



Washington State
Department of Health
Board of Osteopathic Medicine and Surgery
Meeting Minutes
May 16, 2014

The meeting of the Washington State Board of Osteopathic Medicine and Surgery (board) was called to order by John Finch Jr., DO, Meeting Chair, at 9:05 a.m. The meeting was held at: Department of Health Kent Location, 20425 72nd Ave. S, Suite 310, Kent, WA 98032.

Board Members Present: John Finch, Jr., DO, Meeting Chair
 Sharon Gundersen, PhD, Public Member
 Peter Kilburn, DO
 Shannon Markegard, DO

Staff Present: Blake Maresh, Executive Director
 Brett Cain, Program Manager
 Judy Young, Staff Attorney
 Cece Zenker, Program Support
 Heather Carter, Assistant Attorney General

Guests Present: Kathie Itter, Washington Osteopathic Medical Association
 Charles Meredith, MD, Washington Physicians Health Program

Open Session

1. Call to Order and introduction of board, staff, guests and audience
 - 1.1. Approval of Agenda – The board approved the agenda as presented
2. Approval of Minutes

All of the following minutes were approved as presented:

- 2.1. March 28, 2014 business meeting minutes
 - 2.2. March 19, 2014 conference call minutes
 - 2.3. April 2, 2014 conference call minutes
 - 2.4. April 16, 2014 conference call minutes
 - 2.5. April 30, 2014 conference call minutes
3. Federation of State Medical Boards (FSMB) Annual Meeting

Dr. Finch, Dr. Gundersen, Mr. Maresh, and Mr. Cain shared their experience attending the Federation of State Medical Boards annual meeting in Denver Colorado with the board. The conversation was informational and no board action was necessary.

- 3.1 Interstate licensure update and discussion – Mr. Maresh gave a brief presentation regarding the status of the draft interstate compact. Mr. Maresh asked that board members submit any comments concerning the draft to him by May 23, 2014.

4. Michelle Singer, Hearings Scheduler, Adjudicative Clerk's Unit

Ms. Singer discussed the policies and procedures for scheduling disciplinary hearing panels. The board indicated that they would like to be notified as soon as possible after a hearing is scheduled so that they may clear their calendars. Ms. Singer indicated that she would begin notifying board members of hearing dates soon after they are scheduled.

5. September 26, 2013 Board Presentation at Pacific Northwest University of Health Sciences (PNWU)

The board discussed the content of their presentation to the osteopathic physician students at PNWU that will take place on September 26, 2014. The board indicated that they would like for the presentation to be more interactive and involve the student more in the discussion. The presentation will possibly consist of some mock case reviews where students will learn the discipline process by participating in mock panels.

6. Rules Update

The board reviewed draft language that would allow applicants to pass a national osteopathic principles and practices (OP&P) exam in place of the state OP&P requirement. Following minor amendments, the board approved the language and authorized Mr. Cain to begin preparing the CR-102.

7. Osteopathic Physician Assistant Rules Modernization

7.1. Chapter review – The board reviewed the osteopathic physician assistant chapter and suggested several changes. The board asked Mr. Cain to present the changes at the next physician assistant joint rulemaking meeting with representatives from the Medical Quality Assurance Commission, the Washington Academy of Physician Assistants, and the UW-MEDEX program for review and consideration.

7.2. Retired active status draft language – The board reviewed and approved the language that will allow an osteopathic physician assistant to obtain a retired active credential.

8. Osteopathic Physician Assistant Delegation Agreements

Mr. Cain presented some potential changes to the current delegation agreements for physician assistants. The review and amendments are being done as part of the 1737 project. The intent is to align the allopathic and osteopathic forms and make them reader-friendly and easy to fill out. The board was provided with an update and no action was required. Further amendments will likely be made and no board action was required.

9. Correspondence

The board was presented with the Washington Physician Health Program 2013 Annual Report. This was informational and no board action was required.

10. Program Manager Report

- 10.1. Budget update – The board reviewed the current budget. There were no concerns or specific questions regarding the budget.
- 10.2. Board recruitment update – Mr. Cain indicated that he would be preparing a packet of applications for the Governor to consider for appointment. Mr. Cain told that board that he hoped to have a new member by the July 25, 2014 business meeting.
- 10.3. Jurisprudence exam update – Mr. Cain indicated that he was in the process of importing the jurisprudence exam into electronic form and would update the board at future meetings.

11. Executive Director Report

Mr. Maresh presented a list of proposed government leaders who may find use in a subscription to the Journal of Medical Regulation. The subscriptions would be paid for jointly by the board and the medical commission and is intended to keep lawmakers and other government leaders informed on healthcare related issues.

Mr. Maresh asked the board to name a representative to the medical marijuana authorization guidelines workgroup. Dr. Finch volunteered to represent the board on the workgroup.

12. Settlement Presentations

There were no settlement presentations

CLOSED SESSION:

13. Case Tracking Table Discussion

The board reviewed and discussed the open disciplinary cases to ensure that the cases were moving through the disciplinary stages in accordance with approved timelines.

14. Statement of Allegations/Stipulation to Informal Disposition presentations

Reviewing board members presented their findings from disciplinary case investigations and recommend to the full board whether action should be taken.

15. Panel Member Case Reviews and Compliance Presentations

Board members met to determine whether the cases presented should be further investigated, closed, or moved on to the informal or formal resolution process.

16. New Reports for Authorization or Closure

Board members met to determine whether the new reports should be authorized for investigation or closed prior to investigation.

Dr. Finch, Meeting Chair adjourned the meeting at 3:00 p.m.

Respectfully Submitted

Brett Cain, Program Manager

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