



**WASHINGTON STATE
CHIROPRACTIC QUALITY ASSURANCE COMMISSION
MEETING AGENDA**

December 12, 2013 – 9:00 a.m. to 3:30 p.m.

Department of Health
Creekside Building 2, Room 307
20425 – 72nd Avenue South
Kent, WA 98032

The Department of Health offices are fragrance free. Please refrain from applying perfume, hairspray, cologne, or aftershave prior to your visit. Your cooperation is appreciated.

Commission Members:

Gabe (Gary) Smith, DC, Chair, Matthew Waldron, DC, Vice-Chair, Patrick Espana, Public Member, Aaron Chan, DC, James Slakey, Public Member, Winfield Hobbs, DC, Ron Rogers, DC, Doug Long, DC, Robert Schmitt, DC, Bryson Lange, DC, Ronwynn Pratt, DC, Harold Rasmussen, DC, and Louise Stephens, Public Member.

Contact:

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Times and Order: The Chiropractic Quality Assurance Commission (Commission) meeting will start at 9:00 a.m. on December 12, 2013 and will continue until all agenda items are complete. The Commission will work through lunch and adjourn for the evening as determined by the agenda and the Commission. This agenda is subject to change. Comments from the public in attendance will be solicited at the public comment period.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than December 5, 2013. If you wish to receive general information about this meeting, please call the program manager at (360) 236-4856. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call (360) 236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is prohibited at this meeting.

OPEN SESSION – December 12, 2013

9:00 a.m.

1. **CALL TO ORDER – Dr. Smith, DC, Chair** **9:00 a.m.**
 - 1.1 Approval of the agenda.
 - 1.2 Approval of the October 10, 2013 and November 12, 2013 meeting minutes.
 - 1.3 Message from the Chair and/or Vice-Chair to include, but not be limited to the following items:
 - Hearings
 - 2014 Mock Case Presenters
 - Commission appointments/reappointments update
 - Documentation training exercise
2. **SHB 1518 PILOT PROJECT PLANNING COMMITTEE UPDATE – Dr. Waldron** **9:15 a.m.**
 - 2.1 Dr. Waldron will discuss the November 12, 2013 Pilot Committee meeting.
 - 2.2 Bob Nicoloff will provide an update on the pilot project.
3. **INDEPENDENT CHIROPRACTIC EXAMINATIONS (ICE) INTERPRETIVE STATEMENT – Dr. Smith** **9:30 a.m.**
 - 3.1 Commission members will discuss the ICE Interpretive Statement, ICE examinations, ICE reports, and the potential impact on patients.
4. **NEW BUSINESS REQUESTED FROM OCTOBER 10, 2013 MEETING** **10:30 a.m.**
 - 4.1 Commission members will discuss and determine how to proceed with the following requested new business items:
 - Chiropractic Malpractice Insurance - Dr. Hobbs
5. **NATIONAL BOARD OF CHIROPRACTIC EXAMINERS (NBCE) PART IV TEST ADMINISTRATION – Dr. Hobbs and Dr. Schmitt**
 - 5.1 Dr. Hobbs and Dr. Schmitt will discuss the NBCE Part IV examination administration that they observed.
6. **DEPARTMENT’S BOARDS/COMMISSION LEADERSHIP MEETING - Jim Slakey, Public Member** **10:45 a.m.**
 - 6.1 Mr. Slakey will discuss the Department of Health’s Board/Commission leadership meeting he attended on October 21, 2013.
7. **WASHINGTON PROFESSIONAL HEALTH SERVICES – John Furman** **11:00 a.m.**
 - 7.1 Mr. Furman will provide an overview regarding the Department of Health’s Washington Professional Health Services program.

8. MOCK DISCIPLINARY AUDIT CASE REVIEW – Dr. Pratt 11:30 a.m.

8.1 Dr. Pratt will present a mock disciplinary audit for training purposes.

LUNCH - Commission members will continue meeting through lunch. 12:00 p.m.

9. CHIROPRACTIC QUALITY ASSURANCE COMMISSION COMMITTEES 12:30 p.m.

9.1 Planning/Executive Committee:

Members include: Gabe Smith, DC, Chair, Matthew Waldron, DC, Vice-Chair, Harold Rasmussen, DC, Immediate Past Chair, and Jim Slakey, Chair Public Member

Priority #1

- Committee members will work on staff performance and development planning for 2014.

9.2 Budget Committee:

Members include: Jim Slakey, Public Member, Chair, Gabe Smith, DC, Matthew Waldron, DC, Vice-Chair, DC, Harold Rasmussen, DC, Immediate Past Chair, and Winfield Hobbs, DC

Priority #1

- Committee members will review the first budget reports for Fiscal Year 2013.

9.3 Instrumentation and Procedure/Standard of Care Committee:

Members include: Win Hobbs, DC, Chair, Doug Long, DC, Ron Rogers, DC, Ronwynn Pratt, DC, and Vacant DC

Priority #1

- Committee members will begin discussing general concepts for the possible development of ICE rules.

