



**Consistent Standards of Practice Minutes  
January 7, 2014 12:00 PM to 1:00 PM  
Nursing Care Quality Assurance Commission (NCQAC)  
111 Israel Rd SE, Town Center 2, Room 140  
Tumwater, Washington 98501**

**Committee Members:** Gene Pingle RN, BSN-BC, CEN, Chair  
Tracy Rude, LPN  
Jeannie Eylar, MSN, RN  
Charlotte Foster RN, BSN, MHA

**Absent:** Stephen Henderson, JD, MA, BA Public Member

**Staff:** Debbie Carlson MSN, RN

This is a meeting of the Consistent Standards of Practice subcommittee. This meeting is being digitally recorded to assist in the production of accurate minutes. All recordings are public record. The minutes of this meeting will be posted on our website when approved by the full commission. For a copy of the recording, please contact the Public Disclosure Records Center (PDRC) at [PDRC@doh.wa.gov](mailto:PDRC@doh.wa.gov).

Subcommittees do not have decision making authority. Recommendations from this subcommittee may be presented at the next scheduled Nursing Commission meeting. Only the NCQAC has authority to take action.

**1. 12:00 PM Opening – Gene Pingle**

- a. Call to order & roll call
- b. Introduction

**2. Review of minutes**

The November minutes were approved by the Commission during the November meeting. The sub-committee did not have a December meeting.

**3. Introduction of New CSP Sub-Committee Members**

- a. **Stephen Henderson, JD, MA, BA, Public Member**  
Mr. Henderson was unable to attend this meeting.
- b. **Tracey Rude, LPN**
- c. **Jeannie Eylar, MSN, RN**

**4. Review of CSP Sub-Committee Members' Roles and Responsibilities**

- Mr. Pingle reviewed the Consistent Standards of Practice Sub-Committees policy/processes. He also reviewed the roles and responsibilities of the members and NCQAC staff.
- Mr. Pingle discussed the plan for the Chair replacement when his term is up in July. Charlotte Foster volunteered.

## 5. Nurse Practice Advisory Group (NPAG) Status Update

- The status of the NPAG groups were reviewed. There was discussion on the basic process for Interpretive Statements, Advisory Opinions and Policy Statements.
- Ms. Carlson requested that some of the reviews/revisions of the existing documents be researched and completed by Nurse Practice program staff instead of through the NPAG process as this process is lengthy. The Committee approved Ms. Carlson's request.
- Ms. Carlson will bring a list of what may be processed by NCQAC staff.
- Mr. Pingle requested the Ms. Carlson send out a link to the current statements out to the Committee members.
  - I. NPAG-Acute: Neonatal Intubation and Other Emergency Procedures
    - Research and review/binder completed
    - Stakeholder meetings scheduled January 21 from 1:00 pm – 3:00 pm and January 22 from 10:00 am – 12:00 pm.
    - Plan to have draft statement to the Committee in February
  - II. NPAG-Community-Based: Physician Orders for Life Sustaining Treatment (POLST)
    - Research and review/binder completed
    - Stakeholder meetings scheduled January 28 from 1:00 pm – 3:00 pm and January 30 from 10:00 am – 12:00 pm
    - Plan to have draft statement to Committee in April
  - III. NPAG-Administrative: Standing Orders
    - Research and review/binder completed
    - Stakeholder meetings scheduled February 5 from 10:00 am – 12:00 pm and February 6 from 1:00 pm – 3:00 pm.
    - Plan to have draft statements to Committee in May
  - IV. NPAG-Schools: Delegation in Schools
    - Research and review/binder completed – draft recommendations and delegation tree completed.
    - Stakeholder meetings scheduled February 11 from 1:00 pm – 3:00 pm and February 12 from 10:00 am – 12:00 pm
    - Plan to have a draft statement to Committee in March.

## 6. Next Meeting:

The next meeting is tentatively scheduled for February 4 from 12 – 1 pm. Discussion of possible changes, Ms. Carlson will send out another poll of members. Next meeting will be done by GoToMeeting.

**Meeting Adjourned at 12:22 pm**