



**Nursing Care Quality Assurance Commission (NCQAC)
Consistent Standards of Practice Subcommittee Minutes
November 4, 2014 12:00 PM to 1:00 PM
111 Israel Rd SE, Tumwater, WA 98501**

Committee Members: Charlotte Foster, BSN, MHA, RN, **Chair**
Tracy Rude, LPN
John Peick, JD, Public Member

Staff: Deborah Carlson, MSN, BSN, BSEd, PMC, RN, Associate
Director - Nursing Practice Advisor
Jean Wheat, Nursing Practice Administrative Assistant

I. 12:00 PM Opening – Charlotte Foster, Chair

- Call to order and roll call.
- Introduction.

II. Review of minutes

- None.

III. Advisory Group Procedure Review (Draft)

- Debbie Carlson provided a history and overview of the advisory groups. This began as a routine review of the procedure. At the same time, the Advanced Practice (AP) Subcommittee was developing a draft procedure for expert witnesses and advisors. Suggestion to the AP Subcommittee to share the Advisory Group and assign ARNPs to the AP Subcommittee and have a separate procedure on expert witnesses. The AP Subcommittee approved and will present a draft on the expert witness procedure at the November 14, 2014 meeting. The revision of the current Advisory Group Procedure will reflect the changes in the draft. A decision was made for the subcommittee members to perform a more thorough review and bring back to the next subcommittee meeting with a summary of significant changes.

IV. Nurse Practice Quality Assurance-Quality Improvement Report (Draft)

- Broad analysis of the National Council of State Boards of Nursing Taxonomy of Error, Root Cause Analysis, and Practice-Responsibility™ (TERCAP) presented. Suggestions for additional information and analysis breakdown. A qualitative report was also presented using information from the Nursing Practice logs that summarize nursing practice questions. A decision was made to bring additional analyses back to the next subcommittee meeting. The subcommittee members will perform a thorough review of the information and make recommendations to the Nursing Commission based on findings as part of the 2013-2015 Strategic Plan. This document will be reviewed again at the next subcommittee meeting.

V. Nursing Scope of Practice Decision Tree Review/Revision (Draft)

- Draft document reviewed. Recommendations to remove the content re: accreditation standards. The subcommittee members will perform a review of the document and review again at the next subcommittee meeting.

VI. Agenda Items for Next Subcommittee Meeting

- Advisory Group Procedure Draft Update
- Nurse Practice Quality Assurance-Quality Improvement Report Draft Update
- Nursing Scope of Practice Decision Tree Update
- Physician's Order for Life Sustaining Treatment Advisory Opinion Discussion
- Medication Compounding Discussion

VII. Closing

- Meeting adjourned at 1:00 pm.