



**Nursing Care Quality Assurance Commission (NCQAC)  
Licensing and Disciplinary Subcommittee  
Special Meeting  
September 30, 2013  
Telephone Conference Call  
4:00PM**

**Sub-Committee Members:** Margaret Kelly, Chair; Cass Tang (excused); Lois Hoell

**DOH Staff /Guest:** Mary Dale, Teresa Corrado, Miranda Bayne, Catherine Woodard, Margaret Holm

**Call to order** Digital recording announcement

**Roll call**

**1. August Minutes - Margaret**

Minutes from the 8/26/13 meeting were reviewed and revised. They will be included in the November NCQAC consent agenda.

**2. WHPS Audit – Mary**

This subcommittee had several questions from their review at the July meeting. A workgroup was formed recently to discuss issues from the audit, and WHPS issues in general. The group includes Margaret Kelly, Charlotte Foster, Paula Meyer, John Furman, and Mary Dale.

**DECISION:** Margaret and Mary will bring information to the L&D subcommittee from the workgroup.

**3. Concern from the Public - Margaret**

A request was presented to the commission at their last meeting to have a list of health care providers with disciplinary action posted in facilities. The commission does not have the authority to require this, however there were concerns that the requester did not feel the feedback from staff was sufficient. Mary explained the concerns the requester had relayed to her and her staff, along with information from the disciplinary case he was involved in. Staff was aware he was going to attend the meeting, and had advised the AAG advisor and the management team. The AAG discussed the issue with the Chair of the commission. Other commission members were not told, and didn't know how to respond.

**DECISION:** Staff will respond in writing to validate a callers concern in this type of situation. Mary will relay to Paula that all commission members should be included when we know an angry person will attend the meeting. The subcommittee also suggests the November training include this type of issue, including addressing it outside of the meeting.

**4. Rules – Mary**

The sexual misconduct rule is no longer on hold. The workgroup developing the rule is reviewing the draft language. Lois suggested several changes, and they were discussed.

**DECISION:** Lois will send her comments to Mary, who will make the changes and send for an official printout. The draft rule will go out to the Listserv for input, since it has been over a year since the rules workshops were held.

**5. SUAT II – Mary**

Revisions were approved for Procedure A20 Substance Abuse Orders at the September NCQAC meeting. Copies of the changes were not available, as it was a last minute change

in recommendation from SUAT II. Mary sent the revised procedure to this subcommittee, and Lois had suggested edits. There was discussion regarding whether number 7 is needed, and if that section should begin with 7.1 instead. Karl had drafted the revisions for SUAT II. Minor edits that do not change the intent can be made by staff, but other changes must go back to the commission.

**DECISIONS:** Lois will send her edits to Mary. Mary will ask Karl about the intent on section 7. Mary will send the procedure to all commission members and the pro-tems that participate in discipline.

**6. Performance Measures**

Margaret presented the performance measures for the first quarter of fiscal year 2014. Margaret asked Teresa about the drop in measure 1.2, Notices of Decision. Margaret has continued concern about the layout of the charts.

**DECISION:** Teresa will talk with Karl Hoehn regarding the change in measure 1.2 and report back to the subcommittee. Margaret will discuss the charts with Steve Hodgeson.

**7. Nurse Consultant Report – Margaret Holm**

Margaret presented her report on NCI activities. Both nursing consultants will have heavy schedules in October giving presentations.

**8. Health Pact Forum – Margaret**

Margaret attended this forum, which addresses “Just Culture” in discipline. The intent is to move away from punishment to root cause analysis. This process is called “Disclosure Resolution Process” (DRP). The Medical Commission is participating in DRP. Margaret will find out more regarding their participation. Her concern is that if cases come back to the commission for resolution, it is harder to gather evidence because the case is aged.

**DECISION:** Margaret will discuss with Medical Commission staff who attended the forum.

**9. Criminal Background Checks - Margaret**

Identity theft information from Sen. Maria Cantwell was provided. National Council reports that Washington is one of 14 states not requiring criminal background checks.

(Washington requires an FBI check on applicants with an out-of-state address only.)

**10. Early Remediation – Mary**

Statistics for CMT for the 2013 fiscal year were included in the packet. Thirty-eight cases were referred to the ER program; 45 cases were closed. Of those closed, five were sent for full investigation, 29 were closed as an expedited closure, and 11 completed an ER action plan.

**DECISION:** Mary will send out FY2012 stats for comparison.

**11. Work Plan - Lois**

The work plan was reviewed and updated.

**Adjournment: 5:50 pm**