



WASHINGTON STATE BOARD OF MASSAGE
Amended Business Meeting Minutes

November 7, 2014

On Friday, November 7, 2014, the Board of Massage met at the Guest House Inn, Capitol Room, 1600 74th Ave SW, Tumwater, Washington. In accordance with the Open Public Meetings Act, notices were sent to individuals requesting notification of meetings.

Members Present

Nancy Allen, LMP, Chair
Meghann Lawrence, LMP, Vice Chair
Rey Guajardo, LMP
Anthony Sharpe, Public Member
Laura Williams, LMP

Staff Present

Megan Brown, Program Manager
Kris Waidely, Program Manager
Erika Montes, Program Support
Krystl Murphy, Assistant Attorney General

Guests Present

Shaun Atkinson, Health Care Investigator, Department of Health
Diane Young, Credentialing Manager, Department of Health
Joanne Miller, Credentialing Review Supervisor, Department of Health
Deborah Nimmons, LMP, International Association for Structural Integration (IASI)
Stefanie Boyer, LMP, IASI
Allison Hanelt, LMP
Jeanette Wahl, LMP, Monroe Therapeutic Massage
Pat Archer, LMP, Discovery Point School of Massage
Marybeth Berney, LMP, President, American Massage Therapy Association – WA chapter
Liz Pyle, Washington Reflexology Association
Karen James, LMP, Clearview Chiropractic and Massage
Tom Robinson, LMP, Cascade Rolfing
Carl Radeck, LMP, Myotherapies

OPEN SESSION

1. **CALL TO ORDER** – The meeting was called to order by Nancy Allen, LMP, Chair, at 9:05 a.m.
 - 1.1 Introductions – The board, staff, and guests introduced themselves.
 - 1.2 Approval of agenda – The agenda was approved as presented.
 - 1.3 Approval of meeting minutes from September 5, 2014 – The minutes were approved as presented.

2. RULES DEVELOPMENT WORKSHOP – 9:07 a.m.

Transfer Students rule discussion

- Board members discussed a possible exception to include in a transfer student rule which would allow schools to have a transfer program but only accept students who are transferring from a board approved school.
- Board members requested for Ms. Brown to contact some technical colleges to find out what their policies are for accepting transfer students.
- The board made the following motion:
 - Effective August 1, 2014, impose a temporary moratorium on accepting transfer students unless the school from which the student is transferring has been approved by the board. This will remain in effect until rules are adopted.*
- Ms. Brown and Ms. Waidely will meet with Ms. Murphy to draft a memo to notify the schools.
- Ms. Brown and Ms. Waidely will begin drafting language to bring to the January board meeting.

**After the November 7, 2014 board meeting, Ms. Murphy and department legal staff did a legal review of the board's authority to make this motion. They concluded that the board did not have authority to make and impose the motion but the department does.*

Recordkeeping rule discussion

- Board members discussed information they think is important to include in recordkeeping rules including:
 - Retention
 - Client name and contact information
 - Description of condition and the nature of the massage services provided
 - A client information form
 - The patient's history
 - Plan of care if necessary
 - Record of payments
 - Dates of massage treatment
 - The presenting problem(s) and/or purpose of massage
- Ms. Brown and Ms. Waidely will begin drafting language to bring to the January board meeting.

Draping rule discussion

- Ms. Waidely informed the board that there is draping language in the department's sexual misconduct rules (WAC 246-16-100) but that the language is vague and can be problematic for prosecuting sexual misconduct complaints against massage practitioners.
- Mr. Radeck indicated to the board that strict draping language could prevent practitioners from providing massage therapy techniques such as lomilomi.
- Mr. Guajardo stated that as a male massage practitioner, he feels it is important to have draping guidelines specific to massage practitioners. It would likely make the public more aware of what constitutes a sexual misconduct violation by a massage practitioner.
- Ms. Allen indicated that it may be beneficial for massage practitioners to have specific education relating to sexual misconduct.
- The board agreed that it is important include language in their rules specific to draping requirements.

- Ms. Brown and Ms. Waidely will begin drafting language to bring to the January board meeting.

Other rules discussion

- Ms. Nimmons provided documentation to the board regarding International Association for Structural Integration's regulation of appropriate structural integration.
- Several guests commented about including language in rules regarding the use of marijuana in the practice of massage such as marijuana infused lotions.
- Mr. Sharpe indicated that if the board considers increasing their training or continuing education requirements, he feels that clinical hours would be more beneficial than online education.

