



**WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
PILOT COMMITTEE SPECIAL MEETING MINUTES**

July 25, 2013

**Department of Health, Point Plaza East Building, Room 165
310 Israel Road SE,
Tumwater, WA 98501**

Committee Members:

Matthew Waldron, DC, Pilot Committee Chair, Harold Rasmussen, DC, Gabe (Gary) Smith, DC, James Slakey Public Member, and Ron Rogers, DC

Staff Present

Leann Yount, Program Manager
Bob Nicoloff, Executive Director
Lilia Lopez, Assistant Attorney General

Others Present

None

On July 25, 2013 the Chiropractic Quality Assurance Commission (Commission) met in Tumwater, Washington at Department of Health, Point Plaza East, 310 Israel Rd SE, Room 165. In accordance with the Open Public Meetings Act, the meeting agenda was posted on the chiropractic website and was also e-mailed to members of the Commission's listserv.

OPEN SESSION

1:00 p.m.

1. CALL TO ORDER – Dr. Smith, Chair

1.1 The agenda was approved as presented.

1.2 Message from the chair:

- Dr. Smith reminded the Pilot Committee members this meeting is to discuss and begin working on a strategic plan for the pilot project transition between the department and the commission. No other item will be discussed until the regular commission meeting on August 8, 2013.

2. 2SHB 1518 – PILOT PROJECT STRATEGIC PLANNING – Bob Nicoloff

Bob Nicoloff provided the Pilot Committee members with various handouts pertaining to the budget, performance measures, strategic plan framework, and the Nursing and Medical Commissions' pilot project reports.

The committee members analyzed and discussed the information and raised questions. Leann Yount created a list of those questions. Mr. Nicoloff and Ms. Yount will research the answers to the questions and provide the answers during the August 8, 2013 meeting.

Mr. Nicoloff will also develop a draft strategic plan and present it to the commission during the August 8, 2013 meeting.

ADJOURNMENT

3:36 p.m.

**Next Meeting: August 8, 2013
 Department of Health
 Point Plaza East Building, Rooms 152/153
 310 Israel Road SE,
 Tumwater, WA 98501**