

Nursing Care Quality Assurance Commission (NCQAC)
Discipline Subcommittee Agenda
August 26, 2014
3:00 pm to 5:00 pm
111 Israel Rd SE
Room 112
Tumwater, WA

Commission Members: Gene Pingle, BSN-BC, CEN, RN, Chair
Margaret Kelly, LPN (excused)
Cass Tang, PMP, Public Member
Lois Hoell, MS, MBA, RN
Tracy Rude, LPN

DOH Staff Mary Dale, Discipline Manager
Catherine Woodard, Chief Investigator (excused)
Margaret Holm, Nurse Consultant
Karl Hoehn, Staff Attorney

Guests: Daniel Baker

1. 3:00 pm Opening — Gene Pingle, Chair

- Call to order – digital recording announcement
- Roll call

2. July Minutes – Gene

DECISION: There was a correction to the name of the guest at the July meeting. Consensus was to add the July minutes to the NCQAC agenda for approval.

3. Subcommittee Meeting Times – Gene

The time for the Discipline Subcommittee meetings was discussed. Three o'clock works for most, but not all members. A suggestion was made to change the start time to 4:00.

DECISION: This topic will be added to the next agenda.

4. Best Practices for Substance Use Disorder (SUD) – Margaret/Mary

- The final audit tool/best practices were referred to the SUD workgroup for finalization. Mary outlined the items that were exceptions; the AAG and WHPS agree to the remainder of the document. The SUD workgroup will submit a motion, through the Discipline Subcommittee, to adopt the audit tool/best practices at the September NCQAC meeting.
- Revisions to Procedure A20 were referred to the SUD workgroup for finalization. Mary outlined the changes to the document, and why some changes were not made. The SUD workgroup will submit a motion, through the Discipline Subcommittee, to adopt Procedure A20 at the September NCQAC meeting.

5. Case Disposition Panel (CDP) Procedure – Mary

At the July NCQAC workshop, staff was directed to develop a procedure for the proposed pilot CDP process. The draft procedure was reviewed, and edits were suggested.

DECISION: This pilot procedure will be presented at the September NCQAC meeting for adoption.

6. Performance Measures – Tracy

Tracy presented the performance measures for quarter 4, FY14. The commission is doing quite well with the measures. The question was raised on how different the measures might look if standard of care cases were measured separately. Most delays in resolving cases comes from these cases, while some (drug violations, criminal convictions) are resolved fairly quickly.

DECISION: Karl will find out if the charts can be revised to show the difference by case nature. Catherine will be asked to address in her next report why the investigation numbers have improved so much.

7. Case Management Team (CMT) Statistics – Mary

Mary provided charts of cases received and opened for FY14, along with the chart from FY13 for comparison. The numbers have increased slightly in the last year. The percentage of complaints opened for investigation increased from 35% in FY13 to 42% in FY14. Over the last ten years, this percentage has remained fairly steady.

DECISION: The subcommittee asked to include the pie chart breakdown of cases by case nature. Mary will bring this to the September meeting, and include in the yearly report.

8. Work Plan – Gene

The work plan was reviewed and two dates were revised. The next Nurse Consultant report will be at the October meeting, and the next Investigation report will be at the November meeting.

9. Closing

The meeting was adjourned at 4:30 pm.