



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee
Special Meeting
March 25, 2013
Telephone Conference Call
4:00PM**

Sub-Committee Members: Margaret Kelly, Chair; Cass Tang; Lois Hoell
DOH Staff /Guest: Mary Dale, Teresa Corrado, Miranda Bayne, Catherine Woodard, Margaret Holm; Karl Hoehn

Call to order Digital recording announcement

Roll call

- 1. February Minutes - Margaret**
DECISION: minutes from the 2/25/13 meeting were approved for the May NCQAC meeting.
- 2. Practice on an Expired License – Lois**
DISCUSSION: Lois presented the recommendation that a Notice of Correction (NOC) be issued for first time practice on an expired license, if the practice does not go beyond the second renewal period. There was discussion of whether a NOC should be issued, or no action taken. Suggestions were made to include this issue in the next newsletter, and for the Nurse Consultants to add the topic to their presentations.
DECISION: Mary will make the changes to the Sanction Standards procedure (A27) and send to the subcommittee for approval. Mary will add this item to the May 10 NCQAC meeting.
- 3. Performance Measures - Margaret**
DISCUSSION: Margaret reviewed the performance measures for quarter 2, fiscal year 2013. Nursing statistics continue to improve.
- 4. Licensing Goals for the Commission Strategic Plan – Teresa**
DISCUSSION: Teresa presented the goals she submitted for Licensing. They are amending the international rules, adding ARNPs into NURSYS, and creating a satisfaction survey.
- 5. Drug Testing for Nurses – Cass**
DISCUSSION: A draft document has been developed outlining information researched by the task group. At the last commission meeting, the topic was briefly addressed. The AAG advisor cautioned Cass regarding potential litigation. Paula said she may ask for a formal AG opinion. It was suggested the document be sent to National Council, and we work with them.
DECISION: No action will be taken at this time. Mary will take the document to Paula for review, and ask her to attend the April L&D meeting.
- 6. NCQAC Web Page (10) - Mary**

Paula had asked for subcommittee requests for long and short term changes in the web page.

DISCUSSION:

Short term:

Update links so they work

Add a phone directory

Long term:

A secure website for commission members

One link from DOH to NCQAC

Interpretive statements

NCQAC meetings

Subcommittee information

Cass said that National Council had a good example, but we couldn't use it. She believes we are looking at a whole new website versus updating the old one.

DECISION: Margaret Holm will ask Debbie Carlson about her data on websites and will include Deanne, the new Administrative Assistant who is assigned to the web.

Mary will take this information to the next Manager Meeting, and ask for clarification. This will be added to the next L&D agenda with more time.

7. Nurse Consultant Update (10) – Margaret Holm

Margaret gave her monthly report. The nurse consultants are doing more outreach regarding workforce diversity.

8. Investigation Update (10) – Catherine

Catherine gave her monthly report. Investigation statistics continue to improve.

9. Work Plan (5) - Margaret

Updates were made to the work plan.

Adjournment

5:36 PM