

Date	5-28-14	Time	1:30-2:30 PM
Title of Meeting	School Module Pilot Project Workgroup		

Attendees	<ul style="list-style-type: none"> • Janet Boyett – School Nurse, Seattle Public Schools • Jolene Erickson – Lincoln County Health Dept Public Health Nurse and Odessa School District School Nurse • Katherine Graff – School Nurse, Northshore School District • Katie Johnson – Student Health Services Manager, Seattle Public Schools • Cheryl Sampson – School Nurse Specialist, Central Valley School District • Sandie Tracy – Health and Nursing Supervisor, Northshore School District 	Department of Health (DOH) Office of Immunization and Child Profile staff: <ul style="list-style-type: none"> • Trang Kuss • Chris Halsell • Linda Barnhart • Branden Durst • Jodi Warren
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Topic	Discussion	For Action/Follow-Up
New School Module Features	Trang showed the new features that are now available in the School Module: <ul style="list-style-type: none"> • Student status is now compliant, out of compliance, and conditional on the roster, action report, and letters rather than “due now” and “past due.” • The Module can track exemptions for students on the demographics page. <ul style="list-style-type: none"> ○ The exemptions information currently includes a parent signature date but not a healthcare provider signature date. ○ Is it necessary to include a provider signature date since the law passed to require a provider signature and schools may be confused if the Module just requires a parent signature date? ○ Option: change the parent signature date to be “date submitted” • The “Include on Reports” box should automatically be checked on the Patient Detail page so users don’t have to manually check the box. This enables students to show up on reports and letters. 	
Discuss Progress	<ul style="list-style-type: none"> • Difficulty in getting a response from parents to get immunization records from 	<ul style="list-style-type: none"> • Trang will set up a pre-K

Topic	Discussion	For Action/Follow-Up
and Questions	<p>a provider</p> <ul style="list-style-type: none"> • Some providers want a release of information signed before releasing immunization records • Difficulty getting parent consent • Does the Module allow schools to review preschool immunization requirements? <ul style="list-style-type: none"> ○ Trang can set up a pre-K vaccine series • Trang uploaded a healthcare provider letter that includes HIPAA language and sharing of information between healthcare providers without parent consent. This letter can be sent to a provider to request immunization records and includes student specific missing immunizations. The letter currently shows “To Parent or Guardian of” in the header and Trang is trying to change this header since the letter is addressed to the provider. • Janet requested the parent letter be revised to not show minimum ages information for the missing immunizations. This is too much detail for the parents. • Jodi Warren discussed ways to enter immunizations if vaccine-specific information is not available. • Request to have exemptions show up on the vaccination summary page in addition to the demographics page and Patient Detail page. <ul style="list-style-type: none"> ○ Also helpful to have a snapshot of vaccination dates and exemptions on one page. 	<p>vaccine series.</p> <ul style="list-style-type: none"> • Trang will work with vendor to remove heading for the provider letter.
Next Meeting	Tuesday, June 10, 2014 from 1:30-2:30 PM	