



## MIDWIFERY ADVISORY COMMITTEE PUBLIC MEETING MINUTES

June 11, 2014  
10:00 AM

Department of Health – Kent  
Creekside Two at CenterPoint  
20425 72<sup>nd</sup> Avenue S. Suite 310, Room 309  
Kent, WA 98032

On June 11, 2014 the Midwifery Advisory Committee met at the Department of Health, Creekside Two at CenterPoint, 20425 72<sup>nd</sup> Ave, S, Suite 310, Room 309, Kent, WA. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings. The meeting was also available by conference call.

### **MEMBERS PRESENT**

SUNITA IYER, ND, LM, CHAIR  
ALI LEWIS, MD  
ALI TROMBLAY, LM  
ROBERT PALMER, JR., MD

### **MEMBERS ABSENT**

COLLEEN DONOVAN-BATSON, CNM

### **GUESTS PRESENT**

LORRI CARR, LM, CPM, LDM  
CHRISTINE TINDAL, LM, CPM, MSM

### **STAFF PRESENT**

TRINA CASTLE, EXECUTIVE DIRECTOR  
KATHY WEED, PROGRAM MANAGER  
SANDIE PEARSON, PROGRAM REPRESENTATIVE  
DANIELLE WELLIEVER, POLICY & LEG. ANALYST  
HEATHER CARTER, AAG  
TAYLOR LINKE, CUST. SRVC. OPERATIONS MGR.

### **Wednesday, June 11, 2014 – 10:00 AM – OPEN SESSION**

#### **1. CALL TO ORDER**

The meeting was called to order by Sunita Iyer, Chair, at 10:01 a.m.

##### **1.1 Introductions**

Committee members, staff, and guests introduced themselves.

1.2 Approval of Agenda

The committee reviewed and approved the agenda as presented.

1.3 Approval of March 12, 2014 Meeting Minutes

The committee reviewed and approved the March 12, 2014 Conference Call Meeting Minutes as presented.

1.4 Correspondence

1.5 Announcements

Taylor Linke, Operations Manager for the Office of Customer Service (OCS) provided information to the committee regarding the OCS. The OCS is responsible for the following:

- Answering general questions that come in on the main phone line
- Credentialing practitioners
- Complaint intake
- Licensure renewals
- Public disclosure / media requests
- Adjudicated Clerks Office – Secretary Professions
- Online renewal/application

1.6 Other

There were no other items discussed under this agenda item.

**2. EXECUTIVE DIRECTOR REPORT** – Trina Castle, Executive Director provided information to the committee.

2.1 Current Budget Report

Trina Castle, Executive Director, presented the updated budget report. Currently the budget has a deficit. The low number of midwifery licensees and a lengthy legal case contributed to the budget deficit. Ms. Castle also reported that department is looking at possibly developing “tiered” licensure fees. Program staff will continue to monitor and update the committee regarding the program budget. An updated report will be provided at the next meeting.

2.2 Legislative Update / Meet-Me-Call Update

Ms. Castle updated the committee on the following legislation that passed during the 2014 legislative session:

- Engrossed Senate Bill (ESB) 5964 - Concerning training public officials and employees regarding public records, records management, and open public meetings requirements was passed and signed by the Governor on March 27, 2014. This requires public employees, including board, commission, and committee members, to obtain training regarding public records and the Open Public Meetings Act (OPMA) within 90 days of appointment. A refresher course every four years is also required. Updated information will be provided to committee members at a future meeting regarding implementation of ESB 5964 and the training required.
- Engrossed House Bill (EHB) 2351 - Concerning the practice of out-of-state health care professionals volunteering in Washington passed and was signed by the Governor on March 28, 2014. This allows out-of-state health care professionals to obtain a temporary permit (30 day maximum) to practice on a voluntary basis in Washington.

Ms. Iyer was the committee representative that participated in the weekly Meet-Me-Calls. She shared with the committee that her impression was that the purpose of EHB 2351 was to provide general healthcare to rural residents or military personnel who were experiencing a delay in receiving healthcare.

3. **PROGRAM MANAGER REPORT** – Kathy Weed, Program Manager provided the following information.

