



**Certified Counselors and Hypnotherapist Advisory Committee
Meeting Notice**

October 24, 2013

9:30 a.m.

(Directions are attached)

**Department of Health
111 Israel Road SE, Room 145
Tumwater, Washington 98501**

Committee Members: Miriam Dyak, Certified Counselor, Diane Green, Certified Counselor, Janet Large, Hypnotherapist, Mary Long, Hypnotherapist, and William Gant, Public Member

Contact: Janette Benham, Program Manager
(360) 236-4857 PHONE
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Janette.benham@doh.wa.gov

Billie Jo Dale, Program Manager
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The Department of Health offices are fragrance free. Please refrain from applying, perfume, hair spray, cologne, or aftershave prior to your visit. Your cooperation is appreciated.

Times and Order: The meeting will commence at 9:30 a.m. on October 24, 2013 and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than

October 17, 2013. If you wish to receive general information about this meeting, please call the program at (360) 236-4841. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call (360) 236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is not allowed at this meeting.

OPEN SESSION –

1. CALL TO ORDER – William Gant, Public Member, Chair 9:30 a.m.

- 1.1 Approval of meeting agenda.
- 1.2 Approval of the July 31, 2013 meeting minutes.

2. MANAGER REPORTS – Janette Benham, Program Manager and Billie Jo Dale, Program Manager

- 2.1 Licensing statistics
- 2.2 Budget
- 2.3 Agency Request Legislation update

3. OVERVIEW OF THE DISCIPLINARY PROCESS – 10:00 a.m.
Tammy Kelley, Disciplinary Manager

4. OVERVIEW OF THE CREDENTIALING PROCESS – 10:45 a.m.
Diane Young, Credentialing Manager

Break

5. OVERVIEW OF THE RULES PROCESS – 11:30 a.m.
Andy Fernando, Policy Manager

6. RULES UPDATE – Janette Benham, Program Manager

Ms. Benham will provide an update on HB 1376 which clarifies the requirement that certain health professionals complete training in suicide assessment, treatment, and management.

7. ASSISTANT ATTORNEY GENERAL (AAG) REPORT – Linh Tran, AAG

Ms. Tran will report on any items relevant to the committee.

8. PUBLIC COMMENT

The committee will hear comments from the public. The public may request items to be placed on a future meeting agenda.

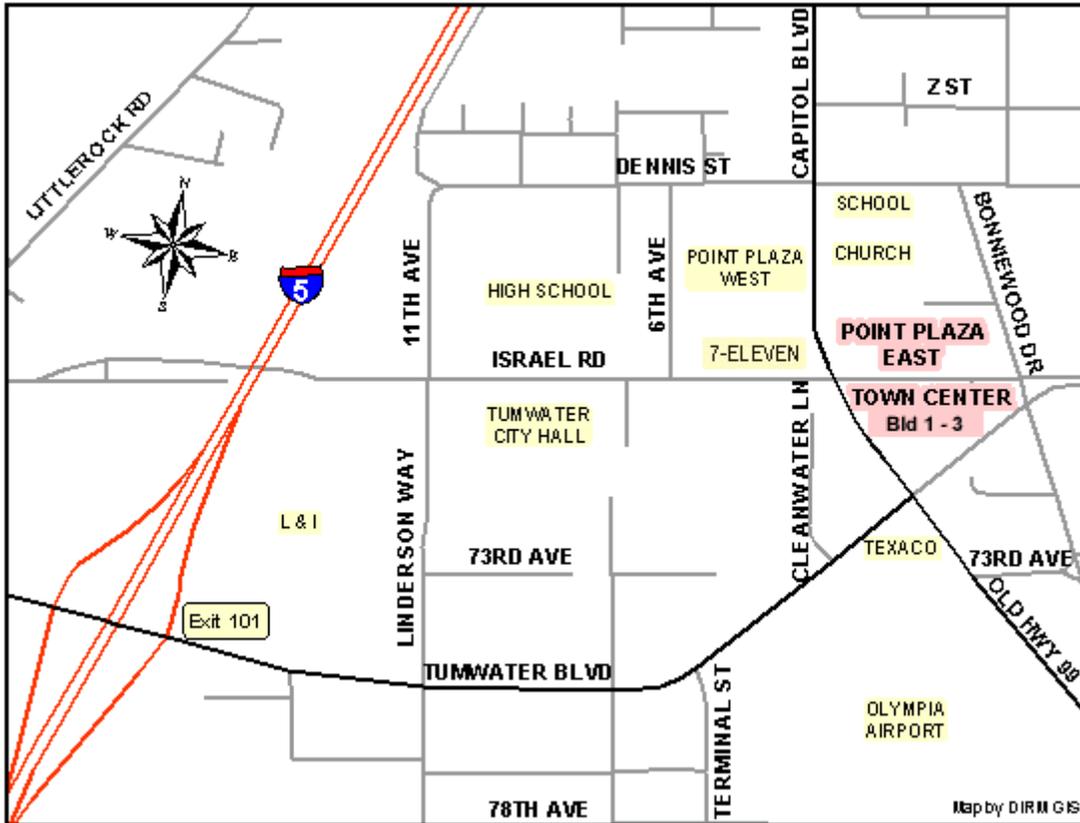
9. CONSENT AGENDA

The items listed under the consent agenda (informational items) are considered routine matters and will be approved by a single motion of the committee without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

9.1 Current issue of “The Sentinel News for Department Employees.”

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT – William Gant, Public Member, Chair



If you are traveling **south** on I-5 (from Seattle or Tacoma):

1. Take I-5 South to Exit 101 (Not Highway 101 - Ocean Beaches)
2. Turn **left** at the stop light onto Tumwater Boulevard (previously Airdustrial Way).
3. At roundabout, take 2nd exit.
4. Go to the next traffic light and turn **left** onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.

If you are traveling **north** on I-5 (from Portland or Centralia):

1. Take I-5 North to Exit 101. (Stay in right hand lane)
2. Turn **right** at the stop sign, onto Tumwater Boulevard (previously Airdustrial Way).
3. At the roundabout, take the 2nd exit.
4. Go to the next traffic light and turn left onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.