



**WASHINGTON STATE  
CHIROPRACTIC QUALITY ASSURANCE COMMISSION  
MEETING AGENDA**

**December 13, 2012 – 9:00 a.m. to 4:00 p.m.**

Department of Health  
Point Plaza East building, Room 152/153  
310 Israel Rd SE  
Tumwater, WA 98501

*The Department of Health offices are fragrance free. Please refrain from applying perfume, hairspray, cologne, or aftershave prior to your visit. Your cooperation is appreciated.*

**Commission Members:**

Harold Rasmussen, DC, Chair, Gabe (Gary) Smith, DC, Vice-Chair, Patrick Espana, Public Member, Gita Vasudeva, DC, Matthew Waldron, DC, Aaron Chan, DC, James Slakey, Public Member, Winfield Hobbs, DC, Ron Rogers, DC, Doug Long, DC, Robert Schmitt, DC, Bryson Langel, DC, Ronwynn Pratt, DC, and Louise Stephens, Public Member.

**Contact:**

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**Times and Order:** The Chiropractic Quality Assurance Commission (Commission) meeting will start at 9:00 a.m. on December 13<sup>th</sup> and will continue until all agenda items are complete. The Commission will work through lunch and adjourn for the evening as determined by the agenda and the Commission. This agenda is subject to change. Comments from the public in attendance will be solicited at the public comment period.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than December 6, 2012. If you wish to receive general information about this meeting, please call the program manager at (360) 236-4856. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call (360) 236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

**1. CALL TO ORDER – Dr. Rasmussen, DC, Chair**

- 1.1 Approval of agenda.
- 1.2 Approval of the October 11, 2012 meeting minutes.
- 1.3 Message from the Chair and/or Vice-Chair.
  - Budget meeting with the department,
  - Future Care Contracts and the Office of the Insurance Commissioner laws,
  - Newsletter

**2. ESHB 2366 - SUICIDE EDUCATION STUDY– Alyson Kohl 9:15 a.m.**

- 2.1 Ms. Kohl will present a Powerpoint presentation regarding the suicide education study.

**3. DENTAL VERSUS FEDERAL TRADE COMMISSION– Lilia Lopez, AAG 9:30 a.m.**

- 3.1 Ms. Lopez will present information about the *North Carolina State Board of Dental Examiners v. Federal Trade Commission* case .

**4. FUTURE CARE CONTRACTS – Lilia Lopez, AAG**

- 4.1 Ms. Lopez will present information about the Office of the Insurance Commissioner laws and WAC 246-808-550 Future Care Contracts .

**5. CR-102 RULES HEARING FOR EXPIRED LICENSES – REQUIREMENTS 10:00 a.m.  
FOR REACTIVATING A CHIROPRACTIC LICENSE – Harold Rasmussen, DC**

- 5.1 Commission members will conduct a rules hearing for WAC 246-808-180. Members of the public will have a chance to testify or submit written comments prior to adopting the revised language.

**6. NEW BUSINESS REQUESTED ITEMS FROM OCTOBER 11, 2012 MEETING 10:30 a.m.**

- 6.1 Dr. Smith will lead a discussion with commission members about completing a rules scan of Chapter 246-808 WAC to include:
  - Identify which rules need changed,
  - Prioritize the rules:
    - Consider timelines, grouping rules together if appropriate, which rules will be controversial versus housekeeping, identify the stakeholders, etc.
- 6.2 Commission members will review and discuss WAC 246-808-150 – Continuing Education and to determine if the commission should accept Providers of Approved Continuing Education (PACE).

**7. MARCH 23-24, 2013 WORKSHOP– Leann Yount 11:30 a.m.**

**7.1** Leann Yount will provide information about the chiropractic workshop and finalize the planning.

**8. MOCK DISCIPLINARY CASE REVIEW – Jim Slakey 11:45 a.m.**

**8.1** Jim Slakey will present a mock disciplinary case for training purposes

**LUNCH - Commission members will continue meeting through lunch. 12:30 p.m.**

**9. CHIROPRACTIC QUALITY ASSURANCE COMMISSION COMMITTEES 12:30 p.m.**

**9.1 Planning/Executive Committee:**

Members include: Harold Rasmussen, DC, Chair, Gabe Smith, DC, Vice-Chair, Ron Rogers, DC, Immediate Past Chair, and Jim Slakey, Public Member

**Priority #1**

- Committee members will continue developing bylaws for the commission.

