



**Nursing Care Quality Assurance Commission (NCQAC)  
Licensing & Discipline Subcommittee Minutes  
February 24, 2014  
4:00 pm to 6:00 pm  
111 Israel Rd SE  
Tumwater, WA**

**Committee Members:** Margaret Kelly, LPN, Chair  
Cass Tang, PMP, Public Member  
Lois Hoell, MS, MBA, RN  
Tracy Rude, LPN

**DOH Staff** Mary Dale, Discipline Manager  
Catherine Woodard, Chief Investigator  
Teresa Corrado, Licensing Manager  
Anne Schuchmann, RN, Deputy Director (Ad Hoc)  
Karl Hoehn, Staff Attorney  
Margaret Holm, Nurse Consultant

**1. 4:00 pm Opening — Margaret Kelly, Chair**

- Call to order – digital recording announcement
- Roll call

**2. January Minutes – Margaret**

The January minutes were reviewed and will be included in the March NCQAC meeting packet for approval.

**3. Just Culture – Tom Gallagher/Teresa Landreau**

Tom Gallagher gave a presentation on the Communication and Resolution Program (CRP). He described the program and how it is based on just culture. He would like the Nursing Commission to participate in CRP. The Medical Commission is participating in the program, and Teresa Landreau, staff attorney in Medical, participated in the presentation and responded to questions with Dr. Gallagher.

DECISION: Margaret and Mary will bring a plan to the next L&D meeting. Margaret Holm will compare the CRP with the Early Remediation Program.

**4. Mandatory Suspensions for DSHS Final Findings – Karl**

Karl shared boiler plate language for the ex parte motions for summary suspensions based on new legislation, RCW 18.130.400.

**5. Licensing Fees for Reactivation WAC 246-840-990 – Teresa**

Teresa discussed a concern with reactivation fees being mischarged to inactive licensees, however the issue is resolved. No action needed.

**6. Performance Measures – Margaret**

Margaret reviewed the performance measures from quarter 2, FY2014.

DECISION: Tracy Rude will take over review of performance measures from Margaret.

**7. Newsletter Article – Teresa**

Lois is writing an article on continuing competency and will send it to Margaret and Teresa for input. Catherine is writing an article on medical marijuana. All articles are due on March 15.

**8. Draft Procedure B27.01 – Teresa**

Teresa explained the purpose of this procedure is to ensure internationally educated nurses applying for licensure by endorsement are proficient in English. The rules are currently open, and this requirement will be included in the rule. Gail Yu, AG Advisor, had concerns with the procedure.

DECISION: Teresa, Mindy, Tim, Karl, and Margaret Kelly will discuss with Gail. Teresa will set up the meeting.

**9. Drug Testing for Nurses – Teresa/Karl**

Teresa and Karl reported from their meeting with Paula Meyer. Paula understands the issue is not workable at this time.

DECISION: This topic will be removed from the work plan.

**10. Discipline Statistics – Mary**

Mary provided the breakdown of the “other” category from the disciplinary statistic chart from last month’s report. There were 32 alleged issues included in “other”.

DECISION: Add the top five categories under “other” into the pie chart. This would be confidentiality, failure to meet licensing requirements, other- not classified, unprofessional conduct, and violation of federal, state statutes, regulations or rules. Use the pie chart for the report to the commission in August.

For the March L&D meeting:

- How would this impact the work? Margaret Holm, Catherine, Mary
- Types of Standard of Care – Margaret Holm

- CMT type of cases – Mary and Catherine

### **11. Investigation Report – Catherine**

Catherine provided statistics regarding investigative cases and performance measures. All performance measures met and exceeded expectations.

### **12. Work Plan - Margaret**

The work plan was reviewed and updated.

Adjournment      6:10 pm