



## Board of Physical Therapy Public Meeting Minutes

February 25, 2013

Creekside Two at CenterPoint, 20423 72<sup>nd</sup> Ave S, Suite 310, Room 306, Kent, WA

On February 25, 2013 the Board of Physical Therapy met at the Department of Health, Creekside Two at CenterPoint, 20423 72<sup>nd</sup> Ave. S, Suite 306, Kent, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

### **MEMBERS PRESENT**

PAULA MAYS, PT, CHAIR  
ROBERT SCHMIDT, PT, DPT, VICE CHAIR  
RENEE COMPTON, PTA  
MARSHA MELNICK, PT, PHD

### **STAFF PRESENT**

KRIS WAIDELY, PROGRAM MANAGER  
ERLAINE DIAZ, PROGRAM REPRESENTATIVE  
LILIA LOPEZ, ASSISTANT ATTORNEY GENERAL  
LISA HODGSON, EXECUTIVE DIRECTOR  
BILL KELLINGTON, SUPERVISOR STAFF ATTORNEY  
TRACY BAHM, ASSISTANT ATTORNEY GENERAL  
DANIEL HAVIRCO, STAFF ATTORNEY  
PEGGY OWEN, DISCIPLINE CASE MANAGER  
MIKE BROWN, STAFF ATTORNEY  
JANET STAIGER, STAFF ATTORNEY

### **GUESTS PRESENT**

PATRICIA R. MUCHMORE, PTWA LIAISON  
ELAINE ARMANTROUT, PTWA PRESIDENT  
JACKIE BARRY, PTWA SECRETARY

### **OPEN SESSION – 10:00 a.m.**

1. **CALL TO ORDER** - The meeting was called to order by Paula Mays, Chair, at 10:04 a.m.
  - 1.1 Introductions – The board, staff, and guests introduced themselves.
  - 1.2 Approval of Agenda – The agenda was approved as presented.
  - 1.3 Approval of Meeting Minutes from December 3, 2012 – The meeting minutes were amended to strike out “prioritize” in Item 4 in rules. It is now written “The board selected the following rules that they would like to address in 2013”.

- 1.4 Approval of Disciplinary Meeting Minutes from December 3, 2012 – The disciplinary meeting minutes were approved as presented.
- 1.5 Approval of Meeting Minutes from January 9, 2013 – The meeting minutes were approved as presented.
2. **CREDENTIAL UPDATE** – Tiffany Drake and Andrea Noren, credentialing staff, gave an update on the credentialing current licensing workload. In the last five months, there have been 248 applications received and 220 licenses issued. Due to staff challenges in December 2012 and January 2013, there was an increase in the application processing time. The processing time in February has been cut in half from what it was in January. The board would like to have one to two staff designated to process physical therapy applications only. They also requested information regarding why applications are in a “pending” status.
3. **CONTINUING COMPETENCY** – The board discussed writing an article for the PTWA newsletter to inform all physical therapists and physical therapist assistants the following:
  - Alternative ways to obtain continuing education hours
  - Include the continuing competency laws
  - Include FSBPT resources to track continuing education hours
  - Include information regarding when a practitioner should mandatory report

When the article is written, Lilia Lopez, AAG, will view the final version before submitting to PTWA.

4. **POWERPOINT PRESENTATION** – The board reviewed and discussed the PowerPoint Presentation used for school presentations. Paula Mays recommended notes to be written regarding the slides to prepare future board members to know what materials are covered.
5. **PROGRAM REPORT** – Information provided to the board by the Program Manager and Executive Director.
  - 5.1 Budget – Lisa Hodgson presented the current budget information to the board.
  - 5.2 Legislative Meet-Me Calls – Renee Compton shared information regarding House Bill 1551 (Spinal Manipulation).

Elaine Armantrout presented information on the following bills:

    - Bill 1518 – Provides certain disciplining authorities with additional authority over budget development, spending, and staffing
    - Bill 1381 – Authorizes the secretary of the department of health to delegate initial decision-making authority to a presiding officer in all adjudicative proceedings

- Bill 1445 – Requires the state health care authority to establish a separate recognition for individually configured, complex rehabilitation technology products and services for complex needs patients with the medical assistance program
  - Bill 5492 – Requires advertisements that name a health care professional to identify the type of license, registration, or certification held by the health care professional
- 5.3 Planning for upcoming meetings – The next meeting the board will:
- Vote for two board members to travel to San Antonio for the FSBPT Annual Meeting and Delegate Assembly
  - Review the Signature Delegation Policy/Procedure
  - Lisa Hodgson will bring bylaws to present to the board
  - Kris Waidely will present the recruitment update for the upcoming vacancies on the board
  - Bill Kellington and Lilia Lopez will discuss their findings and review “Mandatory Reporting” with the board
- 5.4 CBT Comment Summary and Candidate Satisfaction Survey Report – The CBT Comment Summary and Candidate Satisfaction Survey Report was provided to the board for their information only.
- 5.5 Other – Effective February 19, 2013, physical therapists and physical therapist assistants can renew their licenses online.

The Board of Directors for the Federation of State Boards of Physical Therapy (FSBPT) passed a motion to defer the effective date of the previously-approved NPTE fee increase from January 1, 2013 to January 1, 2014. The NPTE fee will remain \$370 until January 1, 2014

6. **THE DISCIPLINARY PROCESS** – Mike Brown, Staff Attorney, presented to the board:
- How to review a disciplinary case
  - What information the board should look for
  - How to identify the violation
  - How to use the sanction guidelines
7. **INTRODUCTION OF THE SUPERVISING STAFF ATTORNEY** – Bill Kellington introduced himself as the supervising staff attorney. He informed the board of his availability and how to reach him. Mr. Kellington is also willing to attend each board meeting.

**CLOSED SESSION** – 12:20 p.m. to 2:30 p.m.

**8. REVIEW OF APPLICATIONS**

Applicant A – Approved  
Applicant B – Approved  
Applicant D – Approved  
Applicant E – Approved  
Applicant H – Approved

**9. DISCIPLINARY CASE REVIEWS – See disciplinary meeting minutes**

**OPEN SESSION**

**10. ADJOURNMENT – Ms. Mays adjourned the meeting at 2:30 PM.**

Respectfully submitted:

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Kris Waidely, Program Manager

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Paula Mays, Board Chair