

Public Health Performance Management Centers for Excellence Training Notes

Subject	STANDARDS/ACCREDITATION COORDINATORS		Date	March 21, 2013, 10 AM to 4 PM
Trainer	n/a		Notes	Megan Davis
Location	20425 72 Ave S, Rm. 309, Kent WA			
Attendees	Susan Ramsey, Diana Ehri, Kate Neville, Susan Sloan, Karolyn Holden, Ryan Brimacombe, Lydia Buchheit, Mary Goelz, Martha Lanman, John Abplanalp, Laura Luginbill, Cris Craig, Carrie McLachlan, Janis Koch, Jane Lee, Mary Ann O'Garro, Alisa Spiekerman, Torney Smith, Stacy Wenzl, Peter Browning, Angela Chavez, Chris Hurst, Lisa Wight, Megan Davis, Peter Mayer, Rebecca Sutherland, Selina Chambliss, Gwen Dutt			
No.	Topic	Key Points or Action Item(s)	Owner	Target Date
1.	Welcome	Susan talked about the possibilities presented by this new quarterly meeting	Susan	
2.	Introductions & report out – where we are in our journey of standards/accreditation	<p>Everyone introduced themselves, their roles and general interests re: standards, and listed expectations:</p> <ul style="list-style-type: none"> • New Terms, • Tools, • Learn from others (9), • Application of standards to public health, • Steps to applying, • Hearing voice of experience, • Interpreting standards, • Meeting in person (2), • Share tools & experience (3), • Find ideas for efficiencies, • Build a network, • Steal ideas, • System for Standards (3), • Learn about others' interests and challenges (2), • Use standards to improve, • Update on standards and stay current, • Affordable Care Act effects, • "2 most useful tools" • Network and Q&A with similar-sized groups 	Susan	
3.	Charter Review	<p>Susan reviewed the charter and highlighted the quarterly in-person nature, the development of a network, and the group of mock reviewers we want to develop.</p> <p>Action: 2nd paragraph will be removed. Correct Benton-Franklin County's name in the listing</p>	Susan	Updated and emailed on 3-22-13

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4.	Standards Workgroup Update	<p>Susan introduced the work of the Standards Workgroup, including the Exemplary Practices Sub workgroup renumbering to fit the current 12-Domain structure, which is at the stage of updating the web site now;</p> <p>The basic "Limited Set" sub workgroup update - the group is looking at the foundational public health services, chosen for the Agenda for Change, to see if it can be used for the Limited Set. This would be a different way to approach standards. Also looking to see if an approach using ideas from the earlier "basic set" would be a viable approach.</p> <p>Questions came up about ACA impacts and service delivery requirements in ACA/standards.</p> <p>The next WA standards review will be in 2015-16, using the PHAB standards. The hope is, to continue adopt any changes to the PHAB standards after V 1.0</p> <p>Whatever version an applicant applies with will be maintained for the 5 year accreditation period.</p> <p>If an LHJ has already applied to PHAB and shares their report, the workgroup will call that their site visit for the Washington standards review.</p>	Susan, Torney	
5.	PHIP	<p>New direction after meeting last week. PHIP and 4 big work groups, described in the PHIP graphic below.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Send link to the visual of new PHIP org: http://www.doh.wa.gov/Portals/1/Documents/1200/PHIP-OrgChart.pdf • Send links to PHAB booklets: http://www.doh.wa.gov/Portals/1/Documents/1200/PHIP-OrgChart.pdf and http://www.phaboard.org/wp-content/uploads/PHAB-Guide-to-National-Public-Health-Department-Accreditation-Version-1.0.pdf • DOH will contact PHAB & ask for copies of the V 1.0 books for this group 	Jane	<p>Links supplied 3/22/13</p> <p>Aiming for copies at the 5-30-13 meeting</p>
6.	Panel	<p>Diana introduced the book Personal Kanban by Jim Benson, and took the group through the Lean Coffee activity to develop priority topics for future meetings.</p> <p>Using examples, Diana also helped the group understand how they might use this in their standards work and personal life.</p>	Diana	

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7.	Networking and Q&A	<p>Time: 10-3 works.</p> <p>Location preferred: a standard west side site and one on the east side. Maybe video conferencing as an extra possibility. (caution)</p> <p>For this year, we'll keep the locations for this year as planned, create the agendas to match the 10-3 hours. Megan will work on moving the Tumwater mtg to Kent. It is good to be near SeaTac for east siders. Carpooling is a possibility.</p> <p>DOH will begin sending resources and notification on performance management, starting with the ASTHO 4/9 Accreditation webinar tomorrow.</p> <p>Action: an updated group contact list will be sent out with the meeting minutes for today's meeting</p> <p>An additional handout regarding accreditation time requirements will also go out with minutes.</p>	Megan	Attachmts sent 3/22/13
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Next Meeting: May 30th in Ellensburg at the Kittitas County Fairgrounds