

Date	12-10-14	Time	1:30-2:30 PM
Title of Meeting	School Module Pilot Project Workgroup		

Attendees	<ul style="list-style-type: none"> • Katherine Graff – School Nurse, Northshore School District • Cheryl Sampson – School Nurse Specialist, Central Valley School District • Tracy Manderville – School Nurse, Pomeroy School District and Garfield County Health District Public Health Nurse • Janet Boyett – School Nurse, Seattle Public Schools • Lynne Carveth – School Nurse, Seattle Public Schools • Jolene Erickson – School Nurse, Odessa School District and Lincoln County Health Dept Public Health Nurse • Gini Gobeske, Public Health Nurse, Tacoma Pierce County Health Department 	Department of Health (DOH) Office of Immunization and Child Profile staff: <ul style="list-style-type: none"> • Trang Kuss • Jeni Hansen • Linda Barnhart
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Topic	Discussion	For Action/Follow-Up
Discussion	<p>Pilot status updates</p> <ul style="list-style-type: none"> • Lynne—Seattle Public Schools (SPS) <ul style="list-style-type: none"> ○ Unsure if meeting occurred with IT staff to discuss student directory release to the Immunization Information System (IIS). Sorting through privacy issues with student directory. • Katherine—Northshore School District <ul style="list-style-type: none"> ○ Focusing on current kindergarteners—140 students. ○ 19 students not complete in IIS; had 4 immunization records, 3 exemptions. ○ Sent 12 provider letters available in the School Module: got 3 immunization records from providers, 2 providers entered immunizations, 5 students outstanding—will call clinics. ○ May focus on 6th grade next. ○ Using the document: Best Choices for Pediatric/Adolescent & State Supplied Vaccines document to decide which vaccine names to enter. 	Trang will ask the vendor about getting the roster to be accurate with the series selected.

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	<ul style="list-style-type: none"> • Jolene—Odessa School District <ul style="list-style-type: none"> ○ Working to track down parents and immunization records. ○ Using action report and letters. Having issues with printing letters in correct format—copying and pasting letters into Word. • Cheryl is still working on getting her attorney to sign the Information Sharing Agreement. Trang will send another email asking about progress. • Tracy—Pomeroy School District (couldn't get in GoToMeeting but was able to listen to the discussion) <ul style="list-style-type: none"> ○ Running reports: Some kids are showing as "out of compliance" on the student roster in 8-12 grade for not having their second Varicella. Vaccine series selected: "SY2014-15 Grade 8-12." The roster isn't accurate with the series selected. Rely on the Action Report instead of the roster. ○ Not needing to use parent letters: Tracy calls every parent at the beginning of the school year and when they enroll. Most of the time it's just to get updated records. If they have gone more than 30 days the principal sends a letter notifying them about their time period for completing before exclusion would occur. <p>School Module bugs that need to be resolved</p> <ul style="list-style-type: none"> • Exemptions not working accurately yet on the Action Report and Letters (bug will hopefully be fixed early 2015). • Provider letter still says "Dear Parent or Guardian of"—our vendor will be removing this header. <p>At risk report</p> <ul style="list-style-type: none"> • Trang is checking to see if there are funds available. We may need to revise the Certificate of Immunization Status instead. Will give an update in a future meeting. 	

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	<p>Provider letter</p> <ul style="list-style-type: none"> The provider letter was sent by email to 340 providers in King, Spokane, Lincoln, and Garfield counties. Ninety seven clinics opened the email. There may be a positive impact from this letter, at least for Northshore, because providers are sharing immunization records with the school. <p>American Immunization Registry Association conference in April</p> <ul style="list-style-type: none"> Trang submitted an abstract for this national conference to describe the exciting School Module work in our state. Trang will let everyone know if the abstract is accepted. <p>School Module Roll Out</p> <ul style="list-style-type: none"> We initiated a discussion about the possibility of rolling out the School Module. The Module is ready, especially after the exemption is working accurately in the Action Report and letters. The Dept of Health needs to find more resources to help with the roll out. SPS and Northshore are interested in using the School Module district wide. Trang is interested in offering the School Module at the minimum to all the Local Health Jurisdiction Public Health Nurses who are also school nurses. LHJs are able to vaccinate and enter immunizations, so they have complete data. We will have further discussions about the roll out during future meetings. 	
Next Meeting	Wednesday, January 14, 2014 from 1:30-2:30 PM	