9.4 Research Committee:

Members include: Bryson Lange1, DC, Chair, Aaron Chan, DC, Patrick Espana, Public Member, Robert Schmitt, DC, and Louise Stephens, Public Member.

Priority #1

- Committee members will continue revising disciplinary matrix statistics layout, if needed.

Ongoing

- Committee members will review the following list and label requests:
 - Verisys Corporation – Requesting list/labels to be used for credentialing and verification purposes.

- 9.5 Continuing Education/Continued Competency/State Examination Committee:**
Members include: Aaron Chan, DC, Chair, Bryson Lange, DC, Win Hobbs, DC, Louise Stephens, Public Member, and Vacant DC

Priority #1

- Committee member will review the jurisprudence (JP) exam questions and make revisions as needed.

Ongoing:

- Committee members will review JP exam comments, if any.

9.6 Communications Committee:

Members include: Doug Long, DC, Chair, Patrick Espana, Public Member, Robert Schmitt, DC, Ronwynn Pratt, DC, and Vacant DC

Priority #1

- Committee members will continue reviewing drafted articles as well as continue working on drafting future articles to include:
 - Records Retention – WAC 246-808-650 and RCW 70.02.160 – Dr. Long
 - Oxygen usage – Dr. Long
 - Performance measures – Bob Nicoloff.
 - Responsibility of a Retiring Chiropractor – Patrick Espana
 - Complaint Allegation Statistics – Leann Yount/Louise Stephens
 - Audits
 - Medical Cannabis (ESSB 5073)
 - Retiring From Practice

Articles Under Review:

- Coding – Dr. Rasmussen
- Quality X-rays – Dr. Smith

Ongoing:

- Summary of disciplinary cases – Leann Yount

9.7 Pilot Committee:

Members include: Matthew Waldron, DC, Chair, Jim Slakey, Public Member, Ron Rogers, DC, Harold Rasmussen, DC, and Gabe Smith, DC

Priority #1

- Committee members will discuss the newly created pilot workgroups and begin identifying the roles and responsibilities.

9.8 Rules Committees Panel A:

Members include: Harold Rasmussen, Chair, Winfield Hobbs, DC, Robert Schmitt, DC, Gabe Smith, DC, Bryson Lange, DC, and Jim Slakey, Public Member

Priority #1

- Committee members will continue working on concepts for developing Early Remediation rules.

9.9 Rules Committees Panel B:

Members include: Ron Rogers, DC, Chair, Aaron Chan, DC, Doug Long, DC, Matthew Waldron, DC, Ronwynn Pratt, DC, Patrick Espana', JD, Public Member, and Louise Stephens, Public Member

Priority #1

- Committee members will review the draft WAC 246-808-550 – Future Care Contract language that was previously drafted, and continue working on revising the language to complete the CR102 form.

Priority #2

- Committee members will review the draft WAC 246-808-150 – Continuing Education language that was previously drafted and continue working on revising the language to complete the CR102 form.

10. COMMITTEE REPORTS 2:30 p.m.

10.1 Committees will report to the commission about their committee work. Some items will be presented as a status update and others will be presented for consideration.

11. MANAGEMENT REPORT – Bob Nicoloff, Executive Director and Leann Yount 3:00 p.m.

11.1 Mr. Nicoloff will provide an update regarding the licensing renewal fee decrease.

11.2 Mr. Nicoloff will discuss the November 14, 2013 WSCA board meeting that he and Dr. Rasmussen attended.

11.3 Other relevant items.

12. DEPARTMENT OF HEALTH LEGISLATIVE MEET-ME CALL REPRESENTATIVE

12.1 Commission members will discuss and decide who will attend the department's 2014 weekly legislative meet-me calls. The conference calls will occur on Tuesday morning, from 8:30 a.m. to 9:00 a.m. beginning January 7, 2014, and continue to April 2014, unless there is a special session beyond this date.

13. ELECTROCARDIOGRAM (EKG/ECG) VOTE – Dr. Smith 3:15 p.m.

13.1 The Instrumentation and Procedures/Standard of Care Committee reviewed and discussed EKG/ECG and RCW 18.25.005 during the October 10, 2013 meeting. The Committee determined that it does fall within the scope of practice and recommended that it be added to the Classification of Chiropractic Procedures and Instrumentation's approved list. Commission members will discuss this further and vote to add it to the approved list.

14. NEW BUSINESS

14.1 Commission members or program staff may request items for the next meeting agenda.

15. PUBLIC COMMENT

3:20 p.m.

15.1 Members from the public will have the opportunity to address the commission.

16. CONSENT AGENDA

Items listed under the consent agenda (informational items) are routine agency matters. Items will be approved by a single motion of the commission without discussion. If discussion is needed, that item will be moved and placed on the business agenda for discussion.

16.1 November 2013 issue of “The Sentinel News for Department Employees.”

16.2 Chiropractic and chiropractic x-ray licensing statistics as of November 2013.

17. COMMISSION ADJOURNMENT

3:30 p.m.

Next Business Meeting:

February 13, 2014
Department of Health
Town Center 2, Room 158
111 Israel Road S.E.
Tumwater, WA 98501