**Priority #2**

- Committee members will discuss the 2013 legislative session and delegate a representative for the department's meet-me calls and any other legislative correspondence.

**9.2 Budget Committee:**

Members include: Harold Rasmussen, DC, Chair, Gabe Smith, Vice-Chair, DC, and Ron Rogers, DC, Immediate Past Chair

**9.3 Continuing Education/Continued Competency/State Examination Committee:**

Members include: Matt Waldron, DC, Chair, Gabe Smith, DC, Aaron Chan, DC, Bryson Langel, DC, Gita Vasudeva, DC, Win Hobbs, DC, and Jim Slakey, Public Member.

**Priority #1**

Committee members will review the information from the Credentialing Office regarding how the exams are scored.

**Priority #2**

Committee members will exam comments and make revisions to the questions if necessary.

**9.4 Research Committee:**

Members include: Aaron Chan, DC, Chair, Patrick Espana, Public Member, Bryson Langel, DC, Gabe Smith, DC, Jim Slakey, Public Member, Robert Schmitt, DC, and Louise Stephens, Public Member.

**Priority #1**

- Committee members will review the disciplinary matrix and make further revisions, if needed.

**Ongoing**

- Committee members will review lists and labels requests, if needed.

**9.5 Instrumentation and Procedure/Standard of Care Committee:**

Members include: Win Hobbs, DC, Chair, Doug Long, DC, Matt Waldron, DC, Ron Rogers, DC, Louise Stephens, Public Member, Ronwynn Pratt, DC, and Gita Vasudeva, DC.

**9.6 Communications Committee:**

Members include: Doug Long, DC, Chair, Ron Rogers, DC, Patrick Espana, Public Member, Robert Schmitt, DC, Ronwynn Pratt, DC, and James Slakey, Public Member

**Priority #1**

- Committee members reviewed the drafted articles as well as continue working on drafting future articles to include:
  - Records Retention – WAC 246-808-650 and RCW 70.02.160 – Dr. Long
  - Oxygen usage
  - Performance measures – Bob Nicoloff.
  - Groupon/Deal-of-the-Day – Dr. Pratt
  - Coding for massage therapy versus manual therapy
  - Commission member highlight

**Completed Articles:**

- None at this time

**Ongoing:**

- Summary of disciplinary cases – Leann Yount

**Priority #2**

- Committee members will discuss how often the newsletter should be published.

**10. COMMITTEE REPORTS**

**3:00 p.m.**

**10.1** Committees will update Commission members about committee work. Some items will be presented as a status update and others will be presented for adoption.

**11. MANAGEMENT REPORT – Bob Nicoloff, Executive Director**

**3:30 p.m.**

**11.1** Bob Nicoloff will provide a budget and fee update.

**11.2** Any relevant items.

**12. NEW BUSINESS**

**12.1** Commission members or program staff may request items for the next meeting agenda.

**13. PUBLIC COMMENT**

**13.1** Members from the public will have a chance to address the Commission.

**14. CONSENT AGENDA**

Items listed under the consent agenda (informational items) are routine agency matters. Items will be approved by a single motion of the commission without discussion. If discussion is needed, that item will be moved and placed on the business agenda for discussion.

**14.1** October 2012 issue of “The Sentinel News for Department Employees.”

**14.2** Chiropractic and chiropractic x-ray licensing statistics as of November 2012.

**14.3** The July 1, 2012 through November 30, 2012 budget report.

**15. COMMISSION ADJOURNMENT**

**4:00 p.m.**

**Next Meeting:** February 14, 2013  
Department of Health  
Point Plaza East, Room 152/153  
310 Israel Rd SE  
Tumwater, WA 98501