3. JURISDICTION AND SCHOOL PROGRAM REVIEWS

- Idaho State University
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
- Bellevue Massage School – Licensing Program, Transfer Program, and Bilingual Program
The RBMs recommended approval of all three programs. The licensing, transfer, and bilingual programs received full board approval.
- Florida School of Massage
The RBMs recommended re-approval. The program received full board re-approval.
- Clover Park Technical College
The RBMs recommended re-approval. The program received full board re-approval.
- The New Mexico School of Natural Therapeutics
The RBMs recommended re-approval. The program received full board re-approval.
- Oregon School of Massage Portland and Salem Campuses
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
- Arcata School of Massage
The RBMs found deficiencies and the board authorized program staff to send a deficiency letter to the school.
- Spectrum Center School of Massage
The RBMs recommended re-approval. The program received full board re-approval.
- Carrington College
The RBM recommended approval. The program changes received full board approval.
- Still Waters Massage
The board moved to table to next meeting.

4. OPEN PUBLIC MEETING ACT (OPMA) TRAINING – Krystl Murphy, AAG
Board members received training on the OPMA as required by Engrossed Senate Bill 5964 which passed in the 2014 regular legislative session.

5. REPORT ON THE FEDERATION OF STATE MASSAGE THERAPY BOARDS (FSMTB) ANNUAL CONFERENCE – Kris Waidely, Program Manager and Megan Brown, Program Manager

Ms. Waidely and Ms. Brown reported on the FSMTB annual conference. Highlights from the conference included:

- The FSMTB reported that the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB) will no longer offer a national exam. The FSMTB's Massage & Bodywork Licensing Examination (MBLEx) will be the exclusive national exam for massage practitioners.
- The FSMTB reported about what they are doing to protect the integrity of the MBLEx. They have moved to a more secure system. They also reported on the ever changing technology that may be used to compromise security of the exam.
- The Commission on Massage Therapy Accreditation (COMTA) reported that 65 out of 1300 schools are accredited by COMTA.

6. 2013 – 2015 BOARD OF MASSAGE BUSINESS PLAN REVIEW

The board reviewed the 2013 – 2015 Business Plan and did not make any changes.

7. 2015 MEETING TIMES AND LOCATIONS

The board reviewed the dates, times, and locations for their 2015 meetings. Due to scheduling conflicts, they changed their meetings from Tuesdays to Fridays. The board approved the following meeting dates:

- January 9, 2015
- March 6, 2015
- May 8, 2015
- July 10, 2015
- September 4, 2015
- November 6, 2015

The board requested for the May and/or September meeting be in eastern Washington. Ms. Brown will work on securing a location for each meeting date.

8. ELECTION OF OFFICERS

The board held elections for the 2015 board leadership positions.

- Nancy Allen, LMP was nominated and re-elected as the board's chair for 2015
- Meghann Lawrence, LMP was nominated and re-elected as the board's vice-chair for 2015

9. PROGRAM REPORT – Information provided to the board by the Program Manager and Executive Director

9.1 Budget

- Ms. Brown and Ms. Waidely updated the board on the status of the 2013 – 2015 operating budget. Staff will continue to monitor the budget.

9.2 2015 Legislative Meet-Me Calls

- The board elected the following members to serve as the board’s representative on the department’s 2015 legislative meet-me calls:
 - Primary – Meghann Lawrence, LMP
 - Secondary (January only) – Nancy Allen, LMP
 - Secondary (after January) – Laura Williams, LMP

9.3 Board Data Reports

- Ms. Brown reported that a workgroup was convened to find out what licensing data the boards and commissions would be interested in receiving. There was no further discussion.

9.4 Other

- Nothing was discussed.

10. CORRESPONDENCE

10.1 Transfer Student Program Procedure received from Bellevue Massage School

- There was no discussion.

11. AGENDA ITEMS FOR FUTURE MEETINGS

- The board requested for Mr. Atkinson to do a short presentation at their January meeting so they can be more informed of what he is finding in his investigations and they can proceed with rule writing that will properly address it.

12. CONSENT AGENDA

Items listed under the consent agenda (informational items) are considered routine matters and are approved without discussion upon approval of the agenda. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

12.1 Licensing Statistics

12.2 Disciplinary Statistics

12.3 National Laws and Legislation Statistics

13. ADJOURNMENT – The meeting was adjourned by Nancy Allen, LMP, Chair, at 12:28 p.m.

Respectfully Submitted:

Approved:

Megan Brown, Program Manager

Nancy Allen, LMP, Board Chair