



**Certified Counselors and Hypnotherapist Advisory Committee
Meeting Notice**

October 23, 2014

9:30 a.m.

(Directions are attached)

Department of Health

Town Center One

101 Israel Road SE, Room 337

Tumwater, Washington 98501

Committee Members:

William Gant, Public Member, Chair,
Janet Large, Hypnotherapist, Vice-Chair
Miriam Dyak, Certified Counselor
Diane Green, Certified Counselor
Mary Long, Hypnotherapist

Contact: Mariama Gondo, MPH, Program Manager

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(360) 236-2901 FAX

mariama.gondo@doh.wa.gov

The Department of Health offices are fragrance free. Please refrain from applying, perfume, hair spray, cologne, or aftershave prior to your visit. Your cooperation is appreciated.

Times and Order: The meeting will commence at 9:30 a.m. on October 23, 2014 and will continue until all agenda items are complete. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item.

Accessibility: This meeting is accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than **October 16, 2014**. If you wish to receive general information about this meeting, please call the program at (360) 236-4841. If you need assistance with special needs and services, you may leave a message with your request at 1-800-525-0127, or if calling from outside Washington State call (360) 236-4052. Please call 711 or 1-800-833-6388 to reach the Washington State Relay Service for deaf callers. If you need assistance due to a speech disability, Speech-to-Speech provides human voice for people with difficulty being understood. The Washington State Speech-to-Speech toll-free access number is 1-877-833-6341.

Smoking is not allowed at this meeting.

Open Session

1. Call to Order--William Gant, Public Member, Chair 9:30 a.m.

- 1.1 Approval of meeting agenda.
- 1.2 Approval of the July 24, 2014 meeting minutes.

2. Manager Report— Mariama Gondo, Program Manager and Betty Moe, Team Lead

- 2.1 Executive Director Update
- 2.2 Staffing Update
- 2.3 Credentialing and disciplinary statistics
- 2.4 Budget Update

3. Assistant Attorney General (AAG) Report- Krystl Murphy, AAG

Krystl will discuss any issues relevant to the committee.

4. Continuing Education– William Gant, Public Member, Chair

Krystl and Mariama will discuss the interpretation of continuing education (CE) courses as outlined in WAC 246-810-0293 (17) related to international coursework. The committee will make recommendations on how best to proceed with the topic.

5. Recordkeeping

Krystl and Mariama will discuss the interpretation of recordkeeping found in WAC 246-810-035. The committee will make recommendations on how best to proceed with the topic.

6. “Counseling or Hypnotherapy Clients” Brochure

Mariama will review and discuss the potential changes needed for this document and the committee will make recommendations on how best to proceed with the topic.

7. Voting of Executive Positions and Setting Next Year Meeting Dates

The committee will vote for the executive positions within the committee for the following year. The committee will determine quarterly meeting dates for next year.

8. Public Comment

The committee will hear comments from the public. The public may request items to be placed on a future meeting agenda.

9. Consent Agenda

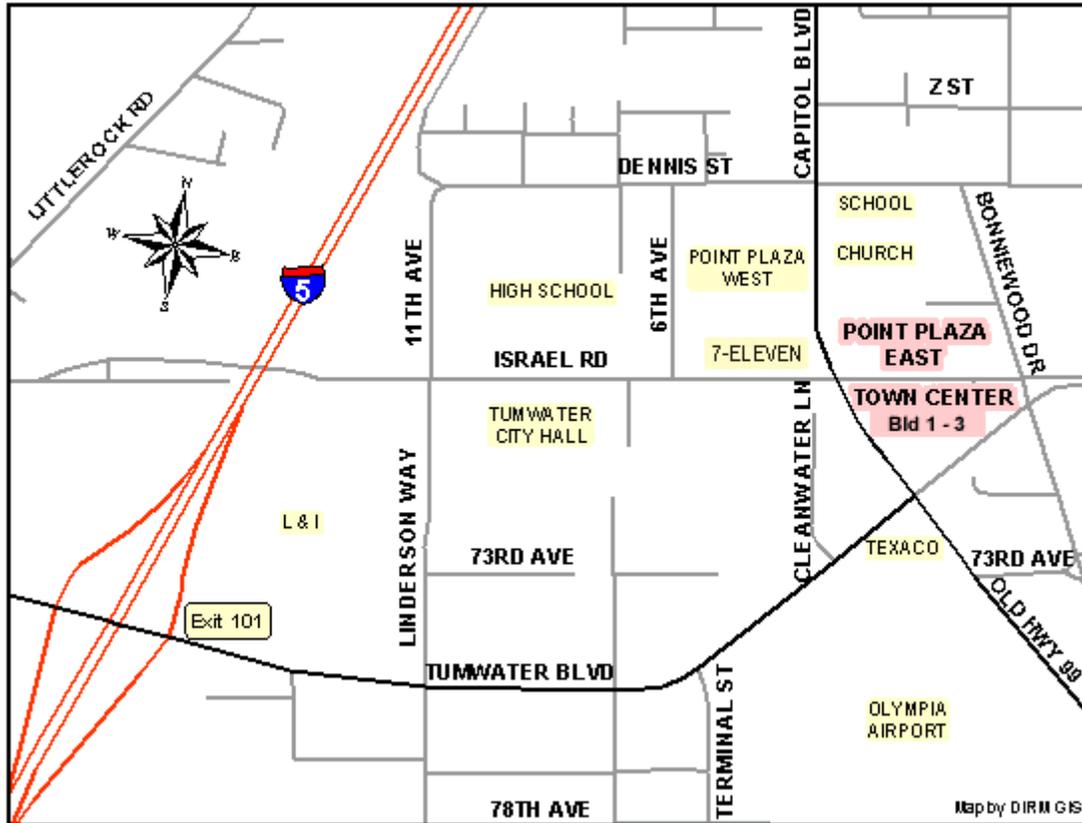
The items listed under the consent agenda (informational items) are considered routine matters and will be approved by a single motion of the committee without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda for discussion.

9.1 Current issue of “The Sentinel News for Department Employees.”

10. Future Agenda Items

The committee will identify topics they wish to discuss at next meeting(s).

11. Adjournment – William Gant, Public Member, Chair



If you are traveling **south** on I-5 (from Seattle or Tacoma):

1. Take I-5 South to Exit 101 (Not Highway 101 - Ocean Beaches)
2. Turn **left** at the stop light onto Tumwater Boulevard (previously Airdustrial Way).
3. At roundabout, take 2nd exit.
4. Go to the next traffic light and turn **left** onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.

If you are traveling **north** on I-5 (from Portland or Centralia):

1. Take I-5 North to Exit 101. (Stay in right hand lane)
2. Turn **right** at the stop sign, onto Tumwater Boulevard (previously Airdustrial Way).
3. At the roundabout, take the 2nd exit.
4. Go to the next traffic light and turn left onto Capital Blvd.
5. Move to right lane, turn **right** on Israel Road
6. Town Center is on your right.