



**Nursing Care Quality Assurance Commission (NCQAC)
Discipline Subcommittee Agenda
September 23, 2014 3:30 pm to 5:30 pm
Town Center 2, Room 112
111 Israel Rd SE
Tumwater, WA 98501**

Committee Members: Gene Pingle, BSN-BC, CEN, RN, Chair
Margaret Kelly, LPN
Cass Tang, PMP, Public Member
Lois Hoell, MS, MBA, RN
Tracy Rude, LPN

Staff: Mary Dale, Discipline Manager
Catherine Woodard, Chief Investigator
Margaret Holm, Nurse Consultant
Karl Hoehn, Staff Attorney

I. 3:30 pm Opening — Gene Pingle, Chair

- Call to order
- Roll call

II. August Minutes – Gene

DECISION: Consensus was to add the August 2014 minutes to the NCQAC agenda for approval.

III. Subcommittee Meeting Times – Gene

DECISION: It was decided to leave the meeting start time at 3:30. The October subcommittee meeting is cancelled due to several absences.

IV. Approved Evaluator – Mary

The subcommittee reviewed the packet to become an approved evaluator from Diane DeWitt, PhD.

DECISION: Ms DeWitt was approved and will be added as an approved evaluator.

V. Ethics and Boundaries Assessment Services (EBAS) – Mary

The subcommittee reviewed several documents from EBAS. This company provides a tool to assess an individual's understanding of ethical issues. The charge is \$1500 to the licensee, who writes an essay and is then evaluated. The concerns from the subcommittee include the lack of experience with the nursing profession, non-English issues, and that we do not have many ethics cases.

DECISION: Do not move forward with the program at this time.

VI. Early Remediation (ER) Program – Mary

Mary reviewed program statistics from FY14. The subcommittee asked that Early Remediation be added to the flow chart for Case Disposition Panels (CDP).

DECISION: Karl will bring the flow chart listing the options for CDP to the November subcommittee, and January NCQAC.

VII. Case Management Team (CMT) Statistics – Mary

Mary provided a graph showing the case nature of cases opened at CMT in FY14. The largest type of complaint is standard of care.

DECISION: Ask Licensing staff not to forward cases where there has been practice on an expired license for less than six months, as these will be closed as below threshold.

VIII. Work Plan – Gene

The work plan was reviewed. The investigator and NCI reports will be added to the November agenda.

IX. Closing