



**BOARD OF MESSAGE
PUBLIC MEETING MINUTES
May 1, 2014**

On Thursday, May 1, 2014, the Board of Massage met at the Courtyard Marriott, 1515 Commerce St, Mt. Adams room, Tacoma, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

Meghann Lawrence, LMP, Vice Chair
Reynaldo Guajardo, LMP
Anthony Sharpe, Public Member
Laura Williams, LMP

STAFF PRESENT

Kris Waidely, Program Manager
Blake Maresh, Executive Director
Lilia Lopez, Assistant Attorney General
Megan Brown, Program Manager
Cece Zenker, Program Support

MEMBERS ABSENT

Nancy Allen, LMP, Chair

GUESTS

Dongmei Mi
John Schahfer
Carmen Lane
Teri Green

OPEN SESSION

1. CALL TO ORDER

The meeting was called to order by Meghann Lawrence, Vice Chair, at 9:06 a.m.

- 1.1 Introductions – The board, staff, and audience introduced themselves.
- 1.2 Approval of agenda – The agenda was approved as presented.
- 1.3 Approval of meeting minutes from March 4, 2014 – The minutes were approved as presented

2. RULES

Board members authorized opening rules to begin the rulemaking process. The board prioritized the rules as follows:

1. Providing direction to schools accepting transfer applicants
2. Record Keeping
3. Draping
4. Definitions

3. JURISDICTION AND SCHOOL PROGRAM REVIEWS

Reviewing board members presented jurisdiction and school program approval requests for full board consideration and possible action as follows:

- North Carolina – not substantially equivalent
- Amasia – not discussed
- Coeur d'Alene Massage School – re-approved
- Cortiva Institute – Seattle and Federal Way – curriculum change approved

Board members discussed the process they would use if they deny an application. Lilia Lopez, AAG, reviewed WAC 246-830-420 – Approval of school, program, or apprenticeship program with the board. A motion was unanimously approved to:

- Use an informal review process when an application is denied by the board.
- In the event an authorized representative of the applicant's school requests review of the board's decision, provided it complies with WAC 246-830-420, the informal review will be conducted by an RBM that has not been involved in any review or discussion of the school's application.
- Notification will be provided to the school within 30 days of the decision.

4. PROGRAM REPORT

Information provided to the board by the Program Manager and Executive Director.

4.1 Budget – Ms. Waidely presented the current budget information to the board.

4.2 Other

- Ms. Waidely, Mr. Maresh, and board members addressed questions and comments from the public
- Ms. Waidely, Mr. Maresh, and board members reviewed the power point and prepared for the AMTA presentation

5. ADJOURNMENT

The meeting was adjourned by Meghann Lawrence, Vice Chair at 12:08 p.m.

Respectfully Submitted:

Approved:

Kris Waidely, Program Manager

Meghann Lawrence, Vice Chair