



OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING MINUTES

May 9, 2014
10:00 AM

Department of Health – Town Center One
101 Israel Road SE, Room 163
Tumwater, WA 98501

On May 9, 2014 the Occupational Therapy Practice Board met at the Department of Health, Town Center One, Room 163, 101 Israel Road SE, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

MEMBERS PRESENT

KARIN SCHULZE, OT, CHAIR
BETH ROLLINGER, VICE CHAIR
VERONICA CHASE, PUBLIC MEMBER

MEMBERS PRESENT VIA PHONE

BRENDA LEMPE, COTA

MEMBERS ABSENT

BARB MUNROESTRUCK, OT

GUESTS PRESENT

KELLY O'SULLIVAN, OT
DENISE TREMBLAY

STAFF PRESENT

TRINA CASTLE, EXECUTIVE DIRECTOR
JANETTE BENHAM, PROGRAM MANAGER
KATHY WEED, PROGRAM MANAGER
SANDIE PEARSON, PROGRAM REPRESENTATIVE
BILL KELLINGTON, STAFF ATTORNEY
PEGGY OWEN, DISCIPLINARY CASE MGR
JANET STAIGER, STAFF ATTORNEY
DEBRA DEFREYN, ASSISTANT ATTORNEY
GENERAL

Friday, May 9, 2014 – 10:00 AM – OPEN SESSION

1. CALL TO ORDER

The meeting was called to order by Karin Schulze, Chair, at 10:01 a.m.

1.1 Introductions

Board members, staff, and guests introduced themselves.

1.2 Approval of Agenda

The agenda was corrected to list Beth Rollinger as Vice-Chair. The corrected agenda was approved by the board.

1.3 Approval of January 17, 2014 Conference Call Meeting Minutes

The January 17, 2014 Conference Call Meeting Minutes were approved as presented.

1.4 Approval of Disciplinary Meeting Minutes

The Disciplinary Meeting Minutes from January 17, 2014 were approved as presented.

2. EXECUTIVE DIRECTOR REPORT – Trina Castle, Executive Director

2.1 Current Budget Report

Trina Castle, Executive Director, presented the updated budget report from July 2013 to April 30, 2014. Ms. Castle reported that the budget is in good shape. The department is looking at a possible fee reduction in the future for some professions. Ms. Castle noted that the board is significantly underspent regarding travel allotment. She suggested the board may want to look at sending a board representative to attend the NBCOT or AOTA annual conference. Program staff will continue to closely monitor the budget. An updated report will be provided at the next meeting.

2.2 Legislative Update

Ms. Castle updated the board on the following legislation that passed during the 2014 legislative session:

- House Bill (HB) 2430 – Concerning Athletic Trainers passed out of the legislature and was signed by the Governor on April 2, 2014. This allows an athletic trainer to treat, rehabilitate, and recondition work-related injuries under direct supervision of a provider authorized to provide physical medicine and rehabilitation services for injured workers. It also creates a continuing education requirement for athletic trainer license renewal.

- Engrossed House Bill (EHB) 2351 - Concerning the practice of out-of-state health care professionals volunteering in Washington passed and was signed by the Governor on March 28, 2014. This allows out-of-state health care professionals to obtain a temporary permit (30 day maximum) to practice on a voluntary basis in Washington.
- Engrossed Senate Bill (ESB) 5964 - Concerning training public officials and employees regarding public records, records management, and open public meetings requirements was passed and signed by the Governor on March 27, 2014. This requires public employees, including board, commission, and committee members, to obtain training regarding public records and the Open Public Meetings Act (OPMA) within 90 days of appointment. A refresher course every four years is also required. Updated information will be provided to board members at a future meeting regarding implementation of ESB 5964 and the training required.

3. PROGRAM MANAGER REPORT – Kathy Weed, Program Manager

3.1 Licensing statistics

Ms. Weed provided an updated report on OT and OTA licensing statistics. The report included licensing statistics from April 2012 and April 2013 and showed the following:

April 2013	OT	OTA	May 2014	OT	OTA
Active Licenses	3032	751	Active Licenses	3139	851
Inactive License	99	19	Inactive License	97	17
Expired License	2404	707	Expired License	2553	745
Revoked License	2	1	Revoked License	2	1
Suspended License	3	4	Suspended License	3	4
Pending Licensure	65	28	Pending Licensure	78	31

Updated statistics regarding the number of OT licensees who have received endorsements as of May 2014 were also provided. The report indicates the number of OTs with endorsements on their licenses continues to increase.

