



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee
Special Meeting
June 24, 2013
Telephone Conference Call
4:00PM**

Sub-Committee Members: Margaret Kelly, Chair; Cass Tang; Lois Hoell
DOH Staff /Guest: Mary Dale, Teresa Corrado, Miranda Bayne, Catherine Woodard, Margaret Holm

Call to order Digital recording announcement

Roll call

1. April Minutes - Margaret

Minutes from the 4/29/13 meeting were approved to go to the commission meeting for adoption.

2. Practice on an Expired License –Lois

DISCUSSION: A motion was taken to the last commission meeting, but failed to pass. Comments made at the commission meeting included:

- Change the word “lapsed” to “expired”
- Change to one year
- Timing is not the issue, it’s the severity of sanctions
- Maybe Early Remediation
- Change the sanction standards to take out the SOC.

It was clarified that the licensee pays their fee prior to the year worked. Therefore, when a renewal is not paid, it is for the upcoming year. The L&D proposal would only allow 364 days on an expired license, not 2 years as stated in the motion.

DECISION: Prior to the next commission meeting, Lois will discuss with members who had the most concern. If issues are resolved, a motion can come from the floor at the meeting.

3. Regulatory Action Pathway – Margaret/Lois

DISCUSSION: Margaret, Lois, and Susan Woods tested the Regulatory Action Pathway tool using 9 closed cases. Three of the cases had gone to hearing and the outcome was the same as the RCM had recommended. Using the tool was helpful to look at the whole concept. It does not allow for use of the Sanction Standards, or for suspension of a license in another state. The tool was not applicable to how we process cases in Washington.

DECISION: Margaret will send the information for the questionnaire to Mary to send on to National Council.

4. Assign Newsletter Article– Margaret

DISCUSSION: The newsletter article is due in October. A personal history/success story of a licensee was discussed. The idea is to interview a licensee who had disciplinary action taken that included education, and find how that education helped the person move forward in their career.

- DECISION:** Mary will ask Adena to find potential licensees who might be willing to share their story. Margaret Holm and Margaret Kelly will do the interview and write the article. Margaret Holm will work with Adena, and contact Margaret Kelly.
- 5. Strategic Goal – Mary**
DISCUSSION: Managers asked for a clarification of a proposed goal from the NCQAC workshop. The goal read:
Assess discipline cases: who, what, where educated? Recommendation created, based on assessment.
Since the author of the goal is unknown, it was difficult to determine their intent. Information gathered for TERCAP, and primary source verification was discussed.
DECISION: We do not have demographic data that can be used with discipline at this time. Debbie and Teresa will continue to work on gathering data that can be given to the commission regarding education.
- 6. Delegation of WHPS failures to a Health Law Judge – Margaret/Mary**
DISCUSSION: WHPS staff will keep licensees in the WHPS program until the commission makes a final order to suspend their license. SUAT II has been given the responsibility to determine how to expedite suspensions for licensees who are non compliant with WHPS and are not eligible to return. They are considering using a summary suspension for these cases and delegating the cases to a Health Law Judge. Mary shared information on updated procedures from John Furman, Executive Director of WHPS.
DECISION: Margaret Holm will work with SUAT II on the issue of summary suspensions.
- 7. Nurse Consultant Update – Margaret Holm**
Margaret updated the subcommittee on her work in the past month. She has given regional presentations, and has co-presented with the Washington State Nurses Association.
- 8. Investigation Update – Catherine**
Catherine provided reports for April and May. The highlight of her statistics was that investigations completed within timelines was at 79%, which is above the target percentage.
- 9. NCSBN Discipline Case Management Conference**
Catherine and Mary gave a presentation on “Non-therapeutic prescribing of controlled substances” at this conference. The audience was very interested in the case and changes implemented based on the case. National Council has asked to include the presentation in their “Journal of Nursing Regulation”.
- 10. Work Plan - Margaret**
The work plan was updated.

Adjournment: 5:42 p.m.