



**Nursing Care Quality Assurance Commission (NCQAC)
Licensing and Disciplinary Subcommittee
Special Meeting
October 28, 2013
Telephone Conference Call
4:00PM**

Sub-Committee Members: Margaret Kelly, Chair; Cass Tang; Lois Hoell (excused)
DOH Staff /Guest: Mary Dale (excused), Teresa Corrado, Karl Hoehn, Catherine Woodard, Margaret Holm
Call to order Digital recording announcement (Equipment broken or unavailable. Started at 4:07pm)

Roll call

- 1. September Minutes - Margaret**
DECISION: The September minutes were reviewed and approved to go to the next NCQAC meeting.
- 2. WHPS Workgroup – Margaret**
DISCUSSION: Paula, Margaret, Charlotte, and Mary met with John Furman to discuss the WHPS audit and questions. They are working on a plan and addressing questions. WHPS has a high caseload (175). The group discussed consistency regarding decisions at WHPS. They are working on a yearly performance audit. The workgroup will report back to the commission through the Licensing and Discipline subcommittee. Charlotte is taking the lead on this workgroup.
- 3. Sanction Standards for Continuing competency – Teresa**
DISCUSSION: Teresa met with the discipline staff; a process is not in place yet. Sanction standards need to be developed. Karl said that continuing education is a low priority in HSQA. If the attestation with the application or renewal is inadequate, a Notice of Correction (NOC) is issued and they will be audited the next year. If not corrected, we can charge failure to show proof of CE” and issue sanctions. There are no clear sanctioning standards at this time. There was concern regarding letting the issue slide for a full year. Using the Early Remediation Program is an option. The emphasis should be on taking the class or doing the practice.
DECISION: Teresa and Mary will bring a recommendation to the November meeting; plan to take to the January NCQAC meeting.
- 4. Online Renewal Notice – Teresa**
Teresa provided HSQAs updated message.
- 5. Investigator Report - Catherine**
Catherine presented the investigations statistics for last three months. In the future, she will bring the previous stats, so they can be compared to the current stats.
- 6. Work Plan - Margaret**
Drug testing for nurses: Teresa is looking for clarity. The deadline was changed to December.

Performance measures: For Notices of Determination (NOD), the outliers are reviewed separately and are excluded from the Performance Measures.

Newsletter article: Margaret Holm will send the article next week. Mary will add due dates to work plan.

Adjournment