



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee
Special Meeting
August 26, 2013
Telephone Conference Call
4:00PM**

Sub-Committee Members: Lois Hoell, Chair; Margaret Kelly (excused); Cass Tang (excused)

DOH Staff /Guest: Mary Dale, Teresa Corrado, Miranda Bayne, Catherine Woodard, Margaret Holm (excused)

Call to order Digital recording announcement

Roll call

1. July Minutes - Lois

The minutes from the 7/29/13 meeting were reviewed and approved. It was noted that the WHPS audit was to be included in the August meeting, but was omitted.

DECISION: The audit will be added to the September meeting.

2. CORE Report – Lois

Members and staff reviewed the report to determine if items should be included in the Strategic Plan. Paula advised that the Performance Measures address licensing and disciplinary portion of the CORE report.

DECISION: No other items need to be addressed.

3. Rules – Mary

Input from the Assistant Attorney General is that we can include the definitions in the sexual misconduct rule, rather than placing them in definitions. This will allow us to proceed with the current CR101, rather than withdrawing it and submitting another.

DECISION: Next steps will include reviewing the current draft with the task group (Margaret, Cass, Miranda, and Mary); sending to the stakeholder list for further comments; filing the CR102.

4. SUAT II – Mary

The SUAT II project is progressing and a final product will be presented at the September 13 Commission meeting. The proposal addresses WHPS respondents who are out of compliance with WHPS and are no longer eligible to return to the program. The new process will expedite the Statement of Charges and the final decision on the cases. A memo, along with a copy of the WHPS file, will advise the commission of the non-compliance. An SOC will be drafted immediately and sent to the AAG. The case will be added to an expedited docket that is set for two week intervals. The commission will be asked to delegate decision making authority to the Health Law Judges for these specific cases.

5. Licensing Report - Teresa

Teresa reported there has been a 12% increase in applications (1,000) since FY2012. Tele-nursing has had an impact on the increase. Teresa's lead staff is taking education leave for four months. Staff has received many calls on continuing competency.

6. Case Management Team Review - Mary

The subcommittee reviewed the statistics for CMT for the last year. The number of reports opened for investigation remains consistently at 35%. Mary was asked about the Early Remediation Program. We continue to use this option when cases fit the criteria, however there are not many cases that fit. It is a good program for those who are eligible.

DECISION: Mary will bring ER statistics to the September meeting.

7. Work Plan - Lois

The work plan was reviewed and updated. If the SUAT II proposal is adopted at the September NCQAC meeting, this will come off the work plan. Margaret Kelly is working with Margaret Holm to determine a topic for the newsletter. There was a question as to why the NCI outreach for workplace diversity was on the Licensing & Discipline work plan. This will be addressed at the September subcommittee meeting.

Adjournment: 4:35 p.m.