3.1 Licensing statistics

Committee members were provided an updated report on the midwives licensing statistics and the midwives in training statistics. The reports included the statistics from May 2014 and showed the following:

<b>Midwifery Credentials</b>	<b>May 2014</b>
Active Licenses	120
Active in Renewal	17
Expired Licenses	234
Pending Licensure	20
Suspended License	4
Pending Licensure	31

<b>Midwives in Training</b>	<b>May 2014</b>
Active (not renewable)	3
Pending Licensure	2

An updated report regarding discipline within the midwifery profession was also provided. The report showed the following:

<b>Midwifery Discipline</b>	<b>May 2014</b>
Suspended	3
Active on Probation	2

3.2 Recruitment update for vacant committee positions – Ms. Weed updated the committee regarding committee member recruitment. She reported she had received five applications for the vacant midwife position and one application for the vacant public member position. Ms. Weed asked invited committee members to assist with the interview process. Ms. Iyer volunteered to sit in on the interviews. Ms. Weed will email the applications to committee members for their review. Ms. Weed will contact the committee applicants to set tentative interview dates. Updated information regarding committee member appointment and recruitment efforts will be provided at the next meeting.

4. **REPORT ON RULES ACTIVITY** – Kathy Weed, Program Manager provided information to committee members.

Ms. Weed provided an update to the committee regarding the “Bridging the Gap” draft language and comments received. A stakeholder meeting will be held in Tumwater and via webinar on July 9, 2014. Draft language is due by July 30, 2014.

Ms. Weed shared with the committee that the CR 101 has been filed to begin draft rule language regarding newborn scope of care. Ms. Weed anticipates holding at least two public meetings via webinar to get stakeholder input.

Newborn screenings begin June 12, 2014 and are required for all births. Data is to be gathered within 48 hours of birth and to the lab within 72 hours. An annual report will be published. Home births are not included.

5. **MIDWIFERY ASSISTANTS** – The committee continued a discussion on midwifery assistants regarding how midwives currently are using assistants and the duties they perform. Ms. Weed provided some regulatory perspectives on similar professions.

Ms. Weed provided information on Medical Assistant Certification as an example for committee members to review to determine if a similar certification would be a good fit for midwifery assistants.

Ms. Iyer provided a brief history and stated that this is a starting point; delegation is not an easy issue. Other professions scope will need to include being able to be delegated to. Ms. Iyer believes this is an association issue.

MAWS is looking at the issue and they are also interested in possible legislation to create a new profession, “birth assistant”.

6. **REQUEST FROM BASTYR** – Information was provided to the committee. The committee discussed Bastyr’s request to allow students to sit for the exam prior to the Department receiving the required students transcripts that document they have graduated the Midwifery Program.

The committee suggested that Bastyr students work with the registrar’s office to move their transcripts through the process faster.

7. **DEPARTMENT OF HEALTH BROCHURE** – Ali Tromblay provided information regarding the brochure to the committee.

Ms. Tromblay asked committee members and staff for clarification regarding the brochure and what kind of information it should contain. Some other professions include links on their webpage to their professions brochures. Staff will email Ms. Tromblay links to these to use as examples.

8. **COMMITTEE BYLAWS** – The committee reviewed and discussed a sample of bylaws for a committee. The committee approved the draft bylaws with a change to the terms of office.

9. **COMMITTEE PARTICIPATION AS EXPERTS IN PRIVATE LITIGATION** – Heather Carter, AAG provided committee members information regarding acting as an “expert” in private litigation. Ms. Carter suggested that committee members should decline acting as an “expert” in private litigation while serving on the committee. She also shared with committee members that if they do choose to act as an “expert” in private litigation it is very important that they clarify that their “expert” opinion is theirs alone and not that of the committee.

10. **AGENDA ITEMS FOR FUTURE MEETINGS**

The committee requested the following items be placed on the agenda for a future meeting:

- Rules update
- Brochure update
- Open Public Meetings Act Training
- Midwifery Assistants
- New committee members

11. **2015 MEETING DATES** – The committee discussed and set the following meeting dates for 2015.

<b>2015 MEETING DATE</b>	<b>LOCATION</b>
Tuesday, March 17, 2015	Kent (tentatively)
Tuesday, June 9, 2015	Kent (tentatively)
Tuesday, September 15, 2015	Kent
Tuesday, December 8, 2015	Kent

The committee also discussed meeting on the following dates in 2014.

<b>2014 MEETING DATE</b>	<b>LOCATION</b>
Wednesday, September 10, 2014	Kent
Wednesday, December 3, 2014	Kent

Updated meeting information will be sent to the midwifery listserv and posted on the Midwifery website.

12. **ADJOURNMENT**

The committee adjourned at 12:45 p.m. The next regularly scheduled committee meeting is September 10, 2014 in Kent. Updated meeting information will be posted on the Midwifery website.

Respectfully submitted:

Approved:

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Kathy Weed  
Program Manager

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Sunita Iyer, Chair  
Midwifery Advisory Committee