



## BOARD OF MASSAGE CONFERENCE CALL MEETING MINUTES

November 5, 2013

On Tuesday, November 5, 2013 the Board of Massage met via conference call. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

### MEMBERS PRESENT

NANCY ALLEN, LMP, CHAIR  
MEGHANN LAWRENCE, LMP, VICE CHAIR  
REYNALDO GUAJARDO, LMP  
ANTHONY SHARPE, PUBLIC MEMBER

### STAFF PRESENT

KRIS WAIDELY, PROGRAM MANAGER  
ERLAINE DIAZ, PROGRAM SUPPORT  
ELIZABETH BAKER, AAG

### MEMBERS ABSENT

LAURA WILLIAMS, LMP

### GUESTS PRESENT

LORI OHLMANN, NCBTMB

### OPEN SESSION

1. **CALL TO ORDER** – The meeting was called to order by Nancy Allen, Chair at 8:04 a.m.
  - 1.1 Introductions – The board, staff, and audience introduced themselves.
  - 1.2 Approval of Agenda – The agenda was approved as presented.
  - 1.3 Approval of Meeting Minutes from September 3, 2013 – The minutes were approved as presented.
2. **ELECTION OF OFFICERS** – The board nominated and elected the following members to serve as officers for the 2014 year:
  - Nancy Allen – Chair
  - Meghann Lawrence – Vice Chair
3. **SET MEETING DATES** – The board scheduled meeting dates for the 2014 calendar year. Conference call meetings will be every other month at 8:00 a.m. beginning January 2014. The 2014 conference call meeting dates are as follows:

January 7, 2014	Conference Call
March 4, 2014	Conference Call
May 6, 2014	Conference Call
July 8, 2014	Conference Call
September 9, 2014	Conference Call
November 4, 2014	Conference Call

4. **FEDERATION OF STATE MASSAGE THERAPY BOARDS (FSMTB) 2013 ANNUAL MEETING** – Meghann Lawrence presented information to the board regarding the October 2013 FSMTB Annual Meeting she attended in Baltimore, Maryland, October 10-12, 2013. Ms. Lawrence provided the board with meeting notes she took at the meeting and mentioned two topics that can affect Washington.
- Continuing Education (CE) Audits – Ms. Lawrence inquired about issues regarding funds to audit CE’s. Ms. Waidely informed the board that the Department of Health (department) is auditing 2% of licensees at random. She explained the auditing process to the board.
  - Regulated massage school hours – Ms. Lawrence stated that Washington has one of the lowest amount of hours required for massage therapy training in the United States. Ms. Waidely informed the board that the training in massage therapy requires completion of a minimum of 500 hours. However, most of the Washington approved schools provide more than the required hours. Ms. Waidely will present an approved school statistic report on hours at the next meeting.
5. **JURISDICTION AND SCHOOL PROGRAM REVIEWS** – Reviewing board members presented school program approval requests for full board consideration and possible action.
- Ashdown College – Deficient
  - Amasia College – Denied
6. **PROGRAM REPORT** – Information provided to the board by the Program Manager and Executive Director.
- Budget – The board was updated on the status of the 2013 operating budget. Staff will continue to monitor the budget.
  - Massage Therapy Board Member Recruitment Update – The appointments for new board members have been delayed. Currently, the focus is on boards and commissions that have language in their law stating a board/commission member can’t serve after their term has expired. This is to prevent quorum issues.
  - Other – Ms. Waidely updated the board on the issue involving transfer students. The department has received applications from over a hundred applicants that have earned their education from an illegitimate school and have transferred their credits into Washington board approved schools.

7. **ADJOURNMENT** – 8:56 a.m.

Respectfully Submitted:

Approved:

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Kris Waidely, Program Manager

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Nancy Allen, LMP, Board Chair