OT ENDORSEMENT TYPE	April 2012	April 2013
Wound care management	57	67
Sharp debridement	46	52

- 3.2 Ms. Benham updated the board regarding board member appointments. She reported she had received five applications for the position currently held by Barb MunroeStruck. All five of the applicants are from the western side of the state. The Governor’s office has indicated an interest in receiving applications from applicants living in central or eastern Washington. Ms. Benham will be

contacting the Governor's office to determine whether to re-open the recruitment in an effort to obtain applicants from central or eastern Washington. Updated information regarding recruitment efforts will be provided at the next meeting.

4. REVIEW OF LISTS AND LABELS REQUEST

- 4.1 The board reviewed the lists and labels request from Verisys Corporation to determine if the request should be approved or denied. At the January 17, 2014 meeting the board voted unanimously to send a letter to Verisys requesting more information. The board reviewed and discussed the response received from Verisys regarding their initial request. Ms. Defreyn explained that Verisys is a national organization that is seeking information regarding licensees and any disciplinary actions they may have. Lists of credential holders may be released only to "professional associations" and "educational organizations" that meet specific criteria as set forth in RCW 42.56.070(9). The board reviewed and discussed the Verisys request and whether Verisys should be considered a "professional association". Ms. Rollinger moved to deny the lists and labels request from Verisys. Ms. Chase seconded the motion. The board voted unanimously in favor of denying the Verisys lists and labels request. Ms. Weed and Ms. Defreyn will work together on the letter notifying Verisys of the board's decision.

5. RULES WORKSHOP/DISCUSSION OF:

- WAC 246-847-030 Occupational therapists acting in a consulting capacity
- WAC 246-847-055 Initial application for individuals who have not practiced within the past four years (re-entry)
- WAC 246-847-068 Expired License
- WAC 246-847-070 Inactive credential
- WAC 246-847-125 Applicants currently licensed in other states or territories

Ms. Benham reminded members that the re-entry plan rules had been a priority and the board drafted language prior to the rules moratorium. Board members worked on drafting rules for applicants whose licenses have expired and who have not been practicing in another United States jurisdiction. The draft rules add requirements for licensure depending on how long the applicant has been out of practice. The draft rules add requirements that are tiered. The rules include requirements for not practicing for two years or less, two to five years, five to ten years, and over ten years.

Board members voted unanimously to schedule additional time on the July meeting agenda for a rules workshop to review the above rules and continue drafting revisions.

6. **CORRESPONDENCE** – The board reviewed and discussed the following correspondence received by staff.

- 6.1 Request from licensee regarding wound care affidavits in acute care hospitals
The board reviewed and discussed the correspondence regarding OTs who work in acute care hospitals and the wound care management endorsement. The licensee asked if every OT working in an acute care hospital would be required to obtain the wound care management endorsement. The consensus of the board is that if the patient is referred to the OT for wound care management the OT would need to have submitted and received a wound care endorsement. Program staff will work with Ms. Schulz to draft a response.
- 6.2 Request from licensee regarding using CPR training towards CE requirements
The board reviewed and discussed the correspondence regarding using CPR training towards CE requirements. Board members agreed that CPR can be counted towards a licensee's CE hours. Program staff will work with Ms. Schulze to draft a response.
- 6.3 Request from licensee regarding occupational therapy assistants performing and scoring standardized assessments. The board discussed the correspondence regarding occupational therapy assistants performing and scoring standardized assessments. The occupational therapist is responsible for determining which assessments are to be performed and is also responsible for interpreting the results. Program staff will work with Ms. Schulze to draft a response.

7. AGENDA ITEMS FOR FUTURE MEETINGS

The board requested the following items be placed on the agenda for a future meeting:

- Draft rule language
- Review CE rules
- NBCOT – October meeting
- Public Records Training
- Recruitment update/new board member introductions

8. CONSENT AGENDA

A copy of the March 2014 issue of "The Sentinel News for DOH Employees" was provided to board members.

9. OPEN FORUM FOR PUBLIC COMMENT

There was no public comment at this time.

CLOSED SESSION – 1:56 p.m.

10. APPLICATION REVIEWS

Re-Entry Applicant A-27 – Re-entry plan completed and approved.

Re-Entry Applicant A-28 – Re-entry plan completed and approved.

11. DISCIPLINARY CASE REVIEWS

See Disciplinary meeting minutes

OPEN SESSION – 2:32 p.m.

12. ADJOURNMENT

The board adjourned at 2:33 p.m. The next regularly scheduled board meeting is July 18, 2014 by teleconference. Updated meeting information will be posted on the Occupational Therapy website.

Respectfully submitted:

Approved:

Kathy Weed
Program Manager

Karin Schulze, Chair
Occupational Therapy Practice Board