



**Consistent Standards of Practice Minutes
March 26, 2012 10:00 AM to 11:30 AM
Nursing Care Quality Assurance Commission
310 Israel Road S.E. Point Plaza East Room 131
Tumwater, WA 98501**

Committee Members: Suellyn Masek, Chair
Margaret Kelly
Bill Hagens
Charlotte Foster

Staff: Chuck Cumiskey
Paula Meyer
Shari Kincy

Guests: Terry Williams
Susan Jacobson
David Trevino

**Call to Order – 10:05 AM
Roll Call**

1. Discuss reorganization of NPAG groups, term limits

- The committee discussed how the NPAG groups should be reorganized and which members were two year members.
- Ms. Masek suggested that the NPAG focus on Patient Abandonment and an item review from OSPI/SNOW.
- Mr. Cumiskey will work on sending out Thank you letters to the NPAG members that have completed their terms.
- Mr. Cumiskey will contact the members who are scheduled to work on NPAG for two years to make sure they would like to continue.

2. Discuss structure of CSP process and develop format for Interpretive Statement progression through proper channels

- Ms. Meyer went over the process of how to move an Interpretive Statement through the DOH system for approval.
- Ms. Masek suggested putting all the background information for each Interpretive Statement in a binder.
- The Committee will focus on Patient Abandonment and Diastat.
- The Committee went through how they would like the binders set up and distributed.
- The Committee agreed to have the binders, thank you letters and new NPAG groups put together by the next Consistent Standards meeting in April.
- Policy F01.02 will need to be revised.

3. Discuss Item Review from OSPI/SNOW Diastat and Midazolam

- The Committee agreed to put this statement into the new format and create a binder to send to the NPAG members.
4. **Review draft interpretive statements**
 - a. **Patient Abandonment**
 - The Committee agreed to put this statement into the new format and create a binder to send to the NPAG members.
 5. **CSP link for home page/timeline/Issue Review Form/Scope of Practice**
 - Mr. Cumiskey gave an update on the timeline for the changes to the DOH Website and how it will affect the Consistent Standards information being placed on the Web.
 - Ms. Meyer informed the committee that the Website will be a more topic driven site then what is currently there.
 6. **Update on F01.01 “Development, Rescinding and Archiving of Interpretive Statements, Advisory Opinions, Policy Statements and Declaratory Orders”.**
 - The policies and procedures will be gone through and re-written as needed.
 7. **Next meeting April 23, 2012 at 10:00 AM-11:30 AM**
 - The committee agreed that face to face meetings work much better than conference calls.
 - The committee would like to meet possibly in the Tacoma or Kent area to cut back on travel.
 - The committee agreed to change the meeting to April 30, 2012 from 10:00 to 11:30.
 8. **Next Agenda due to listserv 16 April 2012**