM 2.7 shows 17 cases were transferred within timelines. On PM 3.1, it was suggested we use dotted/dash lines for those who print in black and white.

3. Procedure B25.01 Nurse License Renewal of Licensee with a Non sufficient Funds Warning – Teresa Corrado

The Revenue office is responsible to collect the money for NSF checks, and program renews the credential. This procedure was created to prevent persons from continuing to renew using NSF checks every year. HSQA is interested in creating a procedure for all professions, but that may take longer, and will incorporate many professions.

Number 3 on the procedure refers to the warning on the ILRS database that notifies us the check was NSF. It will be removed after 5 years. Until then, staff will check to be sure the check has cleared before issuing the license. Repeat offenders are a problem, and this will address that issue.

DECISION: Do not wait for the HSQA procedure; take to NCQAC for a vote in March. Ms.Corrado will draft the motion.

4. Sexual Misconduct Rules – Mary Dale

The moratorium on development of rules has been extended through December 2012. Commission staff have asked for this rule to be granted an exception to allow rule development. Ms. Dale will keep the subcommittee updated.

5. Nurse Consultant Update – Sam Prideaux

Sam sent out a graph of types of complaints that were opened in Case Management from July to December 2011. The average age of the nurses is 48. Ms. Tang asked if there a way to trend the cases into the counties. Teresa will give Linda the number of nurses in each county. Sam updated the committee on her progress in covering the east side of the state.

6. Case History in Agreed Orders on Substance Abuse – Mary Dale

There was a request from commission member Sue Woods to include more case history in Agreed Orders (AO) in substance abuse cases where the respondent is required to enter WHPS. This history should document the respondent's willingness, or lack of, to enter WHPS in lieu of discipline and by STID. It was noted that approval panels can ask for the history to be included at the time of approval. It was unclear why this request was made.

DECISION: Miranda will talk with Sue regarding her intent.

7. Investigation Statistics – Catherine Woodard

At the January commission meeting, Ms. Woodard was asked to bring the chart on investigations to this subcommittee monthly. The chart will be ready after the end of the month. The January report will be sent for the Feb meeting.

Since this meeting was delayed until February, Ms. Woodard had statistics to share.

Investigations were down to 323 in January. Early Remediation cases opened were up from 4 to 9 in December. Substance abuse is the same at 23%; there is a low number of sexual cases; standard of care is at 43%; criminal 1-2%, and the same for other state actions. Med errors, scope of practice are at 30%. In December, investigations were completed in 70 cases; 54 completed in January. CMT opened 37 in December; 46 in January. An investigator hired as a temp on the east side was hired permanently. Ms. Woodard is working with Karl to lessen task backs, as they have increased recently.

8. Newsletter Article – Margaret Kelly

Mr. Hagens will write the next article "Practice on an Expired License" which is due April 4 to Mindy Schaffner.

9. Licensure for State Emergency Preparedness – Margaret Kelly

There are two different issues regarding emergency preparedness – for the state and for the commission. At the January commission meeting, Sally from Emergency Preparedness spoke to the commission regarding state preparedness. A task group was appointed including Ms. Foster, and two others. Mr. Hagens clarified that the issue was licensure during a state emergency. He stressed working with the governor's office, as the Governor's Order initiates many things.

Ms. Corrado & Ms. Woodard are working on an emergency plan for nursing to present at the Manager Meeting this week. Tumwater staff were not able to work for 3 days because of the snowstorm and power outages in January.

DECISION: Ms. Dale will add to the work plan; Ms. Corrado will update by the April L&D meeting.

10. License Renewals – Margaret Kelly/Teresa Corrado

The issue of three year license renewals came from the January commission meeting.

Mr. Hagens said this was reviewed previously, and one issue was having to pay for three years of renewals at once; also there were concerns around discipline. He doesn't want to

increase the current fee schedule; he feels it is a low priority, with major concerns. Ms. Corrado agreed with Mr. Hagens, and said that paying double or triple the yearly fee is a big issue for nurses. Ms. Wong agreed licensees are not agreeable to pay several years at once. Ms. Corrado also thinks online renewals will make it easier for nurses to renew. Ms. Tang suggested keeping the status quo and prioritize. She also reminded members that we would need to look at the revenue stream.

Adjournment: 8:10