



**Nursing Care Quality Assurance Commission (NCQAC)
Continuing Competency Subcommittee Minutes
October 18, 2013 9:30 AM
Town Center 2
111 Israel Rd SE, Tumwater, WA 98501
Room 236**

Committee Members: Lois Hoell, MS, MBA, RN, Chair
Linda Batch, LPN
Erica Benson-Hallock, MPPA, Public Member

Excused: Rhonda Taylor MSN, RN

Staff: Teresa Corrado, LPN, Licensing Manager
Thomas Bolender, Licensing Representative
Renee Fullerton, Community Health Systems

Excused: Linda Patterson, Nurse Consultant

Guests: Lisa Gallagher, RN

- I. 9:30 AM Opening — Teresa Corrado, DOH Staff**
 - Called to order at 9:34 AM
- II. Roll call**
 - Completed
- III. RN & LPN attestation on renewal notices**
 - A request was made to have the word “the” changed from uppercase to lowercase. Teresa will put in a TTPro request to make the change.
- IV. Review of CC audit documents and audit procedure**
 - A few errors were brought up and a determination was made that Lois would supply a list of them to Teresa. Tom will make the updates when the information is received.
- V. Rules discussion**
 - Discussed dates for stakeholder meetings and to add SB 5092/exemptions to the agenda.
- VI. Work plan**
 - Reviewed the work plan. Under “Processes to be defined...” the attestation language on the renewal card is done, so it comes off the work plan.
 - Discussed awaiting the Cont. Comp. evaluation pilot that NCSBN is doing and the potential of incorporating it depending on the study outcomes.
 - Discussed redoing the survey previously done by Cheryl Payseno to evaluate cont. comp.

- Discussed the possibility of creating a video for the website as listed in the work plan. Due to time constraints, this will be looked at in the future.

VII. Meeting date change

- It was agreed that November's meeting will be changed from 11/15/13 to 11/22/13. It will still be at 9:30 AM

VIII. Adjourned – 10:21 AM